



Awarded for excellence

**Building Control Services
Planning & Transportation Service
Barnsley Metropolitan Borough Council
PO Box 604, Barnsley, S70 9FE**



You can visit us at the Barnsley Connects Service Centre, The Civic, Eldon Street, Barnsley, S70 2JL between 9.00 - 1.00pm Monday – Friday, where we provide a duty surveyor to give technical or general advice.

If you wish to speak with a specific surveyor, you can arrange to meet with them at the Barnsley Connects Service Centre by prior appointment between 9.00 - 5.00pm Monday - Friday.

Alternatively, a Building Control Surveyor is always available by telephone to give technical, or general advice and to receive inspection requests, between 9.00 - 5.00pm Monday – Friday.

How to contact us:

Building Control general direct line: (01226) 772678

24hr answerphone (inspection requests): (01226) 772699

Fax Number: (01226) 772698

Dangerous Structures (out of hours): via emergency services

E-mail:

Building Control Manager: TIMCLIFFE@BARNLSLEY.GOV.UK

Application Submissions: BUILDINGCONTROL@BARNLSLEY.GOV.UK

Website: www.barnsley.gov.uk/buildingcontrol

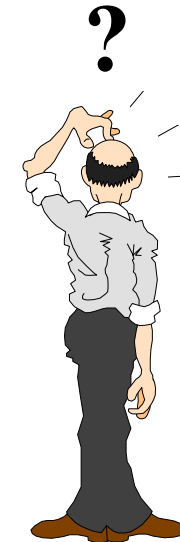
Customer comments are welcome (good or bad) using the feedback form found on the website. Your comments may help us to improve our service to you.



BARNLSLEY
Metropolitan Borough Council
BUILDING CONTROL SERVICES



**GENERAL INFORMATION
SHEET No. 2**



**WHAT MUST I DO
TO GET BUILDING
REGULATIONS PERMISSION?**

(2007/8 EDITION)



Awarded for excellence



BARNLSLEY
Metropolitan Borough Council
PLANNING & TRANSPORTATION SERVICE

What must I do to get Building Regulations Permission?

You can choose to send in Full Plans or a Building Notice

Full Plans (Blue and White application form)

Detailed plans of your proposed building works will be checked by a Building Control Officer. If we want you to make any changes or require more information we will contact you or your agent. Item 6 on the application form allows you to agree on conditional consent, in this case minor revisions will be added to the plans by the Building Control Officer in Red. You should make sure that your builder has a copy of the approved plans to prevent problems arising on site.

Building Notice (Green and White application form)

An optional alternative to depositing Full Plans. A Building Notice is only suitable if you are doing works to your home. The erection of a building containing an office or shop would require a Full Plans application. In the case of loft conversions, additional information showing construction details will be required. Normally a site plan showing the position of your proposal and all site drainage will be sufficient.

You should only use this procedure if your Builder is reliable and experienced.

Site Inspections

You or your Builder should phone to arrange the inspection, giving as much notice as possible. We will endeavour to carry out same day inspections if we are notified by 12 noon.

We have a 24 hour answer phone on **(01226) 772699** for calls outside normal office hours, or fax **(01226) 772698**.

Charges

The total cost of both options is the same. Certain Full Plans applications require 100% of the fees at the deposit stage, others require only 25% with the remaining 75% due after works have commenced. For further advice please contact Building Control.

You can start work 24 hours after you deposit your application and fees. You must inform Building Control of your intention to commence.



Advice on Town Planning requirements should be sought at plans stage.