

Little Houghton Parish Council

Minutes of the Annual General Meeting of the Parish Council held at 7 pm on Monday, July 8th 2019, at the Sandhill Golf Club

Present:

Mr Vince Keating
Mrs Diana Young
Mr Kevin Osborne

In Attendance:

Mrs Betty Turner	Resident
Mr Stuart Bennett	Web site design
Ms Caroline Donovan	Clerk to the Council

1. Election of Chairperson and Vice Chairperson for 2019 / 2020

- It was unanimously agreed that Mr Vince Keating be elected as Chair for a period of one year.
- It was unanimously agreed that Mrs Diana Young be elected as Vice Chair for a period of one year.

2. Questions from Parishioners

With regard to the request raised at the previous meeting that Councillor Osborne follow up action for the tree he reported to be cut back which was overhanging the footpath outside the entrance to Buttercross Drive. Councillor Osborne said he had sent photographs in, and raised it as an issue of concern on the BMBC web site. Officers had been out to look at the problem. .

The following questions were raised by a Parishioner:

- What is Neighbourhood Services Policy re weed killer?
- The trees on Park Springs Road have been cut down, but the dead wood has not removed, what is the policy regarding this?
- Street Lights 59 to 79 on Rotherham Road are obscured by overhanging trees can these be cut back please.

3. Apologies for Absence

Apologies for absence were received from Mr Gary Oldfield, Mrs Lisa Oldfield and Mrs Valerie Wistow.

4. Minutes of the Parish Council Meeting held on June 3rd, 2019.

The minutes of the meeting held on June 3rd 2019 were agreed as a correct record.

5. Matters arising

A discussion was held with regard to the Parish Council joining the Yorkshire Local Councils Association membership, as recommended by the internal Auditor at a cost of £290.00 per annum. It was agreed that the Parish Council should trial this for a period of 12 months, and then review the benefits of the membership.

6. Parish Council Web Site

Mr Stuart Bennett had been invited to attend the meeting to update the Councillors with regard to a Parish Council web site. Mr Bennett explained that the best way forward for the Parish Council web site would be a content management system managed by a Parish Councillor and the Clerk, with back room support. Stuart was happy to offer this service at an initial cost of £300, and it would cost a further £80 to renew the web site every year. The web site would be password protected. It was agreed in principle that this should be taken forward, and that Mr Bennett would meet Mr Gary Oldfield to discuss the web site and the Parish Council's requirements in further detail.

At this point Councillor Osborne had to leave the meeting urgently, and the meeting was adjourned whilst the Clerk gave him a lift home.

7. Correspondence

The following correspondence was noted:

- Dorothy Coates response re the Plena and Parva Family Fun Day is that the £100 from the Parish Council will go towards the payment for the inflatables. She has asked for the Groups thanks to be passed on to the Parish Council for their continued support.
- Unfortunately no one is available to attend the BMBC Parish Charter meeting so the Clerk will send apologies on behalf of the Parish Council.
- The Play Area and Muga inspections are satisfactory
- Feedback received from BMBC regarding the grass cutting the Park, was that it was cut on June 10th 2019, and this was the fourth cut of 10. The teams are working on a maximum of 21 day working schedules at this peak growing time of year, and the schedule will speed up into late summer. The playing fields next to the Muga are scheduled to be cut seven times a year.

8. Finance

8.1 Bank Reconciliation at 31st June 2019

The Parish Councillors noted the Bank Reconciliation is represented, to date, as follows:

Investment Account	£2,900.00
Current Account	£8,521.53
Total	£11,242.57

8.2 With cheques still to be paid out:

662	Clerk Qu 1	£180.00
663	Hmrc	£45.00
664	Mr Laughton	£120.00
665	Ciswo	£89.07
666	BCVS	£200.00
672	Christmas Tree	£35.00
668	Broken chain on swing replaced	£138.00

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669	Grds maintenance Muga	£264.07
670	Grds maintenance Park	£822.84
671	Mr Laughton	£60.00
	Total	£1,815.98

9. Date and time of next meeting

It was noted that the date of the next meeting of the Parish Council was changed to be held on Monday, October 21st at 7 pm, at the Sandhill Golf Club.

To:

Mr V Keating
Mrs D Young
Mr G Oldfield
Mrs L Oldfield
Mrs V Wistow
Mr K Osborne
Mr C Ward

C.c. Councillors Dorothy Coates, Pauline Markham, Caroline Saunders
Peter Clark, Barnsley MBC, Governor Services