

**SEX ESTABLISHMENT LICENCE**

**Application for GRANT / RENEWAL / VARIATION / TRANSFER**

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**Local Government (Miscellaneous Provisions) Act 1982  
Section 2 and Schedule 3**

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Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

**Please tick as appropriate:**

- |   |                          |
|---|--------------------------|
| a) Application for the grant of a licence     | <input type="checkbox"/> |
| b) Application for the renewal of a licence   | <input type="checkbox"/> |
| c) Application for the variation of a licence | <input type="checkbox"/> |
| d) Application for the transfer of a licence  | <input type="checkbox"/> |

**I / We** \_\_\_\_\_

*(Insert name/s of applicant/s – please read guidance note 1)*

**apply for the Grant / Renewal / Variation / Transfer\* of a Sex Establishment Licence for the premises described in Part 1 below (the premises) in accordance with schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 (\*delete as necessary)**

**Part 1 - Premises Details** *(Please read guidance note 2)*

Postal address (including trading name, post code and telephone number of premises)



**Part 2 - Applicant Details**

Please state whether you are applying for a licence as :- (tick as appropriate)

- a) an individual or individuals \*  please complete section (A & C)
- b) a person other than an individual \*
  - i. as a limited company  please complete all sections
  - ii. as a partnership  please complete all sections
  - iii. as an unincorporated association or  please complete all sections
  - iv. other (for example a statutory corporation)  please complete all sections

**(A) Individual Applicant Details** (Please read guidance note 3)

<b>Mr</b> <input type="checkbox"/>	<b>Mrs</b> <input type="checkbox"/>	<b>Miss</b> <input type="checkbox"/>	<b>Ms</b> <input type="checkbox"/>	<b>Other Title</b> <input style="width: 90%;" type="text"/>
<b>Surname</b>				<b>First names</b>
<b>Date of birth</b>				
<b>Current postal address including post code</b>				
<b>Telephone number (if any)</b>				
<b>E-mail address (optional)</b>				

<b>Mr</b> <input type="checkbox"/>	<b>Mrs</b> <input type="checkbox"/>	<b>Miss</b> <input type="checkbox"/>	<b>Ms</b> <input type="checkbox"/>	<b>Other Title</b> <input style="width: 90%;" type="text"/>
<b>Surname</b>				<b>First names</b>
<b>Date of birth</b>				
<b>Current postal address including post code</b>				
<b>Telephone number (if any)</b>				
<b>E-mail address (optional)</b>				

(Continue on separate page if necessary)

**(B) Other Applicants**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number.

<b>Name</b>	
<b>Address including post code</b>	
<b>Registered number</b>	
<b>Description of applicant (e.g. partnership, company, etc.)</b>	
<b>Telephone number (if any)</b>	
<b>E-mail address (optional)</b>	

**(C) Description of Trading Activity**

The premises will trade as: (tick as appropriate)

a sex cinema       a sex shop       a sex encounter establishment

The premises will trade on the following days and between the following times:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>From</b>							
<b>To</b>							

Please provide brief details of the intended operation of the premises:

**(D) Licensing History**

Has any person or the corporate or unincorporated body referred to in this application: -

Been disqualified from holding a licence for a sex establishment?	Yes / No
Been refused the grant / renewal / transfer of a licence for a sex establishment?	Yes / No
Been the holder of a sex establishment licence when that licence has been revoked?	Yes / No
If 'Yes' to any of the above please provide details:	

**Part 3 - Declaration**

I / We \_\_\_\_\_  
(Insert name/s of applicant/s)

	Please tick each applicable box
• Enclose the fee (Please make payable to Barnsley Metropolitan Borough Council)	<input type="checkbox"/>
• Enclose evidence of identity containing a photograph in respect of each individual applicant / partner / director, as applicable	<input type="checkbox"/>
• Enclose either a criminal conviction certificate or criminal record certificate or the results of a subject access search of the police national computer by the National Identification Service	<input type="checkbox"/>
• Understand that if the above requirements have not been complied with my application will be rejected	<input type="checkbox"/>
• Understand that the information given may be used in conjunction with other authorities for the prevention and detection of fraud, and will be held on computer, subject to the Data Protection Act 1998.	<input type="checkbox"/>
• Confirm that the information supplied in this application is true to the best of my / our knowledge and belief.	<input type="checkbox"/>

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**(C) Signatures** *(Please read guidance note 4)*

Signature of applicant/s or applicant/s' solicitor or other duly authorised agent. If signing on behalf of the applicant please state in what capacity.

<b>Signature/s</b>	
<b>Date</b>	
<b>Capacity</b>	

**(D) Contact Details** *(Please read guidance note 5)*

<b>Contact name</b>	
<b>Contact postal address including post code</b>	
<b>Telephone number (if any)</b>	
<b>E-mail address (optional)</b>	

## Notes for Guidance

- 1) Insert the name/s of individual applicant/s or partners or the trading name under which the business operates.
- 2) Include the postal address, including name by which the premises that is to be used as a sex establishment is to be known.
- 3) The full name, date of birth and home address of each individual applicant/partner/director must be supplied together with photographic evidence of identity, e.g. a certified copy of passport or driving licence, and either a criminal conviction certificate (issued under section 112 Police Act 1997), a criminal record certificate (issued under section 113A Police Act 1997) or the results of a subject access search under the Data Protection Act 1998 (b) of the Police National Computer by the National Identification Service.
- 4) The application form must be signed. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so. Where there is more than one applicant, all applicants or their respective agents must sign the application form.
- 5) This is the address that we shall use to correspond with you about this application.
- 6) A plan of the premises must be submitted with the application, drawn to a scale of 1:100 showing all external and internal doors and windows and the position of counters, display stands, booths, video / tv / film screens, exhibition areas, dance / performance / stage areas fixed seating and tables, bars / counters from which refreshments are available.
- 7) Copies of the application together with a plan of the premises must be submitted to both :-
  - a) Barnsley Metropolitan Borough Council  
Regulatory Services  
PO Box 602  
Barnsley  
S70 9FB
  - b) Chief Officer of Police,  
South Yorkshire Police,  
Barnsley Police Station,  
Churchfields,  
Barnsley,  
S70 2DL
- 8) A notice containing details of the application must be advertised on the premises to which the application relates for a continuous period of not less than 21 days from the day following the day on which it was given to the licensing authority, in a position from which it can be conveniently read by members of the public.
- 9) A notice containing details of the application must be published in a newspaper circulating in the local vicinity of the premises within 7 days of the application being given to the licensing authority.
- 10) Fees can be obtained via the council's website or by contacting the Licensing Section, Barnsley Metropolitan Borough Council.