



Barnsley Council PRIVACY NOTICE

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At Barnsley Council we are committed to protecting and respecting your privacy.

This Privacy Notice tells you what you can expect when the Council collects your personal information. This notice applies specifically to information the Council collects that is required to be shared in relation to the national COVID-19 response.

Stage one: Who are we?

This privacy notice is intended to cover all information collected by the council as part of its usual business that may then be shared with partner organisations as required in response to the COVID-19 pandemic. This notice also covers any information received by the council from partner organisations for purposes associated with the response to the pandemic. Further details on how the council handles personal information is available on our website [here](#).

Stage two: What type of information we will collect from you

The following list summarises data that the Council collects or receives that may be shared for use with the COVID-19 emergency response. This list is not exhaustive and may be added to as required:

- Adult Social Care Carers and Clients
- Assisted Bin Collections
- Berneslai Homes Tenants
- BMBC Contact Centre Contacts
- Business Support Grants
- Children's Social Care Foster Carers
- Children's Social Care Open Cases
- Electoral Roll
- Householders Age Summary
- Household Vulnerability Index

- Land Registry Sales Data
- NHS 0-19 Patients at High Risk
- NHS Pregnant Women
- BPL Passport to Leisure Holders
- BMBC Staff
- Library Borrowers
- Education School Census
- Staff with Enhanced DBS
- Benefits Claimants
- Free School Meals
- EHCP and SEND
- Covid-19 Volunteers Register
- Disabled Facilities Grants
- Shielded List (MHCLG)
- Data from Public Health England (PHE) relating to CV-19 testing

Stage three: Why do we need to collect your personal information

Your personal information is collected as part of the council's usual business or statutory requirements. No unique collection of data is taking place for the purposes of the processing described in this notice.

Where the Council receives data from central government or health partners this data is received in accordance with data protection legislation requirements and strictly to assist with the response to the COVID-19 pandemic.

Stage four: How we will collect your personal information

The information has already been collected or will be collected as part of the Council's usual requirements. This notice is intended to inform the reader that the information is being used for a purpose it was not originally collected for.

Some information may be received by the Council that would not ordinarily have been received however this is done so in accordance with data protection legislation.

Stage five: Our Legal Basis for processing your information

We collect and use your information under the following provisions of the GDPR:

Article 6(1) (c) – Processing is necessary for compliance with a legal obligation

Article 6(1) (e) - Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

Article 9(2) (c) – Processing is necessary to protect the vital interests of the data subject or of another natural person where the data subject is physically or legally incapable of giving consent

Article 9(2) (g) – Processing is necessary for reasons of substantial public health

Article 9(2)(h) – Processing is necessary for the purposes of preventative or occupational medicine, for assessing the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment or management of health or social care systems and services on the basis of Union or Member State law or a contract with a health professional

Article 9(2) (i) – Processing is necessary for reasons of public interest in the area of public health.

Stage six: Why we may need to share your information

The Council is required to share data with partner organisations to support the local and national response to the COVID-19 pandemic, and to detect and prevent fraud.

Notice has been served to the Council by the Department of Health and Social Care that is it required under Regulation 3(4) of the Health Service (Control of Patient Information) Regulations 2002 (COPI) to process information for the purposes set out in Regulation 3(1) of the COPI.

Stage seven: Who we may share your information with

Where there is a need identified, as outlined in section 6 above, your information will be shared with:

- South Yorkshire Police (SYP)
- Barnsley Clinical Commissioning Group
- Barnsley Hospital NHS Foundation Trust
- South West Yorkshire Partnership Foundation Trust - SWYPFT
- Central Government
- Public Health England
- Other bodies responsible for auditing or administering public funds in order to prevent and detect fraud.

Stage eight: How long will your information be kept?

Information will be retained in accordance with the corporate retention schedule. For information processed or shared for Covid-19 purposes there is currently no definitive retention period set. This is reviewed on a regular basis taking into account any updated Government guidance.

Stage nine: What will happen if you fail to provide personal information?

Not applicable, the personal information has already been collected.

Stage ten: How to access and control your personal information

The Council has a Data Protection framework in place to ensure the effective and secure processing of your information. For details on how your information is used, how we maintain the security of this and your rights to access the information we hold about you, please refer to the [Barnsley Metropolitan Borough Council privacy notice](#)

Should you need to contact the Council to discuss how we use your information, please contact our Customer Feedback and Improvement Team by email at informationrequests@barnsley.gov.uk or by telephone on 01226 773555 and ask to speak with the above Team. If you are not satisfied with our response you may contact our Data Protection Officer on DPO@barnsley.gov.uk .

If you are not satisfied with the way we have handled your information, the Information Commissioners Office (ICO) is the UK's independent authority upholding information rights in the public interest and can be contacted at www.ico.org.uk