

**MEMBER OF PUBLIC PARKING SEASON TICKET  
APPLICATION FORM**

This form should be completed by members of the public who wish to apply for a season ticket to park in the following Barnsley Town Centre car parks:

**Churchfield, County Way/Court House, Multi-Storey (levels 5 to 9 inclusive) and Mark Street.**

Please print this form, complete fully and e-mail to [btcontactcentre@barnsley.gov.uk](mailto:btcontactcentre@barnsley.gov.uk). For help completing this form please contact (01226) 787787.

ABOUT YOU				
<b>Name</b>				
<b>Home Address</b>				
<b>Email Address</b>				
<b>Daytime Telephone Number</b>				
<b>Existing Season Ticket Number (where applicable)</b>				
APPLICATION DETAILS (place an 'X' the appropriate box below)				
<b>I wish to apply for a season ticket</b>				
<b>I wish to cancel my existing season ticket and apply for a new one due to changing my vehicle details</b>				
<b>I wish to cancel my existing season ticket and apply for a new one as I have lost my existing season ticket</b>				
<b>I wish to cancel my season ticket as it is no longer required</b>				
VEHICLE DETAILS (enter both registration numbers if more than one vehicle to be included on permit)				
<b>Vehicle no.1.</b>	<b>Make</b>		<b>Registration Number</b>	
	<b>Model</b>			
<b>Vehicle no.2.</b>	<b>Make</b>		<b>Registration Number</b>	
	<b>Model</b>			
PLEASE COMPLETE BELOW FOR NEW SEASON TICKET APPLICATIONS ONLY:				
Season ticket is required for: (place a 'X' in the appropriate box below)				
<b>One year</b>		<b>£770</b>		
<b>Three months</b>		<b>£230</b>		
<b>One month</b>		<b>£82</b>		
<b>One week</b>		<b>£22</b>		
INFORMATION YOU NEED TO KNOW				
<p>Upon receipt of this form you will be contacted by telephone and asked to make payment in full by debit or credit card.</p> <p><b>For new season tickets:</b> Please allow three working days from the date your payment is taken for the season ticket to be available for collection at the Town Hall reception, Church Street, S70 2TA. When collecting your new season ticket you must show photographic identification. You can collect your season ticket between 9am and 4pm Monday to Friday.</p> <p><b>For new season tickets - due to change in vehicle details or loss:</b> A £10 administration charge will be applied before a new season ticket can be issued.</p> <p>Your new season ticket will be available at the Town Hall reception three working days from the date your payment is taken. You can collect your season ticket between 9am and 4pm Monday to Friday. When collecting your new season ticket you must show photographic identification and hand in your existing ticket (unless lost) before your new ticket will be issued.</p> <p>Please continue to display your existing season ticket (unless lost) until you have your new one.</p> <p>If your ticket is lost, please contact Parking Services on (01226) 772168 or e-mail <a href="mailto:carparking@barnsley.gov.uk">carparking@barnsley.gov.uk</a> to advise that your season ticket has been lost and that you have requested a new one.</p> <p><b>For cancelled season tickets:</b> You must take your season ticket into the reception at the Town Hall before any refund of payment will be considered. You can hand in your season ticket between 9am and 4pm Monday to Friday. You will be contacted by Parking Services on the contact details you have supplied above regarding any refund you may be entitled to.</p>				
<b>Signed</b>		<b>Date</b>		

*For Bentax use only*

<b>New/replacement season ticket number</b>			
<b>Start date</b>		<b>End date</b>	
<b>Web staff receipt number</b>		<b>User name</b>	
<b>Emailed to</b>	CarParks		
<b>Reason for application (if different to above)</b>			
<i>For Parking Services use only</i>			
<b>Date season ticket received</b>		<b>Cancelled by</b>	
<b>Refund issued</b>			