

# **GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL**

## **MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 28th SEPTEMBER 2022, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM**

PRESENT; Councillors Edmondson, Karle, Berry, Ogden; A. Murphy (Clerk)

1. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Resolved – Councillors approved Councillor Guest’s reasons for absence.

2. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no declarations made.

3. TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10TH AUGUST 2022.

Resolved – minutes confirmed as accurate and signed by Chairman.

4. TO NOTE WITH SADNESS THE DEATH OF HM QUEEN ELIZABETH II ON 8TH SEPTEMBER 2022 AND EXPRESS THE CONDOLENCES OF THE PARISH COUNCIL TO THE KING AND THE OTHER MEMBERS OF THE ROYAL FAMILY. CONDOLENCES HAVE BEEN EXPRESSED IN THE BOOK OF CONDOLENCE OPENED BY BARNSELY COUNCIL AND IN THE ROYAL FAMILY PALACE BOOK OF CONDOLENCE.

Noted.

5. TO RECEIVE INFORMATION ON ANY ONGOING ISSUES.

Noted – no issues.

6. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted – no members of public present.

7. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

2022\_0928 ERECTION OF SINGLE STOREY REAR EXTENSION TO DWELLING,  
INGBIRCHWORTH.

2022\_0844 SINGLE STOREY REAR EXTENSION, INGBIRCHWORTH.

Resolved – no comments made.

8. TO RECEIVE AND CONSIDER PROGRESS AROUND PARKING ISSUES AT INGBIRCHWORTH RESERVOIR AND WELLTHORNE LANE.

Noted – Councillor Berry had met with representatives of Yorkshire Water and BMBC Highways, they discussed improving the lay-by parking options near the reservoir, as a car park on Yorkshire Water land is not feasible. Councillor Berry made the Yorkshire Water representative aware of the quarry

ponds near, but not on, the Council's land at Annat Royd so they can investigate fencing these off if necessary. Another meeting with the same parties to discuss progress is planned in late October.

9. TO RECEIVE AND CONSIDER ANY UPDATES ON THE MEMORIAL ORCHARD AND BENCH IN MEMORY OF THE LATE QUEEN ELIZABETH II AND IN CELEBRATION OF HER PLATINUM JUBILEE YEAR.

Noted – Councillor Edmondson has arranged with Twiggs to provide tools and assistance to plant the fruit trees on Friday 28<sup>th</sup> October, the trees, mulch, and stakes will be delivered on Wednesday 26<sup>th</sup> October. Clerk has passed information about memorial benches used by Silkstone Parish to Councillor Guest for future consideration.

Resolved – Councillor Karle will get a generator, tables, and chairs to provide refreshments in the Council's gazebos on the day of the planting. Councillor Ogden will publicise the event on the Community Facebook site.

10. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

10.1 TO RECEIVE AND CONSIDER PROGRESS TOWARDS PROVISION OF A SURFACED FOOTPATH TO THE PLAYING FIELD.

Noted – new accessible path construction will start on September 29<sup>th</sup> and complete on Oct 2<sup>nd</sup>. This is for foot/mobility use only. The existing gravelled track for vehicle access was allowed to be used during the new housing development as a goodwill gesture by the Parish Council and needs to be made good by the contractors.

Resolved – Councillor Edmondson will publicise the new accessible path on the Community Facebook site and include the grant funder's information. Clerk will write to Conroy Brook reminding them that they need to make the vehicle track good before leaving the site, as previously agreed with the Chairman.

10.2 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE INGBIRCHWORTH PETANQUE SOCIAL CLUB.

Noted – terrain construction not started yet.

10.3 TO RECEIVE AND CONSIDER THE CONTENTS OF THE REPORT FROM THE ANNUAL INSPECTION OF THE MUGA BY ROSPA PLAY SAFETY LTD.

Noted – report highlighted minimal risk issues only, the few pieces of broken glass found needed attention first.

Resolved - Councillor Karle will check for the broken glass and remove. Clerk to investigate appointing a self-employed handyman to undertake this, plus maintenance work on benches at Summerford.

10.4 TO RECEIVE AND CONSIDER PROVISION OF FENCING FOR THE ANNAT ROYD NATURE AREA.

Noted – Yorkshire Water have been made aware of the quarry ponds on their land.

11. TO RECEIVE AND CONSIDER ARRANGEMENTS FOR REMEMBRANCE SUNDAY AND CHRISTMAS LIGHT SWITCH ON, INCLUDING ACQUISITION OF ADDITIONAL UNKNOWN TOMMY STATUE, AND STANDBY ARRANGEMENTS IF THE LATTER EVENT GETS DISRUPTED BY POOR WEATHER, AS HAPPENED IN 2021.

Noted – the Reverend Stocker will lead the Remembrance Day service; other Councillors are making inquiries of residents who play musical instruments if they can assist on the day. The Christmas tree

has been ordered and will be delivered on December 3<sup>rd</sup>. Councillor Edmondson has arranged for Shepley Band and the Denby Dale Lions Santa Sleigh to be at the Christmas tree light switch-on. Resolved – the single Unknown Tommy statue will be placed facing the memorial stone, this is agreed as the best option for the location as it leaves the area around the obelisk free and unobstructed for the Remembrance Day service. A second Unknown Tommy statue will not be purchased. If the Christmas tree light switch-on cannot proceed due to weather, then a follow up event of some sort will be arranged.

#### 12.TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted – reported issues of overhanging branches, damaged lamppost and missing street name plates have all been fixed.

#### 13.TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

13.1 CLERK ASKED NEIGHBOURHOOD SERVICES ABOUT EMPTYING THE BIN AT ANNAT ROYD SEATING AREA, THIS WILL COST £1378.00 FOR FIVE YEARS, ONE EMPTY PER WEEK. CLERK WAITING FURTHER INFORMATION ABOUT PAYMENT, IS IT ALL REQUIRED UPFRONT OR CAN IT BE PAID ANNUALLY.

Resolved – Councillor Edmondson will ask the member of the public who collects the bin bag if they are happy to carry this on for now, and let the Clerk know.

#### 14.TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – no matters received.

#### 15.FINANCIAL MATTERS

##### 15.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

##### **Accounts for payment**

28.09	#690	BL Lonestar Ltd	Hire of Fountain function room 28 <sup>th</sup> September 2022	£30.00
28.09	#691	I Karle	Bunting for village for Platinum Jubilee weekend	£15.99
28.09	#692	Fothergill's trees Ltd	Village Christmas tree (supply/deliver)	£140.00
28.09	#693	D Edmondson	Chairman's Allowance (Jul-Sept)	£13.00
28.09	#694	Clerk	Salary (Jul-Sept)	£575.00
28.09	#695	Playsafety Limited	MUGA inspection and report	£84.00
28.09	#696	KB Industries UK Ltd	Deposit for contract for improved footpath up to recreation field	£1640.09
(Local Government Act 1972. S.145; Public health Act 1875, s. 164; Open spaces act 1906, ss. 9 and 10)				
28.09	#697	Sheffield Fruit Trees Ltd.	Fruit trees for new Jubilee orchard on recreational field	£342.00

### **Income received**

25.08	HMRC VTR	VAT refund	£1063.26
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### **Debit card account payments made by Clerk**

18.08	RoadWare Ltd	Replacement bin liner for Annat Royd bin	£43.20
05.09	Royal British Legion	Wreath and five wooden crosses for Remembrance Day	£24.50
20.09	Royal British Legion Industries	Unknown Tommy statue for War Memorial	£200.00

15.2 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO AUGUST 30<sup>TH</sup>.

Resolved – reconciliation checked, total bank balance of £21,101.72 reported.

15.3 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT.

Resolved – report noted.

15.4 TO RECEIVE AND CONSIDER ACCOUNTS PAID BY DEBIT CARD BY THE CLERK, COUNCILLORS TO SIGN AND DATE THE PAYMENT CONFIRMATION SLIP TO CONFIRM NO DOUBLE PAYMENTS MADE.

Resolved – report of accounts paid was confirmed and signed.

15.5 TO RECEIVE AND CONSIDER THE OPTION TO ‘OPT OUT’ OF EXTERNAL AUDIT PROVISION (LEGAL REQUIREMENT FOR ALL SMALLER AUTHORITIES) CURRENTLY OVERSEEN BY THE SMALLER AUTHORITIES’ AUDIT APPOINTMENTS COMPANY.

Resolved – the Parish Council will remain ‘opted-in’, no further action required.

15.6 TO NOTE ‘EMERGENCY’ PURCHASE OF A NEW PLASTIC BIN LINER AT £43.20 TO REPLACE THE ONE STOLEN WHILE THE BIN WAS BEING INSTALLED AT THE ANNAT ROYD SEATING AREA, AS PER FIN REG 4.5

Noted.

16. TO NOTE CORRESPONDENCE RECEIVED.

16.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (AUG/SEPT)

16.2 FROM JASON BROOK, OF BROOK LEISURE REGARDING PARKING AT EVENTS HELD IN THE FOUNTAIN VILLAGE PUB WHERE PARKING IS LIKELY TO SPREAD TO SURROUNDING STREETS.

Noted – Councillor Berry to follow up the parking issue and concern around emergency vehicle access with members of the public with relevant knowledge e.g., former police officers.

16.3 FROM MEMBER OF PUBLIC ABOUT FOOTBALL NET PROVISION ON RECREATION FIELD.

16.4 FROM PENISTONE AREA COUNCIL MANAGER OFFERING TO PRESENT AN UPDATE ON THE AREA COUNCIL’S WORK TO THE PARISH COUNCILLORS, SHOULD THIS BE OF INTEREST.

Resolved – Councillors would be happy for the Area Manager to attend a meeting, Clerk to contact Penistone Area Council.

17.TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY NOVEMBER 9<sup>TH</sup>, 2022.

Resolved – next meeting to be rescheduled to Weds October 26<sup>th</sup>, Clerk to contact Fountain pub to change function room booking.