

Health and Wellbeing

Sick Child/Illness Procedure

Statutory Framework for the Early Years Foundation Stage 2014

Quote Reference: 3:44

'The provider must promote the good health of children attending the setting. They must have a procedure, discussed with parents and/or carers, for responding to children who are ill or infectious, take necessary steps to prevent the spread of infection and take appropriate action if children are ill'

Sick Child Procedure

The Family Centre will monitor children for signs and symptoms of illness. If a child becomes unwell during their attendance at the Centre, the procedures below will be followed:

- The parent/carer will be contacted and the contents of all discussions, including dates/times will be recorded by a member of staff to provide an accurate chronology of events. This will be recorded on the **Sick Child/Illness Record**
- If the parent/carer is not contactable then the emergency numbers given on the registration form will be contacted.
- The above procedure will be repeated until contact is made.
- The child will be comforted and reassured, until the parent/carer arrives to collect them.
- Staff will administer, if appropriate medication in accordance with the Medication Policy.
- Should the situation require immediate medical attention, the emergency services will be contacted to take the child/ren to hospital. Parents/carers will be contacted as a matter of urgency to enable them to meet the child/ren at the hospital.
- Any incident of a child/ren attending hospital will be reported by the Duty Manager to the Family Centre Manager and Registered Person. If a child is

then admitted to hospital for 24 hours or more, the Ofsted Registered Person must notify Ofsted as soon as is reasonably practicable, but in any event within fourteen days of the incident. **A registered provider, who, without reasonable excuse, fails to comply with this requirement, commits an offence.**

- Staff will follow the 'Health protection in schools and other childcare facilities' guidance on the following link:

[Health protection in schools and other childcare facilities - GOV.UK](#)

Exclusion Procedure for illness

- Children contracting infectious diseases will be excluded from the Centre for the appropriate number of days recommended by the Health Protection Agency using **Exclusion Table**
- The Family Centre will report notifiable diseases to the local Health Protection Unit on 01226 787416.

Outbreaks of Diarrhoea and Vomiting

- If there is an outbreak of diarrhoea or vomiting the Family Centre will follow the guidance from the Health Protection Agency.

Diarrhoea and Vomiting Outbreak Action Checklist