MACE referral form (with guidance)

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| **Name of Young Person** |  |
| **DoB of Young Person** |  |
| **TED number** |  |
| **Professional involvement** | * *Who forms part of the professional network? What knowledge or information do they hold/share relevant to extra-familial risk?* * *Partners to the plan* |

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| **Age** | **Gender** | **Ethnicity** | **Disability** | **Legal status** | **Offending** | **Education** | **Siblings** |
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**Practitioner report (by the professional who knows the young person best)**

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| **Child’s Individual History/Family Background** | * *How long have they been known to children’s services or [relevant agency]?* * *Previous referrals and who made the initial referral?* * *What are the main concerns? (What is known about this – perpetrator?)* * *Has the child experienced adverse childhood experiences* * *What is the history of the family?* * *Are they ever missing? If so how often and who are they with?* * *Does the young person experience any mental health difficulties?* * *Is there a diagnosed disability?* |
| **Home:** | * *Who does the Young Person currently live with?* * *Has some work been done with the family around extra-familial risk?* * *Are the parents in agreement [with you] on what the risks are?* * *Has a referral been made in relation to other vulnerabilities within the family? E.g. DV, mental health, substance misuse etc.* * *What is the nature of the relationship between the YP and their carers?* * *‘Push’ factors – those things which ‘push’ the children out of the family home* |
| **Peer Groups:** | * *What is the significance of the individual’s peer networks and their role within their peer group?* * *What activities is the Young Person is involved with?* * *Are they a leader or follower?* * *How aware are the parents of the young person’s peer network – do they know the parents of their YP’s friends? Are they in contact with them?* * *Who are their peers?* * *Does the young person have different peer groups?* * *What are the risks and strengths of the individual peers?* * *What is the behaviour link of the peer group?* * *What are the risks and strengths within the peer group?* * *Have you linked with the key professionals for the other young people to get a clear understanding of their circumstances?* * *Is the peer group on a problem-solving plan by the neighbourhood policing team?* * *Is the peer group being discussed at any other meetings?* |
| **School:** | * *Who is the most important person to the Young Person in the school? What contact have you had with this person?* * *What does the practitioner know about the school i.e. peer groups, school culture etc.?* * *Does the YP feel safe at school?* * *Are there any other concerns at the school?* * *What work does the school complete with young people in respect of their vulnerabilities and needs* * *What work is completed by the school for all pupils for example what subjects are discussed in PHSE, assemblies, drop-ins?* * *Is there an EHCP in place?* * *Does the child get excluded, fixed term and permanent* * *What is their attendance? Are EWO involved? What has been done to promote better attendance?* |
| **Neighbourhood:** | * *Are there key people in the community that are important to the Young Person? This could be wider friends/network or organisations.* * *Are you aware of any patterns/trends emerging about the area where they live i.e. gang activity, recent crime and hot spots?* * *What is the level of crime/ anti-social behaviour* * *Is there known Organised Crime activity within the neighbourhood* * *What is the level of deprivation?* * *Does the community generally feel safe?* * *Does the young person feel safe in their local community* * *Where does the young person spend their time when they are outside of the home* |
| **Social Media:** | * *What is your understanding of the young person’s use of Social Media?* * *Is this safe or is there a need to offer more training to the family/YP in this area?* * *How much time does the young person spend online?* * *How does the young person perceive their safety online?* * *Who are their peers online?* * *What positives does social media bring to the young person’s daily life?* |