

## PRIVACY NOTICE

### *Additional information supporting the use and sharing of child and young peoples data*

**Barnsley Metropolitan Borough Council** uses information about children for whom it provides services, to enable it to carry out specific functions for which it is responsible, such as the assessment of any special educational needs the child may have. It also uses the information to derive statistics to inform decisions on (for example) the funding of schools, and to assess the performance of schools and set targets for them. The statistics are used in such a way that individual children cannot be identified from them.

The Local Authority (LA) will use information about its school workforce for research and statistical purposes, and to evaluate and develop education policy and strategies. The statistics are used in such a way that individual staff cannot be identified from them. The LA may also use it to support and monitor schools regarding sickness and recruitment of staff.

**Youth Support Services** on the 1<sup>st</sup> April 2011 Connexions (Youth Support Service for the 13-19 age group) was fully integrated into Barnsley Metropolitan Borough Council, and as such one organisation in terms of information sharing and protocols.

Once you are aged 13 or over, we are required by law to pass on certain information to the provider of youth support services in your area. Barnsley Metropolitan Borough Council may share its data with partner organisations in your region and sub-region with schools, colleges, training providers, potential employers and other relevant services in order to help you move smoothly from full time statutory education into post 16 education, employment or training, providing children and young people with the best start in life. The information may also be shared as part of the September Guarantee Process which is a statutory obligation for Barnsley Metropolitan Borough Council to ensure that all young people are offered appropriate learning opportunities.

However, parents, or the pupils themselves if aged 16 or over, can ask that no information beyond name and address (for pupils and parents) be passed on to the youth support service. This will limit the effectiveness of the services which can be offered to you.

All the information you share with Barnsley Metropolitan Borough Council is treated fairly and lawfully in compliance with the Data Protection Act, and your information will not be retained longer than necessary.

Online information, advice and support on a range of issues affecting young people can be found on the Directgov Young People page at [www.direct.gov.uk/en/YoungPeople/index.htm](http://www.direct.gov.uk/en/YoungPeople/index.htm) with access to trained helpline advisers, via SMS text message, telephone, webchat and email.

**Primary Care Trusts (PCT)** use information about pupils for research and statistical purposes, to monitor the performance of local health services and to evaluate and develop them. The statistics are used in such a way that individual pupils cannot be identified from them. Information on the height and weight of individual pupils may however be provided to the child and its parents and this will require the PCTs to maintain details of pupils' names for this purpose for a period designated by the Department of Health following the weighing and measuring process. PCTs may also provide individual schools and LAs with aggregate information on pupils' height and weight. As from 2012 the LA and PCT will jointly process pupil height and weight information.