



Please fill in the form using a ball point pen and send to your organisation. Payments will be collected by:

allpay.net Limited  
 Fortis et Fides  
 Whitestone Business Park  
 Whitestone  
 HEREFORD HR1 3SE

### Instructions to your Bank or Building Society to pay by Direct Debit.

allpay.net Limited's Originator's identification Number.

9	4	2	8	0	4
---	---	---	---	---	---

Name(s) of Account Holder(s).


Bank/Building Society account number.

--	--	--	--	--	--	--	--

Branch Sort Code.

--	--	--	--	--	--

Name & full postal Address of your Bank or Building Society.

To: The Manager	Bank/Building Society
Address	
Postcode	

This is not part of the instruction to your Bank or Building Society. Please complete your address and telephone number.	
Address:	
Postcode:	
Telephone:	Ref:

### Instruction to your Bank or Building Society.

Please pay allpay.net Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with allpay.net Limited and, if so, details will be passed electronically to my Bank or Building Society.

Signature(s)
Date

allpay.net Limited Reference Number.  
 For Official use only

B	E	R	N
---	---	---	---

--	--	--	--	--	--	--	--

Banks and Building Societies may not accept Direct Debit instructions on some types of account.



This Guarantee should be detached and retained by the Payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amount to be paid or the payment dates change allpay.net Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by allpay.net Limited or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

**Telephone 0870 240 2953**

## Direct Debit Payment Details

Please indicate when you when and how often you want to pay your rent:

Monthly

Which date in the month

Fortnightly

Which day of the week

Weekly

Which day of the week

### For Official Use Only

<b>Reference number</b>			
<b>1<sup>st</sup> Payment Amount</b>		<b>Date of 1<sup>st</sup> Payment</b>	
<b>Subsequent Payments</b>		<b>Next Due Date</b>	
<b>Frequency of Payment</b>			
<b>Area office (if applicable)</b>			
<b>Date of entry onto allpayConnect / Webconnect</b>			

Name and address of account holder if different to payer overleaf:

<b>Name</b>	
<b>Address</b>	
<b>Post Code</b>	

Payments will be collected on behalf of :

**Berneslai Homes**

**Springfield House**

**Springfield Street**

**Barnsley**

**S70 6HH**