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**Children with Special Educational Needs and Disabilities (SEND)**  
**Oversight Board Meeting held on 12<sup>th</sup> October 2021**

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**Present:**

Nina Sleight	Service Director, Education, Early Start and Prevention (Chair)
Amber Burton	Head of SEND and Inclusion
Leigh Ainsworth	Quality Assurance & Governance Officer (item 9)
Linda Middlewood	Head of Service, Adults Social Care (Deputy for Julie Chapman)
Joshua Amahwe	Strategic Finance Manager (Item 5 Deputy for Neil Copley)
Lisa Loach	Programmes and Improvement Manager
Joanne Matthewman	Business Support Officer (Minutes)
Malachi Rangecroft	Head of Business Improvement & Intelligence (Deputy for Michael Potter)
Angela Stephens	Representative, Business Improvement (item 11)
Paul Crook	Co-Chair Barnsley Alliance – Secondary
Jamie Wike	Chief Operating Officer, NHS Barnsley CCG
Sarah Wike	Manager, SENDIASS BMBC (item 7)
Lee McClure	Co-Chair Barnsley Alliance - Primary
Anthony Devonport	Head of Bereavement, Environment, Sports & Transport Services, BMBC – Deputy for Paul Castle

**Apologies:**

Alicia Marcroft	Head of Public Health
Mel John-Ross	Executive Director of Children's Services
Joshua Greaves	Deputy CEO of Wellspring Academy Trust
Michael Potter	Service Director, Business Improvement and Human Resources
Neil Copley	Service Director, Finance
Nichola Smith	Primary Representative
Julie Chapman	Service Director, Adult Social Care & Health
Sarah Wilson	Springwell
Steven Harrison	Senior Commissioning Manager – SEND
Paul Castle	Service Director, Environment and Transport

**1.0 Welcome, Introductions and Apologies**

- 1.1 The above apologies were noted and there were no conflicts of interest reported. Nina welcomed all the deputies attending on behalf of others. Nina confirmed that she was deputising as Chair on behalf of Mel John-Ross.

## **2.0 Minutes of the Last Meeting and Matters Arising**

2.1 The minutes of the 1<sup>st</sup> July 2021 meeting were agreed as an accurate record and there were no matters arising.

## **3.0 Oversight Board Action Log**

3.1 The outstanding actions were reviewed and updates were added directly on to the log during the meeting.

## **4.0 SENDIASS Annual Report**

4.1 Sarah presented the SENDIASS Annual Report.

4.2 The key points were highlighted to the group

4.3 Nina thanked Sarah and opened up to the board for comments/questions.

## **5.0 SEND Improvement Plan and SEND Improvement Group Highlight Report**

5.1 Amber presented the SEND project highlight report.

5.2 The Board discussed the progress made this period and the discussion points were noted

5.3 The Board discussed the key plans and/or activities to be completed for the next period and the discussion points were noted

5.4 Amber presented the SEND Impact Group update

5.5 The Board discussed the progress made this period and the discussion points were noted

5.6 The Board discussed the key plans and/or activities to be completed for the next period and the discussion points were noted

5.7 Amber presented the SEND sufficiency group update.

5.8 The Board discussed the progress made this period and the discussion points were 5. noted

5.9 The Board discussed the key plans and/or activities to be completed for the next period and the discussion points were noted

5.10 Amber presented the Financial Management Plan:

5.11 The Board discussed the progress made this period and the discussion points were noted

5.12 The Board discussed the key plans and/or activities to be completed for the next period and the discussion points were noted

5.13 Amber presented the PfA Steering Group update

5.14 The Board discussed the progress made this period and the discussion points were noted

5.15 The Board discussed the key plans and/or activities to be completed for the next period and the discussion points were noted

5.16 Nina thanked Amber for the report and confirmed with the board for this highlight paper to replace the 3 separate highlight reports previously on the agenda. The board agreed this change.

## **6.0 SEND Finance Highlight Report**

6.1 Joshua presented the highlight report to the board and the pertinent points of Period 2 were noted.

6.2 The board discussed key activities planned for next period

6.3 Nina thanked Josh for the report and his update, which was very clear and easy to understand. Nina invited comments/questions from the group.

6.4 Amber is preparing the Q2 Cabinet Report and would like to use sections of this report to support this. Josh to send a redacted version to Amber of the parts that can be used in the cabinet report.

**ACTION: JA**

## **7.0 SEND SEF**

7.1 Amber presented the SEND SEF and summarised key changes were noted

7.3 SEF will be streamlined further.

7.4 Nina thanked Amber for the report and the progress update. Nina agreed statutory performance is embedded. Board members can be assured it is embedded now, we need to continue to focus on quality, impact and outcomes. No further comments or queries were raised.

## **8.0 SEND Quality Assurance Framework**

8.1 Lisa presented the Quality Assurance Framework. This was originally approved in 2020 by the Oversight Board then implemented and launched at same time.

8.2 There has been 12 months of the QA programme so it's timely to have a review of the framework.

8.3 In September 2021 a review was completed that was led by Leigh Ainsworth in the QA Team. Lisa thanked Leigh and all involved for their contributions.

8.4 Key areas strengthened were noted

8.5 Lisa confirmed that this is a fluid document and is constantly moving, and continually improving.

8.6 Nina thanked Lisa and said the framework adds so much value and really builds structure and framework into the Quality Assurance and Improvement work.

## **9.0 EIS 6 months QA Audit Highlight Report**

9.1 Leigh presented the EIS 6 months QA Audit Highlight Report which covers activity from March to August 2021. This report now includes QA Activity that takes place across the wider education inclusion service.

- 9.2 Key Areas of Strength and Development were noted
- 9.3 The Board discussed the key plans and/or activities to be completed for the next period and the discussion points were noted Areas for Development
- 9.4 Nina opened up the meeting for questions/comments. The meeting gave praise for the report which clearly shows the depth of activity and the absolute commitment to Continuous Improvement.
- 9.5 Nina encouraged all partners to read through Key Strengths and Areas for Improvement and take back to their organisations where they have an influence and recognise these. Discuss what they can do to contribute to the areas of improvement, and release staff to become MA Auditors so that there is a bigger pool of auditors across the partnership.
- 10.0 SEND Outcomes Framework**
- 10.1 Amber presented the SEND Outcomes Framework. This is an overview with regards to scoping the range of datasets for a local area SEND outcomes performance dashboard.
- 10.2 Performance indicators are being looked at which will show quality and real live experiences as well as outcomes. Any views from the board of people who would like to be involved with developing this are asked to let Amber know.  
**ACTION: SEND Oversight Board members**
- 10.3 The Board discussed the next steps to be completed.
- 10.4 Nina thanked Amber and opened up for any comments/questions. Members supported the development.
- 11.0 Working SEND Sfr Cover Report and SEND Summary Report**
- 11.1 Angela took the meeting through the SEND SFR Cover Report and SEND Summary Report, and encouraged everyone to read the detail of the report which had been published by the DfE in June 2021.
- 11.2 It's written to be able to see how Barnsley compares to National, Regional and Statistical Neighbours in terms of pupils with SEND in Barnsley Schools as at the time of the January 2021 School Census and to highlight any areas of concern. Data in this report was also published by the DfE in June 2021.
- 11.3 Key Headlines were shared noted
- 11.4 Nina thanked Angela for the report, commenting that it was clear and helpful, and linked with the improvement report.
- 12.0 APB Proposal**
- 12.1 Jamie Wike and Amber Burton went through the APB Proposal Document
- 12.2 A proposal has been put together to set up an Autism Partnership Board. Strategic decision makers to attend and look at the strategic overview of the borough. ToR and Invite List to be agreed. This will sit under Health with Patrick Otway leading.

12.3 The Board supported the establishment of the Board and findings from the APB will be reported back into this board for monitoring of progress.

**13.0 SEND Oversight Board Forward Plan**

13.1 Nina noted this item as information for the board.

**14.0 Any other business**

14.1 Malachi requested agreement in principal that the move away from the 'BRUCE' system is accelerated as soon as possible. This is in progress as part of the Synergy group but Malachi feels March 2022 is too late, so the plan is to take this suggestion to the next Synergy Board and wanted agreement from the OB Board.

14.2 Amber was in agreement with Malachi

14.3 Nina agreed and the board agreed in principal that 'BRUCE' could be decommissioned but recommended this is taken out of this meeting back to the Synergy board for final approval.

**ACTION: MR/AB**

**Date and Time of Next Meeting**

The next meeting will take place on **Tuesday 9<sup>th</sup> November 2021** from 15:00 – 17:00 and will be held virtually using Microsoft Teams Virtual Meeting.