

Document type: Policy

**Admission
Arrangements
for
Sixth Form
2010-2011**

**Penistone Grammar School
Governing Body**

September 2008

Introduction

- 1 On 14 November 2002 Barnsley Metropolitan Borough Council delegated responsibility for admission to the sixth form at Penistone Grammar School to the Governing Body.
- 2 The Governing Body of Penistone Grammar School has a duty to implement all statutory requirements placed on them as an admission authority.
- 3 For consideration of all matters relating to the admission arrangements for the sixth form the Governing Body have delegated consideration to the Admissions Committee to make recommendations.
- 4 The capacity for the sixth form is 150 in each year group.

A Admission to the sixth form

- 1 Admission to the sixth form will be from:
 - (a) pupils in Year 11 at Penistone Grammar School; and
 - (b) pupils from outside of Penistone Grammar School.
- 2 Pupils on roll in Year 11 at Penistone Grammar School are not required to make an application for admission to the sixth form, and will be asked to complete a statement of intent with regard to subject choice.
3. Pupils from outside of Penistone Grammar School will be required to complete an application form.
4. The entry requirements for admission to the sixth form shall be the same for pupils on roll in Year 11 at the school and external applicants.
5. All applicants will be required to take part in a Careers guidance interview prior to admission
6. Pupils will be admitted into the sixth form at the start of the Autumn Term in each school year
7. The admission number for pupils entering the Sixth Form from outside of Penistone Grammar School will be 50.

B Minimum entry requirements

All those seeking admission to the Sixth Form must have a minimum of 5 Grade C subjects at GCSE.

In order to study certain subjects' students will require a grade B at GCSE. (see Penistone 6th Form prospectus for details.)

Admission to the post-16 SEN course will not have a minimum requirement.

C Oversubscription criteria

Where the number of eligible external applicants for a course of study exceeds the places available then admission will be determined in accordance with the following priority of admission criteria:

- (1) Looked After Children. (A child who is looked after by the Local Authority in accordance with Section 22 of of the Children's Act 1989).
- (2) applications from students in the Penistone family of schools, i.e. Darton High School, Stocksbridge High School, Holgate and The Kingstone secondary schools.
- (3) applications from students from any other secondary school.

Where the number of applicants exceeds the places available within either of the two oversubscription criteria then normally priority of admission will be determined on the highest attainment grades in GCSE performance.

D Appeals

- 1 Any pupil refused the offer of a place in the sixth form has the right of appeal.
- 2 In the first instance the appeal will be by written submission to the Admissions Committee.
- 3 Should the Admissions Committee recommend refusal of an admission to the sixth form, to the Governing Body, the parent has the right of an independent appeal.

E False Information

Where the Governing Body has made the offer of a place in the sixth form on the basis of a fraudulent or intentionally misleading application which has effectively denied a place in the sixth form to a pupil with a stronger claim, the offer of a place will be withdrawn.

F Late Applications and Transfers

- 1 Late applications will be considered up to the end of the second week of the Autumn Term.
- 2 Where an application is received on behalf of a pupil who has moved into the area during the school year it will be considered in accordance with Sections B and C(2).
- 3 The oversubscription criteria and the right of an appeal will also apply to late applications and transfers.

G Timetable for admission

a) *pupils on roll in Year 11 at Penistone Grammar School:*

2010

- | | |
|---|--------------------|
| 1. Pupil to complete statement of intent | January / February |
| 2. Course guidance consultation | June/July |
| 3. Publication of GCSE results | August |
| 4. School agrees or refuses the admission | August / September |
| 5. Decision communicated to parent | September |
| 6. Admissions Committee to consider appeals | September |
| 7. Independent appeals | September |

b) *external applicants*

2010

- | | |
|---|--------------------|
| 1. Completion of Application | January/February |
| 2. Course guidance consultation | June/July |
| 3. Publication of GCSE results | August |
| 4. School agrees or refuses admission | August / September |
| 5. Decision communicated to parent | September |
| 6. Admissions Committee to consider appeals | September |
| 7. Independent appeals | September |

Address for correspondence:

Chairperson of the Governing Body
Penistone Grammar School
Penistone
Sheffield
S36 7BX