

**REFERENCE FORM**

**For**

**Chaperone**

**Private and Confidential**

Name of Applicant:

Name of Referee:

1 How long have you known this person and in what capacity (eg work colleague, friend, manager, supervisor?)

2 Please comment, as far as you have knowledge, on the suitability of this person to fulfil the responsibility of this role.

3 The position for which this person is being considered gives access to children and young people and also may involve the possession of sensitive information. Is there any reason why this person should not undertake these responsibilities? *(Remember this position is exempt from the provisions of the Rehabilitation of Offenders Act 1974 with regard to 'spent' convictions).*

Signed ..... Date .....

**Data Protection Act 1998**

The information given above will be used solely for the purpose of which it was given. It will be held confidentially and destroyed when no longer required.