



FOI/ 5206  
Enquiries to: Information Requests  
E-Mail: [informationrequests@barnsley.gov.uk](mailto:informationrequests@barnsley.gov.uk)

Dear Requester,

**Re: Request for Information – Freedom of Information Act 2000**

I wish to confirm that the council has completed its search for the information which you requested.

The information requested and our findings are as follows: -

**1. What is the hourly pay rate that should be paid to tutors providing services to Barnsley Metropolitan Borough Council-funded students for the period June 2023 to October 2025?**

Children's Tutors salary

June 2023, Grade 4, £24,294 to £25,979

April 2024, Grade 4, £25,584 to £27,269

September 2024, Grade 5, £27,711 to £30,060

April 2025 to present, Grade 5, £28,598 to £31,022

Adult Learning-please see attached pay scales.

**2. Is this rate based on the School Teachers' Pay and Conditions Document (STPCD)? If so, which pay scale point?**

Children Tutors- The pay rates are in accordance with the National Joint Council for Local Government Services (NJC) pay and conditions. The pay rates are detailed in the answer to question one.

Adult Learning- A Local agreement is in place. The pay rates are detailed in the answer to question one.

**3. Are tutors entitled to additional PPA (Planning, Preparation and Assessment) time for students with special educational needs? If so, what percentage?**

Children's Tutors receive PPA time within their contractual hours. The percentage of time varies and is dependent on each tutor's specific case load, which can vary depending on requirements. Percentage of PPA time is approximately between 5 and 10%.

Adult Learning Lecturers working full time (37 hours) a maximum of 24.5 hours will be contact time as determined by the manager.

**4. Please provide copies of any terms and conditions, pay guidance, or contractual documents that set out the pay rates and conditions for tutors working with Barnsley Metropolitan Borough Council-funded students during this period.**

Please refer to the NJC for local government services terms and conditions

The councils pay policy statement for the period 1 April 2025 to 31 March 2026 can be accessed here. <https://www.barnsley.gov.uk/services/council-and-democracy/information-we-publish/pay-policy-statement/>

**5. If Barnsley Metropolitan Borough Council uses agency providers to supply tutors, what is the expected hourly rate that should be paid to those tutors?**

The council commissions a provider, Prospero, who supplies children's tutors to the council. The salary is set by the commissioned provider.

Adult learning tutors are paid in line with Barnsley Council employees. The pay rates are provided at question one.

**6. How does Barnsley Metropolitan Borough Council ensure that agency providers comply with the Agency Workers Regulations 2010, particularly regarding equal pay after 12 weeks? Are these requirements included in contracts or tender specifications?**

The Council is fully compliant with the Agency Worker Regulations 2010. Agency Workers are provided with the same or no less favourable treatment with respect to basic employment and when they complete a qualifying period of 12 weeks.

The Council works with a specialist recruitment partner, Reed. Together, the Council and Reed ensure compliance with regulations when hiring agency workers.

**I do not require any information about specific students, staff members, or agencies. I am only seeking information about the pay rates and policies that should apply.**

Please remember to quote the reference number above in any future communications.

If you are unhappy with the way the Directorate has handled your request, you may ask for an internal review. Please clearly mark your correspondence 'Complaint' and address it to:

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Barnsley MBC  
Information Requests Team  
PO Box 634  
Barnsley  
S70 9GG  
email: [informationrequests@barnsley.gov.uk](mailto:informationrequests@barnsley.gov.uk)

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: -

Customer Services Team  
Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Email: <http://www.ico.org.uk/foicomplaints>

Kind regards,

Information Requests Team, Barnsley MBC

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