



BARNSLEY MBC PRIVACY NOTICE

Document Title	Vulnerability Index Privacy Notice
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At the Council we are committed to protecting and respecting your privacy. This Privacy Notice lets you know what you can expect when the Council collects your personal information. This notice applies to information the Council collect in relation to the Vulnerability Index.

Stage one: Who are we?

The Vulnerability Index is a tool developed by the Business Improvement and Intelligence Team at Barnsley Council. The VI was initially utilised during the Covid-19 Pandemic as a way of prioritising services to the most vulnerable residents in the borough and was found to be hugely beneficial to services within the Council and the NHS.

With the legislation that allowed the sharing of data with external partners for the Covid response likely to expire in the near future, the Council and Barnsley Hospital NHS Foundation Trust have been exploring ways in which this beneficial data sharing may continue. This privacy notice explains how the Vulnerability Index will be utilised going forwards.

Stage two: What type of information we will collect from you

The Vulnerability Index does not require any new data to be collected, rather it will utilise existing data held by the Council from areas such as:

- Adult Social Care & Health
- Education & Early Start
- Children's Social Care & Safeguarding
- Public Health
- Berneslai Homes
- Benefits, Taxation & Income
- Elections

This list is not exhaustive, and other areas may be added where required.

Stage three: Why do we need your personal information

The purpose of the Vulnerability Index is to assign a 'vulnerability score' based on specific criteria. This score will be utilised by Barnsley Hospital NHS Foundation Trust to enable it to plan and schedule services such as planned care procedures and emergency department admissions more effectively.

Stage four: How we will collect your personal information

The personal information utilised within the Vulnerability Index has already been collected, or will be collected, by services as part of their usual business provision. The development of the Vulnerability Index does not require any new data collection.

Stage five: Our Legal Basis for processing your information

We collect and use your information under:

Article 6(1) (e) UK GDPR – processing is necessary for the performance of a task in the public interest.

For special category information:

Article 9(2) (g) UK GDPR – processing is necessary for reasons of substantial public interest.

For more detailed information on the legal basis please contact us

Stage six: Why we may need to share your information

The purpose of the Vulnerability Index is to share data with Barnsley Hospital NHS Foundation Trust so that they can plan and schedule services more effectively and efficiently. This data needs to be shared to provide benefits to both the hospital and its patients.

The Council will not share your information with anyone else without consent unless the law and/or our policies allow us to do so for example, in the following circumstances:

- the law states that we can
- there is a risk of serious harm or threat to life
- we are directed by a court of law

Stage seven: Who we may share your information with

Where there is a need identified, as outlined in section 6 above, your information will be shared with:

- Barnsley Hospital NHS Foundation Trust

The data shared with the hospital does not include all the source data. Specific staff at the Hospital will be given access to the system which will include the following identifiers:

- Name

- Address
- Date of birth
- NHS Number (where known)

Stage eight: How long will your information be kept?

Information will continue to be retained for as long as defined in the retention schedule for the business system it is sourced. If data was removed from the source, it would no longer be included in the Vulnerability Index.

The Vulnerability Index itself, and the database that supports it, will be kept for as long as the Index is operational.

Any information from the Vulnerability Index utilised by Barnsley Hospital NHS Foundation Trust and inputted into their systems will fall under their own retention schedules as they will become data controller.

Stage nine: What will happen if you fail to provide personal information?

You are not asked to provide personal information to support the Vulnerability Index however if you did not provide information to the service requiring it then you would not feature on their systems and thus not feature on the Vulnerability Index. By not featuring on the Index you risk services not being provided to you by the Hospital in the most effective and efficient way.

Stage ten: How to access and control your personal information

The Council has a Data Protection Framework in place to ensure the effective and secure processing of your information. For details on how your information is used, how we maintain the security of this and your rights to access the information we hold about you, please refer to the [Barnsley Metropolitan Borough Council privacy notice](#)

Should you need to contact the Council to discuss how we use your information, please contact our Customer Feedback and Improvement Team by email at informationrequests@barnsley.gov.uk or by telephone on 01226 773555 and ask to speak with the above Team. If you are not satisfied with our response you may contact our Data Protection Officer on DPO@barnsley.gov.uk

If you are not satisfied with the way we have handled your information, the Information Commissioners Office (ICO) is the UK's independent authority upholding information rights in the public interest and can be contacted at www.ico.org.uk