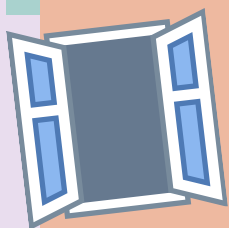


COVID-19 safety measures for close contact businesses

Face visors and face coverings

- While providing a close contact service you must, without exception, wear a face covering. You should always wear a clear visor or goggles and a Type II face mask.
- Customers must wear a face covering - this is required by law, unless exempt.
- You must remind customers to wear face coverings. Displaying a poster is a good way to do this.

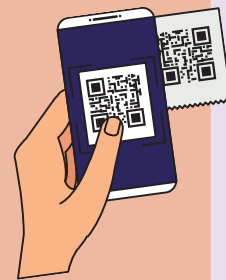


Good ventilation

- Ensure good ventilation, natural and mechanical. Anything to increase the amount of natural air flow.

Appointments

- Make appointments in advance whenever possible to help manage the number of people and therefore maintain social distancing.
- Take contactless payment where possible.
- NHS Test and Trace - it's a legal requirement to display the QR Code for the NHS app and have an alternative method of keeping contact detail records for 21 days.
- Prepare clients what to expect regarding COVID-19 safety measures before arriving, including making sure they do not arrive before their appointment time.
- Music must be kept low, to discourage raised voices and reduce respiratory droplets.



Reduce/remove shared use items

- Remove items that are shared to prevent contamination such as magazines.
- Staff to have their own equipment and avoid sharing wherever possible.
- Sanitise any unavoidable reusable equipment and tools (such as scissors, trimmers etc) after each appointment, and at the start and end of shifts.



- Customers should be encouraged to bring their own drinks to reduce the risk of transmission. However, if drinks are provided these should be in disposable cups.
- You should move 2m away from your customer if they remove their face covering to have a drink

- Ensure hand sanitiser gel is available for customers to use on entry and exit and outside toilets.
- Use posters to remind customers and staff to wash their hands frequently.
- Increase the frequency of cleaning to all areas specifically areas regularly touched by hands.

Social distancing



- Maintain social distancing, keeping customers and staff 2m apart whenever possible.
- Where 2m is not viable a space of 1m+, with additional controls, such as screens in between work stations, may be acceptable.

Increased hand hygiene and cleaning

- Ensure client chair and the workstation area are thoroughly cleaned between customers.



Key actions prior to re-opening

- Ensure you can open safely by checking the latest Government guidance.
- Carry out a COVID-19 risk assessment (this must be written down if you have five or more employees as required by law).
- Carry out statutory health and safety checks prior to reopening, e.g. legionella, water temperature, gas and electrics.
- Thoroughly clean your premises and revise your enhanced cleaning regime.

Legionella

When not in use, water can stagnate within hot and cold water systems which can lead to Legionella bacteria growing to harmful levels. Therefore it's vital that hot and cold water systems are checked.

Key actions when open

- For Test and Trace purposes, records must be kept securely of all customers, staff and visitors for 21 days. You must display an official NHS QR code poster so that customers and visitors can 'check-in' using this option as an alternative to providing their contact details.
- Staff should always wear a Type II face mask (a medical face mask made up of a protective 3-ply construction) as well as a clear visor or goggles. There are no exemptions to this for close contact services.
- Face coverings are also mandatory for customers and any visitors.
- Any staff who are required to self-isolate following a positive test result for COVID-19, or if they are a contact of someone who has tested positive and are notified by NHS Test and Trace to self-isolate, must stay off work until they have completed their isolation period as required by law.

It is important to remember that these measures and controls are required in order to protect you, your staff, customers and visitors as well as protecting your business, therefore should you require any further information or advice on how to comply with the law and guidance, please contact RegulatoryServices@barnsley.gov.uk.

For full detailed guidance on all points mentioned above please visit

barnsley.gov.uk/advice-for-close-contact-businesses