# Interviewing the designated member of staff about child protection

Possible questions to consider – this is not a definitive list.

* Do they have an appropriate level of seniority?
* Do they have a clear understanding of theirs role and responsibilities and that of other staff?
* What is the quality of their own training, knowledge and understanding? Have they kept up to date with recent guidance, for example in relation to forced marriage?
* Have they untaken specific training for the role provided by or to standards agreed by the Local Safeguarding Children Board? Have they kept this up to date with appropriate refresher training every two years as recommended?
* Have they ensured that all staff receive appropriate and timely training refreshed at the recommended intervals?
* Are temporary staff given appropriate guidance about their responsibilities?
* Do induction arrangements have sufficient focus on safeguarding?
* How effective are the designated person and other staff in identifying pupils at risk or vulnerable, making referrals and taking appropriate follow-up action?
* If relevant, how does the school ensure that there are appropriate safeguarding arrangements in place for those undertaking work-based learning, work experience and educational visits?
* How does the designated person ensure the quality of record-keeping?
* How does the designated person ensure that s/he and the school have access to local authority procedures, guidance, training and support?
* How well does the designated person (if not the headteacher) keep the headteacher informed of the welfare of pupils with a child protection plan and of general child protection issues within the school?
* How well does the school contribute to child protection conferences/reviews, through attendance and/or reports? How well does the school contribute to inter-agency working, for example assessments and attendance at core group or other professional meetings?
* How effective is the designated person in advising on child protection input in the curriculum?

How well does the designated person monitor and evaluate the effectiveness of child protection work carried out in the school?