

Outcome meeting agenda

1. Introductions/apologies

- Circulation of reports
- Ground rules
- Housekeeping and purpose of the Outcome Meeting

2. Summary of Planning Meeting and Section 42 Enquiry

- Details of the Concern
- Summary of Planning Meeting & S42 Enquiry (including who led the enquiry and nature of contact with adult (s) at risk and the alleged source of harm)
- If a member of staff has been cited as the alleged source of harm, are they, or have they been subject to disciplinary procedures?
- Summary of report from other organisations

** Chairs summary of the above*

3. Outcome Meeting Data – if available

- Views of Adult at Risk (or their representative) on the organisational issues, their individual outcome meeting will have taken place or will be due to take place if needed following receipt of the minutes from this meeting.
- Views of the alleged Source of Harm (person or organisation)
- Was a risk assessment completed and any risk management plan agreed – evaluate how well this protected the adult(s)?
 - ✚ Have outcomes been met? (Fully Partially /not met)
 - ✚ Does the adult feel safer? (yes/no /partially)
 - ✚ Does the adult feel the risks have been addressed? (risk removed, risk remains, risk reduced)
 - ✚ If risks remain and adult does NOT feel safe a review outcome meeting should be held following work to address the outstanding risks
 - ✚ Balance of probabilities decision will only be made if the adult wants this OR there is a public interest – e.g. referral to DBS etc.

Chairs summary of the above

4. Balance of Probability/Risk to Others

- Does the alleged source of harm pose a risk to others that will require a balance of probability on abuse decision? Provide details to evidence this.
- Action to be taken? And by whom
- Views of the alleged source of harm
- Any dissent?

5. Protection or Action Plan

- Is there a need for a protection plan? Who will lead & coordinate? What are the timescales?

6. Criteria for Review Outcome Meeting

The adults desired outcomes have been not been met and they continue to be at risk OR the adults outcomes have been met and they feel safer but would like remaining risks to be addressed.

- Has the risk(s) to the adult been removed?
- Is a review being requested by the Adult or their representative?

7. Exiting S42 Enquiry

- Is the adult at risk aware of the decision not to proceed with this enquiry? Do they agree with the decision?
- Discuss how any risks are being addressed
- As a result of any action taken during this enquiry, how have the risks to the adult changed?
- Did the adult at risk (or their rep.) agree one or more desired outcomes for this enquiry? Were the desired outcomes achieved? How is this evidenced?
- Any further recommendations or requirements? Who will lead? What are the timescales?