

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 16th FEBRUARY 2022, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Edmondson, Guest, Karle, Berry; A. Murphy (Clerk)

(1) TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Noted - apologies were received from Councillor Ogden who could not attend due to childcare commitments. Also noted were apologies received from Councillor Berry who was unable to attend the extraordinary meeting on January 25th due to family issues.

Resolved – Council approved reasons for absence from both Councillors.

(2) TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Noted - no declarations received.

**(3) TO CONFIRM AND SIGN THE MINUTES OF THE MEETINGS HELD ON 5TH AND 25TH JANUARY
2022.**

Resolved – both sets of minutes confirmed and signed as accurate.

**(4) TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES AND DECIDE FURTHER ACTION
WHERE NECESSARY.**

4.1 TO CONSIDER AND RECEIVE PROGRESS ON THE REMOTE MEETING PILOT PHASE

Noted – no requests for remote meeting access were received by the Clerk or any Councillor prior to the meeting. Details of the pilot and how to make a request are also in the opening paragraph of the meeting agenda.

**(5) TO ADJOURN THE BUSINESS OF THE MEETING IN ORDER TO RECEIVE COMMENT AND QUESTIONS
FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.**

Noted – no members of public present.

**(6) TO RECEIVE, CONSIDER AND ADOPT THE FOLLOWING UPDATED POLICIES - STANDING ORDERS;
FINANCIAL REGULATIONS; RECORDS MANAGEMENT; GENERAL PRIVACY NOTICE; PRIVACY NOTICE
FOR STAFF, COUNCILLORS, AND ROLE HOLDERS; RISK MANAGEMENT.**

Noted – risk assessments for events/outside activities to be provided for review and adoption at the next meeting.

Resolved – all policy updates reviewed and adopted. Clerk to provide a hardcopy incident/'near miss' record book for use by the volunteers who do maintenance (mowing, strimming, painting) on Council land and assets.

(7) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

2021/1508 - ROOF EXTENSION TO PROVIDE ADDITIONAL ACCOMMODATION.

2022/0066 - ERECTION OF FRONT PORCH.

Noted – no comments by Council.

(8) TO RECEIVE AND CONSIDER PROGRESS AROUND PARKING ISSUES AT INGBIRCHWORTH RESERVOIR AND WELLTHORNE LANE.

Noted – Councillor Berry said no recent updates had been received from Yorkshire Water.

(9) TO CONSIDER MATTERS RELATING TO THE FORTHCOMING PLATINUM JUBILEE CELEBRATIONS IN JUNE.

Noted - Councillor Guest said that volunteers would be needed for any events, Councillor Edmondson knows of a resident who may be willing to coordinate events. Fruit tree planting could be part of the celebration, this can be discussed at the planned public meeting about the playing field.

Resolved – Councillor Guest will follow up with local garden organisations for advice and to purchase cooking apple and other suitable fruit trees. Councillor Guest has offered to arrange a guided walk to Gunthwaite from Ingbirchworth with refreshments at the end to raise money for charity.

(10) TO NOTE THE 'USE OF LAND' FORMAL AGREEMENT BETWEEN THE PARISH COUNCIL AND BMBC WAS SIGNED IN JANUARY, THIS UNLOCKS GRANT FUNDING FROM BMBC FOR THE INGBIRCHWORTH PETANQUE SOCIAL CLUB.

Noted – Chairman signed on behalf of the Council.

(11) TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

11.1 TO CONSIDER PROVISION OF A SURFACED FOOTPATH AND PROGRESS ON THE PROPOSED PETANQUE FACILITY AT THE PLAYING FIELD.

Noted - surfaced path needed to provide better access to the playing field. Quotes were provided by three companies, one (who will be working on the site anyway) was much lower (£3348 plus VAT but likely to increase due to increasing material costs), but concerns were raised in the meeting that the planned work following a pre-existing path would not be accessible. Councillor Edmondson is due to get a further quote and will discuss the accessibility requirement.

11.2 TO CONSIDER ARRANGEMENTS FOR REGULAR INSPECTIONS OF PLAYGROUND EQUIPMENT.

Noted – MUGA needs to be inspected annually by qualified safety professional to follow best practice.

Resolved - Clerk to arrange an inspection.

11.3 TO AGREE TO PAY FOR ROOM HIRE FOR THE PUBLIC MEETING ON MARCH 2ND TO DISCUSS THE FUTURE USAGE OF THE PLAYING FIELD WITH RESIDENTS AND INTERESTED PARTIES.

Resolved – Parish Council will pay for the room hire for the public meeting.

(12) TO CONSIDER MATTERS FOR REFERRAL TO HIGHWAYS AUTHORITY.

Noted - Councillor Edmondson noted that two of the three new street name plates requested for Ingbirchworth had gone up. Resolved - Councillor Guest will check on the ones requested for Gunthwaite. Clerk will follow up with BMBC where any signs are still required.

(13) TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES

Noted – Councillor Berry noted that a new rubbish bin has been installed just off Annat Royd Lane, but is not being emptied, it is not known who put it there. Resolved - Councillor Edmondson will follow up with BMBC and if it is theirs, request that it is emptied.

(14) TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS

14.1 TO RECEIVE AND CONSIDER SAFETY MATTERS RAISED BY RESIDENTS ABOUT THE BOXING DAY EVENT WHEN SOME PARKED VEHICLES CAUSED ACCESS PROBLEMS.

Noted – Councillor Edmondson noted that the Police and Community Crime and Safety group has reconvened, and a member of public from the village is planning to attend. Clerk noted they had been contacted by two residents raising concerns about inconsiderate parking on boxing day. Councillor Berry suggested the potential blocking of access for emergency vehicles/inability of residents to get to vulnerable relatives could be raised with the Crime and Safety group. Councillor Guest has not spoken with a hunt representative yet but noted that this is not necessarily just a boxing day issue, other events that bring in visitors and cars may be arranged throughout the year.

(15) FINANCIAL MATTERS

15.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED

Accounts for payment

16.02	#667	Clerk	Microsoft 365 license (1 year)	£59.99
16.02	#668	I. Karle	Re-imbusement (mince pies for cancelled Christmas light switch-on event)	£10.00

Income received

01.12	Gunthwaite and Ingbirchworth Parish Council	Internal transfer	£6627.00
31.12	Nat West Bank	Interest	£0.06
01.02	Northern Electric	Wayleave Payment	£20.24

15.2 TO NOTE BANK RECONCILIATION REPORT TO JAN 28TH

Noted.

15.3 TO CONSIDER THE BUDGET MONITOR REPORT.

Noted.

15.4 TO CONSIDER AND SIGN THE DEBIT CARD MANDATE FORM, DEBIT CARD TO BE HELD BY THE CLERK AND USED IN LINE WITH FINANCIAL REGULATIONS.

Resolved – mandate form signed, Clerk to post to bank.

(16) TO NOTE CORRESPONDENCE RECEIVED

16.1 CLERK RECEIVED RESPONSE TO THE COUNCIL'S LETTER REQUESTING PARKING/SPEED CONTROL MEASURES ON WELLTHORNE LANE/ANNAT ROYD LANE.

Noted – requests were unsuccessful.

16.2 SOUTH YORKSHIRE OFF ROAD BIKE TEAM COMMUNICATION AND FLYER.

16.3 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (JAN/FEB)

17.TO CONFIRM THE NEXT COUNCIL MEETING DATE AS MARCH 30TH