

*Document type: Policy*

**Admission  
Arrangements  
for  
Post 16  
2017-2018**

**Penistone Grammar School  
Governing Body**

**September 2016**

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## Introduction

- 1 On 14 November 2002 Barnsley Metropolitan Borough Council delegated responsibility for admission to Post 16 at Penistone Grammar School to the Governing Body.
- 2 The Governing Body of Penistone Grammar School has a duty to implement all statutory requirements placed on them as an admission authority.
- 3 For consideration of all matters relating to the admission arrangements for Post 16 the Governing Body have delegated consideration to the Admissions Committee to make recommendations.
- 4 The maximum capacity for Post 16 s 150 in each year group.

## A Admission to Post 16 Provision

- 1 Admission to Post 16 will be from:
  - (a) pupils in Year 11 at Penistone Grammar School; and
  - (b) pupils from outside of Penistone Grammar School.
- 2 Pupils on roll in Year 11 at Penistone Grammar School are not required to make an application for admission to Post 16, and will be asked to complete a statement of intent with regard to subject choice.
3. Pupils from outside of Penistone Grammar School will be required to complete an application form.
4. The entry requirements for admission to Post 16 shall be the same for pupils on roll in Year 11 at the school and external applicants.
5. All applicants will be required to take part in a Careers guidance interview prior to admission
6. Pupils will be admitted into Post 16 at the start of the Autumn Term in each school year
7. The admission number for pupils entering Post 16 from outside of Penistone Grammar School will be 20.

## **B Minimum entry requirements**

All those seeking admission to Post 16 must:

- a) Have five or more GCSE passes at grade C or grade 4 or above (including a grade 4 in both English and mathematics)
- b) Have attained a grade B or grade 5 GCSE in the subject which the student wishes to study at A level
- c) The minimum entry requirement to study single science at A level is that students must have achieved a grade 4 in mathematics.
- d) For the non-GCSE subjects of Sociology, Psychology, Government and Politics, students must have achieved a grade 4 in both English and mathematics.
- e) Make the subject specific entry requirements outlined in the written and online prospectus.

All students are expected to demonstrate a positive attitude to learning and be supportive of the school's ethos and vision statement.

Exceptional circumstances may be considered at the discretion of the Principal.

## **C Oversubscription criteria**

Where the number of eligible external applicants for a course of study exceeds the places available then admission will be determined in accordance with the following priority of admission criteria:

- (1) Looked After Children or previously looked after children. (A child who is looked after by the Local Authority in accordance with Section 22 of the Children's Act 1989).
- (2) applications from students in the Penistone family of schools, i.e. Darton College, Stocksbridge High School, Horizon ALC
- (3) applications from students from any other secondary school.

Where the number of applicants exceeds the places available within either of the two oversubscription criteria then normally priority of admission will be determined on the highest attainment grades in GCSE performance.

## **D Appeals**

- 1 Any pupil refused the offer of a place in Post 16 has the right of appeal.

- 2 In the first instance the appeal will be by written submission to the Admissions Committee.
- 3 Should the Admissions Committee recommend refusal of an admission to Post 16, to the Governing Body, the parent has the right of an independent appeal.

## E False Information

Where the Governing Body has made the offer of a place in Post 16 on the basis of a fraudulent or intentionally misleading application which has effectively denied a place in Post 16 to a pupil with a stronger claim, the offer of a place will be withdrawn.

## F Late Applications and Transfers

- 1 Late applications will be considered up to the end of the second week of the Autumn Term.
- 2 Where an application is received on behalf of a pupil who has moved into the area during the school year it will be considered in accordance with Sections B and C(2).
- 3 The oversubscription criteria and the right of an appeal will also apply to late applications and transfers.

## G Timetable for admission

### a) *pupils on roll in Year 11 at Penistone Grammar School:*

	<u>2017</u>
1. Pupil to complete statement of intent	January / February
2. Course guidance consultation	February
3. Publication of GCSE results	August
4. School agrees or refuses the admission	August / September
5. Decision communicated to parent	September
6. Admissions Committee to consider appeals	September
7. Independent appeals	September

### b) *external applicants*

	<u>2017</u>
1. Completion of Application	January/February
2. Course guidance consultation	February
3. Initial offer of a place	March
4. Publication of GCSE results	August
5. School agrees or refuses admission	August / September
6. Decision communicated to parent	September
7. Admissions Committee to consider appeals	September
8. Independent appeals	September

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