

Learning and Development

Transition Policy

Statutory Framework for the Early Years Foundation Stage

Quote Ref: 3.68

'Providers must enable a regular two way flow of information with parents and/or carers and between providers, if a child is attending more than one setting'

The Purpose of the Policy

The purpose of the policy is to ensure that there is a regular and consistent two way flow of information between parents/ carers, and childcare settings for children who are attending more than one setting and for children who progress into primary education.

We aim to:

- Ensure all children accessing childcare within the Family Centre are effectively supported to progress throughout the rooms appropriate to their age and stage of development.
- Ensure there is good communication between the Family Centre and other types of childcare children are accessing, that effectively supports their development.
- Effectively support children when they are moving to new childcare settings or school.

What you parents\carers should do

- Inform the Family Centre if your child is accessing other childcare settings or is being informally cared for by family or friends on a regular basis.
- Give consent for the sharing of information to support your child's learning and development between the Family Centre and another childcare setting.
- Inform the Family Centre as soon as possible if your child is moving to another childcare setting or school.
- Work with us to support you and your child with effective transition when moving to alternative childcare settings and to school.

What we will do

- With your consent we will develop links with other childcare settings, school and/or family or friends who are providing additional childcare for your child.
- We will share your child's development records and any other relevant information using the **EYFS Transition Record** with your child's new setting.
- Involve and support parents/ carers and children with effective transition when moving through rooms appropriate for their age and stage of development within the Family Centre.
- Provide parents/ carers with their child's observations, photo's and work from their learning journey upon leaving for their next setting or school.
- Work with parents/ carers and the child's new setting or school through the transition process.