

Minutes of the High Hoyland Parish Meeting – Tuesday 25th August 2020, held remotely by zoom.

Chair: David Roberts

Clerk: Joanna Roberts

Present: Malcolm and Margaret Pursey, Gearoid O'Connell, Peter Johnson

Apologies: Ellan Campbell – Swann, Will & Vicky Jowett, John Garrity, (Kay Reid, Mike & Kath Heaversedge - were intending to be present, but were unable to access the meeting due to technical issues)

1. Minutes of the meeting Monday 18th November 2019

The minutes of the meeting of Monday 18th November 2019 were read, but it was not possible to agree the minutes, since only Peter Johnson was present at both that meeting and the present one. These minutes are to be held over for approval at the next meeting.

2. Matters Arising

There were no matters arising from the minutes that will not be covered by the items on the agenda.

3. Financial Statement

The Clerk confirmed that during the financial year 2019-2020, the Parish Meeting had continued to operate without any financial activity and that we continue to hold £1.00 in petty cash.

4. Report of the Internal Auditor

The Internal Auditor confirmed that he had checked through the accounts and the administrative matters of the Parish Meeting and there were no matters that had arisen during the internal audit which needed reporting or referring to the meeting. During the internal audit he had found an error relating to the recording of dates in the minutes of the meeting of 13th May 2019. The Clerk confirmed that these were typographical errors that had been overlooked when the minutes were approved in November 2019. The documents presented at the meeting of 13th May 2019, were for the year 2018/19 AND NOT 2017/18 as recorded in the minutes. It was agreed that the Clerk should correct the minutes retrospectively.

5. Annual governance and accounting statements for 2019/2020

Prior to the start of the meeting, the Clerk had circulated copies of the accounting documents in relation to the accounts for 2019 /2020.

The Certificate of Exemption and Declaration of No Accounts (confirming there have been no financial transactions in the year of account 2019/2020), was approved and signed by the Chair. This is to be returned to the External Auditor prior to 31st August in accordance with the regulations relating to the Annual Review of the Accounts for the year ending 31st March 2020.

The meeting then considered Section 1 of the Annual Governance Statement 2019/2020, for approval, and then Section 2, the Accounting Statements for 2019/2020 and finally the Annual Internal Audit Report 2019/2020. Whilst these 3 documents do not have to be completed by High Hoyland Parish Meeting, (according to audit regulations), the Clerk, Chair and Internal Auditor have taken the view that it is good practice to prepare them for the parish, to form part of the assurance of the internal

controls and governance practices of the Parish Meeting. Approval was confirmed for these documents and acceptance of them was duly proposed and accepted by the Meeting. It was noted that these documents will be displayed in the notice board and on the parish pages of the BMBC website, as the correct accounting practices require. The Clerk will take the necessary steps to ensure that the actual signatures of the Chair and Internal Auditor will not appear on the public notices.

Proposed: Margaret Pursey Seconded: Gearoid O'Connell

6. The Annual Meeting and other future parish meetings

The Clerk advised the meeting that the restrictions imposed because of the Covid 19 pandemic, had resulted in a raft of new regulations being issued by the Government in relation to the administration of all national and local council (and related organisation) bodies. This includes the recent granting of permission for parish meetings to meet remotely and the requirement for an Annual Meeting (which should have been held between 1st March and 1st June) to be removed. Furthermore, the need to re-elect a Chair during this current administrative year is negated and therefore, the current Chair, David Roberts agreed to continue in the position (until the next annual meeting or unless the Parish Meeting decides to elect a replacement earlier), with the approval of all present. It is hoped that further relaxation of the restrictions may be introduced so that future meetings may be held in person, but in the absence of this, we will have to continue to hold meetings remotely.

7. Planning

The Clerk confirmed that the appeal by the applicant of planning application 2018/0380, refused by Barnsley Planning Authority, had been dismissed by the Planning Inspectorate on 31 July 2020.

The Clerk was asked to pursue the planning/enforcement team and ask them to take action to ensure the site is tidied once again.

There are no further planning issues.

8. Highways

Prior to the meeting, Will Jowett and Mike Heaversedge both approached the Clerk about the ongoing problem of speeding motorists through the village, and have both offered help and support in devising a plan to tackle the issue. It was agreed that this seems to have become a bigger problem recently, and it was noted that there have been several serious accidents very locally, within the last 12 months. The Clerk will contact the police and council accordingly and report back to Mike, Will and the parish.

9. Footpaths

Nothing to report

10. Crime and Safety

It was reported that there has been a recent upsurge in break-ins in Cawthorne, with 4 burglaries committed along one road during the same night. In addition there has been a separate armed robbery incident, also in Cawthorne.

11. Environmental Issues

It was noted that there had been a huge amount of waste fly-tipped on Jebb Lane. This had been taped off by the Council pending investigation. The Clerk is to contact the Council to ask that it be removed as soon as possible.

It was agreed that we would arrange a litter pick round the village in the autumn when much of the undergrowth has died off and the litter is more clearly visible.

12. Any other business

Nothing to report

13. Date of next Parish Meeting

16th November 2020

Chair

Date