



**BARNSLEY**  
Metropolitan Borough Council

## **Licensed driver Code of Good Conduct**

In order to promote its licensing objectives as regards hackney carriage and private hire licensing, Barnsley Metropolitan Borough Council has adopted the following Code of Good Conduct, which should be read in conjunction with the other statutory and policy requirements produced by the council.

### **1. Responsibility to the trade**

Licence holders shall endeavor to promote the image of the hackney carriage and private hire trade by:

- (a) Complying with this Code of Good Conduct;
- (b) Complying with all the conditions of their licence, hackney carriage byelaws and the council's hackney carriage and private hire licensing policy;
- (c) Behaving in a civil, orderly, non-discriminatory and responsible manner at all times.

### **2. Responsibility to clients**

Licence holders shall:

- (a) Maintain their vehicles in a safe and satisfactory condition at all times;
- (b) Keep their vehicles clean and suitable for hire to the public at all times;
- (c) Attend punctually when undertaking pre-booked hiring;
- (d) Assist, where necessary, passengers into and out of vehicles;
- (e) Offer passengers reasonable assistance with luggage and other personal effects;
- (f) When requested provide receipts to passengers.

### **3. Responsibility to residents**

3.1 To avoid nuisance to residents when picking up or waiting for a fare, a driver shall:

- (a) Not sound the vehicle's horn illegally;
- (b) Keep the volume of radio/cassette player and VHF radios to a minimum;
- (c) Switch off the engine if required to wait;
- (d) Take whatever additional action is necessary to avoid disturbance to residents in the neighbourhood.

3.2 At taxi ranks and other places where hackney carriages ply for hire by forming queues, drivers shall, in addition to the requirements above:

- (a) Rank in an orderly manner and proceed along the rank in order and promptly;
- (b) Remain in the vehicle.

3.3 At private hire offices a licence holder shall:

- (a) Not undertake servicing or repairs of vehicles;
- (b) Not allow their radio/cassette players or VHF;
- (c) Take whatever additional action is necessary to avoid disturbance to residents of the neighbourhood which might arise from the conduct of their business.

#### **4. General**

Drivers shall:

- (a) Pay attention to personal hygiene and dress so as to present a professional image to the public;
- (b) Wear the badge provided by the council on his person at all times when in charge of a licensed vehicle, such badge to be worn in a position and manner as to be plainly visible;
- (c) Be polite, helpful and fair to passengers;
- (d) Unless otherwise directed by the hirer the driver shall proceed to the destination by the shortest possible route;
- (e) Not without the express consent of the hirer drink or eat in the vehicle;
- (f) Not without the express consent of the hirer play any radio or sound producing instrument or equipment in the vehicle other than for the purpose of sending or receiving messages in connection with the operation of the vehicle;
- (g) Drive with care and due consideration for other road users and pedestrians and in particular shall not use a hand held mobile phone whilst driving;
- (h) Obey all Traffic Regulation Orders and directions at all time;
- (i) Not to smoke in the vehicle or to allow fare paying passengers to smoke in the vehicle;
- (j) Not to carry more passengers in a vehicle than it is licensed to carry;
- (k) Not to consume alcohol immediately before or at any time whilst driving or being in charge of a hackney carriage or private hire vehicle;
- (l) Not drive while having misused legal or illegal drugs.

**Please note: The council shall take a very serious view of any driver being found to have had any alcohol or having misused any drugs whilst in charge of a licensed vehicle.**