

For further information and enquiries please contact:

**School Admissions Section**

People Directorate  
School Admissions  
PO Box 634  
Barnsley  
S70 9GG  
Telephone 01226: 773677, 773588, 773502, 773689  
Email – [admissions@barnsley.gov.uk](mailto:admissions@barnsley.gov.uk)

**Choice Advice**

Telephone 01226: 773506

**Home to School Transport**

Full details of the Home to School Transport Policy can be found in the Admission to School Booklet.  
Telephone 01226 773584

or visit our website:

**[www.barnsley.gov.uk/schooladmissions](http://www.barnsley.gov.uk/schooladmissions)**

We are always pleased to receive any feedback of your experiences of the admissions system. If you wish to submit any comments or suggestions, you can email them to [admissions@barnsley.gov.uk](mailto:admissions@barnsley.gov.uk)  
Your views are important to us.



**Admission to Primary School  
2018-2019**

for

**Pupils born between 1 September 2013  
and 31 August 2014**

If you can, we recommend you:

**[APPLY ONLINE at](http://www.barnsley.gov.uk/schooladmissions)**

**[www.barnsley.gov.uk/schooladmissions](http://www.barnsley.gov.uk/schooladmissions)**

This guide is to inform you of the key points of the admission arrangements and co-ordinated scheme for primary schools in Barnsley.

Further detailed information can be found in the Admission to School Booklet 2018-2019. Reference copies are available in all schools, private nurseries and on the Council website at [www.barnsley.gov.uk/schooladmissions](http://www.barnsley.gov.uk/schooladmissions). The Booklet includes a full list of all primary schools with additional information on size, type, age range of pupils etc, and the procedure for independent appeals.

### **How to apply**

If you are a Barnsley resident you must:

(a) **apply online** at [www.barnsley.gov.uk/schooladmissions](http://www.barnsley.gov.uk/schooladmissions)

or

(b) **complete the Common Application Form** which is available from primary schools or the Admissions Team:

- i) if your first preference school is a Barnsley Primary School, return your Common Application Form to that school;
- ii) if your first preference school is a school in another Local Authority, return your Common Application Form to the Admissions Team (address overleaf)

If you are applying for a voluntary aided (church) school as any of your preferences you must also complete a **Supplementary Information Form** and return this directly to the school. Each voluntary aided school you apply for will need a completed Supplementary Information Form.

Supplementary Information Forms for Barnsley voluntary aided schools are available from primary schools or the Admissions Team. For voluntary aided schools in other Local Authorities you will need to obtain a Supplementary Information Form directly from the school.

### **Which schools must I apply for?**

You can **apply for up to three schools**. These can be any primary schools in Barnsley and/or any other Local Authority.

You must list your preferred schools in **ranked preference order**.

A full list of Barnsley schools can be found in the Admissions Booklet or on the website. You may wish to visit a school(s) and if so, you should contact the Headteacher directly to arrange this.

### **Application Closing Date and Offer Date**

- the closing date for receipt of paper and online applications is **15 January 2018**
- offers of places will be sent out on **16 April 2018**

**You must ensure your application is submitted by the closing date.**

Apply online at [www.barnsley.gov.uk/schooladmissions](http://www.barnsley.gov.uk/schooladmissions)

### **Oversubscription Criteria for Community and Voluntary Controlled Schools in Barnsley**

If there are more applications than places available in a school, the following criteria will determine which children are eligible for admission.

Children who have a statement of special educational needs or an Education, Health and Care Plan which names the school are required to be admitted.

- 1<sup>st</sup>** - Looked After children and previously Looked After children;
- 2<sup>nd</sup>** - children with brothers and/or sisters attending the school on the proposed date of admission;
- 3<sup>rd</sup>** - children living nearest the school, the distance to be measured by a straight line from the centre point of the child's ordinary place of residence to the main entrance to the school building.

The priority of admission criteria for voluntary aided schools, trust schools, academies and schools in other Local Authorities will be different. The information for all Barnsley schools and academies can be found in the Admission to School Booklet and you can obtain details of schools in other Local Authorities directly from that Local Authority.

### **The Offer of a School Place**

You will receive a single offer of a place at the highest ranked school for which your child is eligible for admission.

If we cannot offer you any of your preferences we will allocate a place at the nearest school to your home address which has places available.

### **When do Children Start School?**

You will be offered a **full-time place from September** although you will be able to access this entitlement **ONLY** through one of the following options.

#### **Option 1**

Full time in the Reception Year from 1 September following a child's fourth birthday.

#### **Option 2**

Part-time in the Reception Year from 1 September following a child's fourth birthday (five sessions – am and/or pm – as determined by the individual school). Children should take up their full-time place by the end of the academic year.

#### **Option 3**

Remain in an early years setting.

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