

MINUTES OF THE MEETING OF THE GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL HELD ON MONDAY 9<sup>TH</sup> APRIL 2018 IN DENBY CHURCH

PRESENT – Councillors Edmondson, Whitbread, Karle, J. Methley (clerk) and Graham Leeming (a resident)

(1)APOLOGIES AND DECLARATIONS OF INTEREST\

No apologies were received. The clerk stated that she had received letters from Keith Batley and Stuart Heeley tendering their resignation from the Parish Council. A discussion took place on this matter and it was agreed to put a notice in the Barnsley Chronicle and also in the noticeboard asking for anyone interested to put their names forward by the 21<sup>st</sup> May 2018. Mr Graham Leeming, who was present, stated he was interested in filling one of these vacancies. It was agreed to send a letter to Keith and Stuart thanking them for all their hard work since becoming councillors.

No declarations of interest were made.

(2)TO CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY, 9<sup>TH</sup> APRIL

Councillor Edmondson stated that with regard to item 14 it should have read the parish council do not collect, process or share any sensitive data on file. The minutes were then proposed by Councillor Whitbread, seconded by Councillor Karle as being a correct record. These were duly signed by the chair.

(3)TO REPORT ANY MATTERS NOT ON THE AGEND

The clerk reported she has contacted Shelley Band and they have agreed to play carols at the Christmas tree switch on. Councillor Edmondson stated he has been passed some official documents from J. Arthur Holmes family in relation to the football field. These are to be kept on file with the deeds.

(4)TO RECEIVE A REPORT ON THE CRIME AND SAFETY GROUP

Keith Batley has also resigned as Chairman of the Crime and Safety Group, so no information was to hand. As the Clerk also acts as the secretary to this group she agreed to report any matters of interest to this meeting.

(5)TO RECEIVE ANY ITEMS RELATING TO PARISH PATHS

Councillor Edmondson reported that BMBC have rejected the request from the Trail Riders Fellowship that the High Lane and Ingbirchworth bridleways be redesignated as byways open to all traffic.

(6)TO ADJOURN THE BUSINESS OF THE PRISH COUNCIL IN ORDER THAT MEMBERS OF THE PUBLIC CAN BRING ITEMS TO THEIR ATTENTION.

It was reported that children are gaining access on to the site of the Fountain Inn. They are climbing on to the roof and generally being a nuisance. It was agreed to write to Enterprise Inns and make them aware of this problem. Mr. Leeming stated that he has made, and put up notices, to make

dog owners aware of their responsibility to clean up after their dogs. The council thanked him for doing this.

**(7) TO CONSIDER ANY PLANNING APPLICATIONS AND OTHER PLANNING MATTERS**

No applications have been received since last meeting. Following the Examination in Public, BMBC expect to adopt the new Borough Local Plan this spring.

**(8) TO RECEIVE ANY INFORMATION ON APPROVED/DECLINED PLANS**

No information has been received.

**(9) TO BRING ANY ITEM TO THE ATTENTION OF NEIGHBOURHOOD SERVICES**

No matters were reported.

**(10) TO BRING ANY ITEMS TO THE ATTENTION OF HIGHWAYS**

Despite having reported pot holes at the last meeting these are worse than ever. Because the tarmac is coming out of the of the potholes this is being thrown on to the footpaths which are now dangerous to walk on. It was agreed to write again.

**(11) TO RECEIVE ANY PROGRESS ON THE BOLLARDS**

As a decision was made in January to go ahead with this scheme Councillor Karle asked that this work proceed as quickly as possible, because ruts are evident on the grass. Councillor Whitbread stated he would prefer these bollards to be wood, i.e. cut telegraph poles or similar and agreed to obtain prices from Melvyn Carr. Councillor Karle agreed to fasten some flower pots on the posts and plant these up. Mr. Leeming also agreed to help with the work.

**(12) TO DISCUSS THE GOOD COUNCILLORS GUIDE TO FINANCIAL AND TRANSPARENCY MATTERS**

Councillor Edmondson had read this document and passed it to Councillor Karle. He stated that some items should be more open to the public and to this end suggested the Parish Council use Ingbirchworth Community Group Facebook page. After speaking to Ian Turner at BMBC he confirmed that one person should be responsible for what goes on. It was agreed by two votes to one to go ahead with this. This site is to be restricted to routine notifications and publicity in respect of its work, including dates of meetings and events, agendas, invitations, approved minutes and information required by law to be published (or link to BMBC website if appropriate). The site is not to be used to respond to posts or enter into debates more properly conducted at its formal meetings.

**(13) TO DISCUSS THE MATTER OF RISK ASSESSMENT.**

The parish council do have a Risk Assessment scheme in operation but it was agreed to include four more items. The clerk agreed to update the list to include the following – MUGA play centre on the football field, Christmas tree switch on event, Remembrance service and Two Defib machines

**(14) TO DISCUSS THE APPOINTMENT OF A DATA PROTECTION OFFICER**

YLC Ass. Have forwarded some data regarding this matter and the Chairman took this to study. According to a letter from YLC Ass. They state that all parish councils will have material which they need to keep, e.g. information on planning applications, contacts with groups such as the clean and tidy group etc. It is not known at this time whether the DPO at Barnsley will do this work for parish councils, but certain information will have to be kept.

(15) TO DISCUSS THE POSSIBILITY OF HAVING TO RESITE THE DEFIB MACHINE FROM THE WALL AT NO.1 WELTHORNE LANE.

The Clerk has made contact with Chas Wall regarding this matter. After discussion he agreed this work can be undertaken by BMBC and if necessary they can relocate the electric supply from the property. The cost of this work will be £300.00.

(16) TO RECEIVE ANY NEWSLETTERS/CIRCULARS

None received.

(17) TO RECEIVE ANY FURTHER INFORMATION REGARDING THE WAR MEMORIAL

The chairman is to submit a grant application to the Blackstone Edge Fund. The clerk completed a copy of the accounts which have to be sent in, and the closing date for this is the 24<sup>th</sup> April.

(18) TO AGREE PAYMENTS AND NOTE ANY INCOME RECEIVED

490	YLC Ass.	Membership fee	£287.00
491	J. Methley	Salary	£339.30
492	J. Methley	Postage	£ 20.16
493	J. Methley	Broadband	£ 22.50
495	D. Edmondson	Chairmans Allowance	£ 13.00
495	Y.P.Org.	Stationery	£ 39.13
496	A. Whitbread	Petrol for mower	£ 6.49

Income received. Nat. West Interest .05p

(19) To confirm that the next meeting of the parish council will be the annual public meeting to be held on Monday, 28<sup>th</sup> May at 7.30 p.m. in Denby Church. This will be followed by the annual parish council meeting.