Progress Review - T-Level Industry Placement

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| **Date:** |  |
| **Name of learner:** |  |
| **Name of manager:** |  |
| **T-level course:** |  |
| **Team:** |  |

**Progress to date:**

Overview:

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| *Details of how you think progress has been so far, or since the last review.*  *Note your thoughts, as well as the learner’s thoughts.* |

Areas of strength:

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| *Highlight areas where the learner thinks they have done well or learnt new skills and compare them to your ideas.* |

Areas of development:

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| *Highlight areas where the learner feels they have struggled or not performed as well and compare them to your thoughts. Think about why this might have happened and what you could change if you were to do it again.* |

Previous actions:

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| *Were any actions decided in a previous review? Review those actions now and see if there was any learning or if there are any outstanding actions.*  1.  2.  3. |

Actions going forwards:

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| *What are your actions going forwards? Plan them together.*  1.  2.  3. |

Any other business:

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| *Think about personal and professional development. Does the learner need any further training? How are their Employability Skills?* |

Line Manager signature: ……………………………………………………………………………...

Learner signature: ……………………………………………………………………………………..