**SOUTH YORKSHIRE SAFEGUARDING AWARENESS WEEK 2022**

**BRIEFING PAPER – TEMPLATE**

**Guidance**

SAW 2022 will take place across South Yorkshire between 21-25 November and will include events for staff, volunteers and the public.

We will be advertising events once confirmed and will be looking to maximise attendance from early September if events are not fully subscribed. To help us to do this, we need the following information:-

* What the event is called
* Who it is aimed at – workers (specific groups) or all workers and volunteers, customer groups, members of the public?
* How long it will last – hour, 3 hours, all day etc
* Is it virtual or a “real” event. ( if the latter, where will it be held)
* Learning outcomes – what will people gain from attendance
* Is it a regional or Barnsley only event
* How to book onto the event – via POD, directly with the organisers, via Eventbrite, other?
* Minimum and maximum numbers of attendees
* Cost to join the event? (if any) Is there a no show penalty, if so how much?
* Any other relevant information – e.g. prerequisites for attendance

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We will collate this into a **Programme of Events which will be hosted on the BMBC website – SYSAW 2022**

The website will provide **links** which will take interested parties to a Briefing Sheet for the event and include all the above details.

A **blank template is shown below** for your use

Any questions do contact Cath

Best wishes

Cath

[Catherine@barnsley.gov.uk](mailto:Catherine@barnsley.gov.uk)

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| **WHAT?**  **Explain what your event is:**  EXAMPLE  Preparing for Adulthood conference – how do we support young people to become safe and resilient adults and effective parents |
| **WHEN? 8 December 2021** |
| **WHERE?**  **Teams event** |
| **ORGANISED BY?**  **Safeguarding Adults Board and Safeguarding Children’s Partnership** |
| **WHO FOR?**  **Frontline staff, operational and strategic managers who work with young people and adults who may not be eligible for support, who may struggle to keep themselves and their children safe** |
| **BRIEF OUTLINE OF THE EVENT**  We are pleased to share with you an exciting opportunity to contribute to discussions about how we support young people into safe adulthood and increase their ability to be effective parents  Both Barnsley Safeguarding Adults Board (BSAB) and Barnsley Safeguarding Children’s partnership (BSCP) have committed to improve our “transitions” offer to young people, who have vulnerability to risk, but may not be currently “eligible” for adult services  The conference will include   * An overview of our ambitions – Wendy Lowder and Mel John Ross * Research and practice examples – Dez Holmes * Latest research from the National Working Group (NWG) – Steve Baguley * Evaluation findings from our local Directions Panel – Linda Middlewood and Di Drury * Next steps – Wendy Lowder and Mel John Ross   You will have the opportunity to work in mixed groups (adults and children) to examine current practice and consider what might need to change – culture, working practices etc to increase the support available to young people into adulthood.  Minimum numbers 40, maximum 120. |
| **TO BOOK ON THIS EVENT:**  Via POD – add link |
| **TO CANCEL YOUR ATTENDANCE AT THIS EVENT:**  Via POD – add link  The event is free, however a charge of £50 will be made for cancellations received with less than 48 hours’ notice and for “no shows |

**Blank Template**

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| **WHAT?** |
| **WHEN?** |
| **WHERE?** |
| **ORGANISED BY?** |
| **WHO FOR?** |
| **BRIEF OUTLINE OF THE EVENT** |
| **TO BOOK ON THIS EVENT:** |
| **TO CANCEL YOUR ATTENDANCE AT THIS EVENT:** |

Return this template to [catherine@barnsley.gov.uk](mailto:catherine@barnsley.gov.uk) and [AnnetteCarey@barnsley.gov.uk](mailto:AnnetteCarey@barnsley.gov.uk)

asap to help us to get all the events on the webpage