

Minutes of Steering Group meeting

Virtual meeting, 9th July 8pm

ATTENDEES

SENDIASS : Sarah Wike

Parents : JJ, ST, JW, BB, KB, JC, VG

(Apologies – RB, LD, TR, KP)

ITEMS ON AGENDA

1. The SENDIASS Annual Report
 2. Transition Information
 3. Supporting families and family engagement for the next 8 weeks
 4. Any other business (AOB)
-

1. The SENDIASS Annual Report

SW went through the report and shared via Microsoft Teams to all parties present. Was really good as we could all see the report as it was being discussed. Noted that the report was really positive. SW queried how best to share for all to see and was agreed to add as a link via social media to click on so people can review and refer to.

2. Transition Information

Discussed the last “Top Tips Factsheet” that was co-produced and how positive feedback was received regarding this. SW mentioned that the EHCP Team been using this to send out to parents and that this also was being used by other SENDIASS services which has proved to be a useful tool so really good idea to co-produce a further “Top Tips Factsheet” for Transition.

SW advised we could put something together. Was noted that there is a Covid Transition one online apparently already in use via the Local Offer. Was also mentioned that Mel Booth from (Social Interaction Team) has been preparing something and was asked if this could be shared with Sarah but hasn't been as yet.

SW agreed to put something on via the page again so can comment with any input, useful tips or resources etc to try and collate to produce another “Top Tips Factsheet”. All agreed was a great idea and would be useful to get something rolled out ASAP with the September start looming.

3. Supporting families and family engagement for the next 8 weeks

SW queried what as a service SENDIASS could be doing perhaps over the summer holidays to support families:-

- Coffee Mornings via WhatsApp or Teams (virtually) – everyone agreed that these work really well. Is really good to get together and also see some of our children too when during the day and to meet other SEND families.
- Facebook Quiz – was agreed that this was really good, also children can join in too so to continue with this also.
- Facebook Storytime – agreed to continue with this as well received and a great idea (as confirmed by Olly who popped into the meeting to thank SW for these).

- Webinar “An Audience With....” – discussed possibility of having a Webinar/live interviews, Barney Angliss for example, was recommended as a guest speaker who can talk SEND. Maybe SW interview them and maybe have a Facebook Live so people can comment and ask questions, so got that live input. Everyone agreed was a great idea so can look into this. Was suggested that we could perhaps try to arrange for possibly first two weeks into the summer holidays one evening.
- Drop in session – discussed the possibilities of having a “drop in session” at say Locke Park so meeting outdoors, socially distancing and obviously to follow guidelines. Was agreed was a good idea as lots of outdoor space to use, families could bring a picnic and an opportunity for other parents to meet but also socially distancing. SW advised would need to check around the guidelines for this but all thought would be a good idea.
- Still keep doing what they are doing – SW queried what our thoughts were up to press with regards to their social media input and all agreed that this is working really well and to keep doing what they are doing. Everyone agreed we love SW dressing up outfits, and look forward to seeing what will be next. All agreed was a great way to get people talking and always good to know that there is someone there to provide support.

4. Any other business (AOB)

A discussion was had around who we may invite to Steering Group Meetings and discussing the wider membership, the following were some suggestions:-

- SENDCo – maybe have a SENDCo present from perhaps a mainstream setting who might be interested?
- Dr Blyth – New Street Dentist
- Dr Tumi
- Matt Smith – ASDAT Assessment Team

- Adult Social Care Worker – maybe help with 16-25 transition
- Marco Haring – CAMHS (ADHD/ASD)
- Dr Ovi – CAMHS
- Amber Burton – EHCP
- Diane Drury – SENDIASS Manager

Discussion was also around making these meetings more regular, perhaps having fortnightly meetings as an idea and everyone agreed.

Also discussed potentially doing some videos of families talking about their lived experiences and how using the service has helped them.

Discussed how parents have the knowledge and can help with their knowledge and lived experiences to help other SEND families. A discussion was had around the complaints process for example whether this be with school etc. Other parents already with the knowledge of this process having followed it themselves and therefore being able to sign post others where to go via school website etc but also help with the process as it can be complicated to follow.

Actions :-

- SW to upload the SENDIASS Annual Report to be able to click on link via social media.
- SW to put together something for another “Top Tips Factsheet” for Transition to seek input to co-produce via the page.
- SW to look into arranging a Webinar “An Audience With....” via a Facebook Live?
- SW to look into potential of arranging a socially distance “drop in session” at a local park.
- SW to arrange next meeting in say 2 weeks.