MACE Referral Form (UPDATED DECEMBER 2022)

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of Young Person | | | |  | | | | Date of Birth | | |  | |
| Address | | | |  | | | | | | | | |
| Name of Referrer | | | |  | | | | TED no. | | |  | |
| Role of Referrer | | | |  | | | | Date of referral | | |  | |
| Age |  | Gender |  | | Ethnicity |  | Disability | |  | Legal Status | |  |

Family Composition

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  | Gender | DOB / Age | Address if different to child |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Professional Involvement – please include all professionals known to be working with the child

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Role | Email address | To be invited? |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Referral information – please consider the notes when completing this referral.

|  |  |
| --- | --- |
| Child’s history / family background: | *Consider: How long have they been known to children’s services or referring agency? Previous referrals (brief overview), Family history, Missing episodes, mental health, physical health issues, any other relevant information.* |
| Home: | *Consider: Who does the young person live with? Has work been completed (and by who?) around extra-familial risk? Are parents in agreement with the risk? What is the relationship like between the young person and carers,* ***‘push’ factors (those things which push children out of the family home),*** *Referrals that have previously made to support the family, outcome of these?* |
| Peer Groups: | *Consider: Who are their peers, are they known to Police / MACE? Where does the child fit in these peer groups (leader? Follower?), Are peer groups known to parents? Risks relating to the peer groups or individual peers, any strengths relating to peer groups? Is the young person involved in positive activities/have attempts been made to engage them in these? Is the peer group on a problem-solving plan by the neighbourhood policing team? Is the peer group being discussed at any other meetings?* |
| School: | *Consider: Who is the most important person to the young person at school? What is their view of the risks? What do you know about the school, i.e. peer groups, school culture? Do they feel safe at school? What work has the school completed with the child that is relevant to the concerns? Are they included in any groups in school? Is there an EHCP in place? Exclusions? Attendance? EWO involvement?* |
| Neighbourhood: | *Consider: Are there any issues relating to the neighbourhood? Are you aware of any patterns/trends emerging about where they live i.e. gang activity, recent crime and hot spots? Any specific addresses they frequent? Do they feel safe in their local community? Any organised crim activity within the neighbourhood? Where does the young person go when not at home?* |
| Social Media: | *Consider: Any worries regarding social media use? Has any support been offered around this? How much time does the young person spend online? What do they understand about safety online? Who are their peers online? Are parents aware of the young persons internet usage and do they monitor this?* |
| Exploitation: | *Consider: What are your concerns specifically relating to Exploitation? Summarise the reason that you are referring this young person for MACE.* |