

Key Questions to Consider at (Team Around the Family) TAF Review Meeting

Family perspective

Have there been any successes for the family since the last TAF meeting?

Do the family feel they have been supported effectively - if yes how if not why?

If so what has changed for the Family as a result of the TAF process?

TAF membership

If there are new members present today have the family consented to them being part of the TAF re info sharing – Make amendments to the consent on the TAF form?

Is the current TAF membership effectively supporting the Family Plan, do you need to invite anyone?

If new members are required, who are they? Is the family happy to consent to them being asked to join TAF?

Does the Lead Professional need to change i.e. if the needs have changed?

Have we got ground rules as a TAF, if so are we referring to these throughout this meeting? If not should we develop some?

Are we communicating effectively as a TAF? Do we want to consider other options re how to do this, in between meetings e.g. any missed communication?

If TAF members are not present at the meeting have they provided an update? If not how / who will ensure this is received and considered? If so, have you asked for a written update?

Review of Family Plan

Have the actions from the Family Plan been completed, if not, why not?

Do we need to revise priorities and agree any new actions?

If there are agreed revisions to the Family Plan who is going to record them and send out to members of the TAF and Family?

Does the TAF need to continue to meet, can the Early Help Assessment be closed and / or family supported by a single agency?