

Minutes of Steering Group Virtual Meeting - 16th July 2020

Attendees

SENDIASS : Sarah Wike & [James Stephenson](#) (joined later on in the meeting)

Parents : JJ, ST, JT, KB, JC, VG, TR

(Apologies – BB, KP)

Items on the Agenda

1. Minutes of last meeting
2. Family engagement events for the summer - planning the 'Night with.....' event
3. Any other business (AOB)

1. Minutes of last meeting

Briefly discussed the meeting notes from the last Steering Group meeting - SW gave the opportunity if anyone wished to add or amend anything but all were agreed.

2. Family engagement events for the summer/planning the 'Night with.....' event

SW advised that following our last meeting she met with her Team on Monday to discuss the 'Night with....event' which was greatly received. Everyone agreed

would be a great idea and so SW made contact with Barney Angliss who confirmed he would love to do this. SW then put this out on the SENDIASS Facebook page on Sunday which got a great response and lots of interest.

SW therefore advised she would like to get a date in the diary for this and wondered what we all thought. SW advised she had in mind Friday 7th and 14th August 2020. Everyone agreed that both dates would be good. Agreed to go with the 14th August, SW would check to see if Barney Angliss was available and failing this would go with the 7th at a start time of say 8.00 pm?

SW advised she just needed to check the position with IT with regards to the best technology to use whether this would be:-

- Zoom – allows up to 100 people
- Webinars

SW queried how wide do we want to project the event – do we want to open up for professionals to watch but not take part, show casing what parents know, do we want to open up to others or just Barnsley parents and SEND families? A discussion was had around this and it was agreed to open it up to Barnsley parents and SEND families initially and then consider inviting wider audience across our local area. It was discussed that it would be good if this could be recorded so that it can be re-watched at a later date with the possibility of potentially charging a small fee to re-watch this, e.g. EHCP Team other professionals etc.

SW advised that the SENDIASS Team had come up with an idea of putting some gift bags together for the event like popcorn etc and the SENDIASS Team to deliver to families around the borough. Everyone agreed this was a good idea and SW will look into this.

Discussed ways of promoting the event and wondered if it would be good to do a sign up for free ticket through Eventbrite. Was discussed about having a cut off point of 100 people and then after 1 week/10 days seeing how many sign ups we have.

We then discussed how the event would look and following ideas were suggested:-

- Create a report/review about what we are doing, about the Steering Group.
- Create videos to go with it.
- Could have like a 'Gogglebox' approach whereby families send in pictures watching the event.
- Capture the experience via a journal.
- Wanting to promote the event for parents to see it as an evening to enjoy.
- Audience to put forward questions for Barney Angliss prior. These could consist of pre-recorded video questions to break it up and to put a light hearted, less serious twist on it.
- Let parents know more about Barney i.e his book Diagnosis Human and his background that he has worked with SENDIASS in Surrey and been a SENDCO etc. Would be a good idea to get Barney's CV to all the Applicants signing up to see prior to the event.
- Could have an intermission to have a break half way through the event and have pictures going up at that time of SEND families and pictures of Barnsley town.
- Maybe have a platform at the end for professionals to ask questions?
- Need event to be marketed well maybe families could share with professionals they are involved with for example.

All agreed these were great ideas for the event.

3. Any other business (AOB)

Briefly discussed the "Top Tips" for Transition and SW agreed to put something out on Facebook regarding this by the end of the week. SW advised a previous

post had been put up but only received a few comments. SW agreed to put up another post on the Steering Group page around Transition. A discussion was had around trying to collate what are people's realities to transition, tell us your transition nightmares but not naming any schools and then any top tips on how to deal with this i.e don't just presume your child's info will be passed on etc.

Actions :-

- SW to check the position with IT and secure what platform for the 'Night with.....event'.
- SW to secure a date with Barney Angliss for either 7th or 14th August 2020.
- SW to look into sign up for free ticket through Eventbrite.
- SW and SENDIASS Team to look into gift bags for the event to be delivered to SEND families.
- SW to put a post on Steering Group page by the end of the week re "Top Tips Factsheet" for **Transition** to seek input to co-produce via the page.
- SW to arrange next meeting for say in a week or so to go out via Steering Group Page.