

MINUTES OF THE GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL MEETING HELD ON MONDAY, 27TH JANUARY 2020 IN DENBY CHURCH

PRESENT – Councillors Edmondson, Batley, Leeming, Whitbread, J. Methley (clerk) and three members of the parish

(1) TO RECEIVE APOLOGIES AND ANY DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

Apologies were received from Councillor Karle. No declarations were made.

(2) TO CONFIRM THE MINUTES OF THE MEETING HELD ON THE 9TH DECEMBER 2019

Proposed Councillor Batley, sec. Councillor Whitbread that the previous minutes be signed as a correct record.

(3) TO REPORT ANY MATTERS ARISING, NOT ON THE AGENDA

Councillor Edmondson reported he has e-mailed the supplier of the Defib machine but has not heard anything back from them, although the one they brought as a stand in is working well. The machine has been taken three times but it is not known whether it was actually used

It was reported that the project to try and save the Fountain Inn has failed and the site will be used for housing.

The clerk reported that following another letter having been sent to Cumberworth football Club their goal posts are still in situ. A resident also reported that someone from the club was walking a dog on the field and when spoken to say they had permission from the club, despite this being after the date when they should have been off the field, not still playing. It was agreed that the councillors would now take these posts down and fill the holes with post fix.

The clerk reported she had received a telephone call from Charles Coupe to say he had booked the santa sleigh for the Christmas tree switch on in December 2020 with Denby Dale Lions.

(4) TO ADJOURN THE BUSINESS OF THE PARISH COUNCIL IN ORDER THAT MEMBERS OF THE PUBLIC CAN BRING ITEMS TO THEIR ATTENTION

A member of the public raised the matter of disabled access to footpaths etc. for people who use wheelchairs, i.e. drop curbs. Also although wheelchair users can go around the reservoir they cannot get access onto the main road at Annat Royd. It was agreed that the councillors look at this problem and report back at the next meeting, when a decision will be made to write to Highways.

The clerk agreed to write to Yorkshire Water regarding the access on to the main road at annat Royd

The same resident reported on the matter of excess water on New Royd Lane. The chairman explained the measures the parish council had taken over a number of months and the comments received back from Highways department.

(5) TO RECEIVE ANY INFORMATION ON PLANNING APPLICATIONS

No plans have been received.

(6) TO RECEIVE ANY INFORMATION ON APPROVED/DECLINED APPLICATIONS.

No information received.

(7) TO RECEIVE A REPORT FROM COUNCILLOR BATLEY ON THE PENISTONE EAST CRIME AND SAFETY GROUP

Councillor Batley reported that information gained from the PACT meeting indicates that in November across east and west Penistone 25 burglaries took place, 12 thefts from vehicles.

(8) TO RECEIVE ITEMS TO BRING TO THE NEIGHBOURHOOD SERVICES DEPT. AND PENISTONE CLEAN AND TIDY GROUP.

No information to report to Neighbourhood Services dept. The Clean and Tidy Group have agreed to carry out additional work at Annat Royd Nature Reserve. The date of 4th April at 10.00 am was agreed as the best date. Pauline agreed to put this on the Community Facebook asking for volunteers. Councillor Leeming reported that he regularly collects litter from this area and asked if it would be possible to provide a litter bin at this site. Councillor Whitbread was asked if he could make a bin, to which he agreed. Proposed Councillor Edmondson, sec. Councillor Batley that the necessary materials be purchased from Melvyn Carrs.

(9) TO RECEIVE ANY COMMENTS RELATING TO FOOTPATHS AND PUBLIC RIGHT OF WAY

Councillor Whitbread asked if it would be possible to provide some kind of bus shelter on Wellthorne Lane for the school children to use when they are waiting for the school bus. The school bus comes up Wellthorne Lane turns in Ings. Way and then proceeds down Wellthorne Lane to pick up the children. When it is raining the children get on the bus wet through. It was agreed to write to South Yorkshire Passenger Transport Executive and ask if they could provide such a shelter

(10) TO RECEIVE ANY MAGAZINES/CIRCULARS

A copy of Clerks/Councils Direct and a copy of minutes from Beraslia Homes. These were noted.

(11) TO RECEIVE ANY INFORMATION ON HIGHWAY MATTERS

No matters arose.

(12) TO DISCUSS THE FINANCIAL REQUIREMENTS OF THE PARISH COUNCIL FOR 2020/2021

A letter has been received from BMBC Financial Dept. requesting the amount of Precept required by the parish council. The clerk gave each councillor a breakdown of income and payments for this year and the anticipated payments for 2020/21. After studying these figures at this time it was agreed by all councillors not to increase the precept this year. A figure of £5933.00 is to be requested

(13) TO DISCUSS IF ANY EVENTS ARE TO BE ARRANGED TO CELEBRATE VE DAY

A discussion took place whether or not to have an event on this date and if so what form would it take. It was felt that the field may be too wet to have a sports event. Another suggestion was to have a street party, the best place being at the bottom of Wellthorne Avenue. Before any further progress can be made it was agreed that the residents be spoken to see if they would have any objections to this taking place.

(14) TO AGREE A DATE FOR A FIRST AID COURSE.

Pauline reported that she only had six names for the course and eight is required to go ahead, and the people who attend must be 60 years or over. She agreed to put this item on the Community Facebook page again.

(15) TO RECEIVE INVOICES FOR PAYMENT AND NOTE MONIES RECEIVED.

Seven invoices were put forward for payment and the necessary cheques drawn and signed.

566	DA Edmondson	Chairman's	allowance
£13.00			
567	J. Methley	Salary	£428.76
568	J. Methley	Broadband	£30.00
569	J. Methley	Postage	£12.20
570	Denby Church	Hire of room	£240.00
571	J. Methley	Analysis book	£32.44
572	Royal British Legion	Wreath and 5 crosses	£24.50

Monies received.

Nat West. Interest for November and December .46p

Northern Powergrid Wayleave and rent £20.16

(16) DATE OF THE NEXT MEETING

The next meeting will be held on Monday, 2nd March 2020.

MINUTES OF THE GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL MEETING HELD ON MONDAY 2ND MARCH 2020 IN DENBY CHURCH

PRESENT – Councillors Edmondson, Batley, Karle, Whitbread, Leeming J. Methey (clerk) and five members of the public.

(1)APOLOGIES AND DECLARATIONS OF INTEREST

No apologies were received. No declarations of interest were made.

(2)TO CONFIRM THE MINUTES OF THE MEETING HELD ON THE 27TH JANUARY 2020

Councillor Batley stated that under item 9 the route of the school bus should have read *the bus travels up Wellthorne Lane and then carried on to Millhouse and Thurlstone* It is the service bus that goes up Wellthorne Lane, and returns the same way.

Item 3. Councillor Edmondson said that *the site is likely to be used, subject to a planning application, for housing..

After these amendments were made it was proposed by Councillor Whitbread, sec. Councillor Batley that these minutes be signed as a correct record.

(3)TO REPORT ANY MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

Councillor Batley reported that the repaired defib machine has been returned and is working He has returned the one which was on loan. Councillor Edmondson stated that the defib machines have been taken out in response to three emergency calls to the ambulance service so far but neither machine had to be used but it is reassuring to know that they are there and could save a life.

One item raised at the last meeting was the problem of accessibility to people in wheel chairs or who have trouble walking, i.e. drop curbs or access from the reservoir path on to the main road. It was suggested that a walk about around the village could be arranged with councillors and members of the public, i.e. with wheel chairs, so the problems could be highlighted and a letter then sent to Highways department.

Councillor Edmondson stated that in response to comments made by a resident at previous meetings he has looked into the matter of parish council websites locally. Seven councils in the Penistone East and West wards have their own websites, to which the BMBC website merely provides a link. We and Wortley and Langsett Parish Councils use dedicated pages within the BMBC website itself, which are managed by Barnsley staff. Following discussion on the merits and implications of establishing our own website, it was decided that the practice of utilising the Ingbirchworth Community Group site on Facebook should remain for the time being. Whilst this requires residents to sign up to Facebook and ICG, a separate Parish Council website running in parallel would probably be of little benefit and not cost effective.

(4)TO ADJOURN THE BUSINESS OF THE PARISH COUNCIL IN ORDER THAT MEMBERS OF THE PUBLIC CAN BRING ANY MATTERS TO THEIR ATTENTION

Pauline Ogden stated that she had received two items from the public on the facebook page, i.e.

(a) Removing the noticeboard from its present site and putting it near the bungalows in Wellthorne Lane and (b) the publication of a newsletter.

In regard to the noticeboard it was agreed that the present position is the best, being more central for the village. It was stated that the glass steams up so notices cannot be clearly seen but Councillor Karle agreed to wipe the glass each time she goes past it.

In relation to the newsletter Councillor Edmondson felt that the Ingbirchworth Community Group provides more convenient and effective means of providing information than an infrequent hand delivered newsletter, although recognising that not all parishioners are members of the group.

(5) TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED SINCE THE AGENDA WAS PRODUCED.

Two applications have been received, i.e. application No. 2020/0137, Erection of 2 no silage pits, Gunthwaite Hall Farm,, Gunthwaite Lane, Gunthwaite, and application 2020/0098 Conversion of barn to form dwelling, Stock Yard Barn, New Row Lane, Ingbirchworth. No objections were raised to either plan.

(6) TO RECEIVE ANY INFORMATION ON APPROVED/DECLINED APPLICATIONS.

No information received.

(7) TO RECEIVE A REPORT FROM COUNCILLOR BATLEY REGARDING THE PENISTONE EAST CRIME AND SAFETY GROUP

Councillor Batley reported that there had been 9 burglary dwellings and 8 attempts in Penistone east, one burglary shed and 1 attempt (both at Thurgoland) 3 taking of motor vehicles, 15 taking from motor vehicles and one high value robbery from a property in Cawthorne, whilst the residents were inside.

(8) TO RECEIVE ITEMS TO BRING TO THE ATTENTION OF NEIGHBOURHOOD SERVICES AND THE CLEAN AND TIDY GROUP

No information regarding Neighbourhood Services.

On the 31st March at 10 am meeting in Ings Way. Twiggs are carrying out an event to scrape back footpaths and wall edges to leave a cleaner finish. Twiggs will provide tools etc but would like volunteers.

It was agreed to write to BMBC regarding a privet hedge adjoining No 3 Wellthorne Lane which is badly overgrowing the footpath.

(9) TO RECEIVE ANY COMMENTS RELATING TO FOOTPATHS AND PUBLIC RIGHTS OF WAY

Councillor Karle raised the matter of trying to get a village hall on the football field. The clerk stated that when the field was purchased a covenant was put on it which forbids any building being erected. Councillor Karle agreed to do some research on this to ascertain if the covenant can be removed.

(10) TO RECEIVE ANY MATTERS RELATING TO HIGHWAYS.

Councillor Batley raised the matter of the fence around the field, especially on the boundary with the Fountain Inn. This fence has been badly damaged and needs to be repaired by the people who purchased the site. Councillor Carle is to try and get the address of the owners so the clerk can write.

Quite a lot of issues were raised regarding highway matters

A member of the public brought up the matter of water flooding down Annat Royd and flowing on to the main road. He also stated he had dug out a drain taking him approx. 10 minutes and the water rapidly ran away. The problem with all this water is that the gullies at the site of the road are all blocked and need to be cleared. The tarmac is all breaking away from the edges so it is felt that a morning's work with a digger would save a considerable amount of money with not having to retarmac the area. There are a great many pot holes that are in need of filling in especially at Gunthwaite Lane/Coach Gate Lane. It was reported to the parish council that cars are being damaged because some of the holes are so deep.

No work has yet been carried out at the bottom of Carr Lane/Gunthwaite Lane despite highways saying this would receive attention.

No further work has been undertaken with the water problem which runs down New Row Lane/Mill Lane.

(11) TO RECEIVE ANY INFORMATION FROM YORKSHIRE WATER REGARDING THE ACCESS FROM THE RESERVOIR ONTO THE MAIN ROAD

A letter dated 27th February has been received from Yorkshire Water together with a map showing the access point. It was agreed that the site is correct. Mr. Tennyson stated he will discuss this with their Reservoir Engineers and let the parish council know their findings.

(12) TO RECEIVE ANY FURTHER INFORMATION FROM SYPTE

No information received.

(13) TO RECEIVE ANY NEWSLETTERS/CIRCULARS

Leaflets on equipment supplied by Glasdon received.

(14) TO DISCUSS IF ANY EVENTS ARE TO BE ARRANGED FOR VE DAY

In view of the fact that many events are to take place in the area it was agreed not to proceed with anything in Ingbirchworth. As an alternative to an event Councillor Whitbread proposed that the parish council purchase a flag pole, and flag, and position this near the war memorial. This was agreed.

(15) TO DISCUSS AND AGREE A DATE FOR THE FIRST AID COURSE

Pauline reported that she has only got seven names, one short of the required number. It was agreed that this could not go ahead.

(16) TO RECEIVE ANY INVOICES FOR PAYMENT AND NOTE ANY MONIES RECEIVED

One account was put forward for payment and the necessary cheque drawn and signed.

573	T & D Contractors	Grass Cutting	£1368.00
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Monies received

Nat West. Interest .23p

T & D Contractors provided a breakdown of costs for the year. It was agreed that the stream on the sand beds be cleared as and when required. They have also provided an estimate for cutting the grass where the two village name signs are. The cost per cut is £30.00. It was agreed to ask them to do four cuts per season,

(17) RESIGNATION OF COUNCILLOR BATLEY

Councillor Batley informed the meeting that it is his intention to tender his resignation from the council as from the 6th April.

(18) TO CONFIRM THAT THE NEXT MEETING WILL BE HELD ON MONDAY, 25TH MAY IN DENBY CHURCH.

This meeting will be the annual parish meeting commencing at 7.30 and will be followed by the Annual Parish Council meeting.

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GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD REMOTELY VIA ZOOM ON MONDAY, 6th JULY 2020.

PRESENT:

Councillors Edmondson and Karle; Councillors elect Berry and Ogden; Sheila Weber (Barnsley Chronicle); one member of the public. Councillor Edmondson stated that he was also in attendance as acting parish clerk.

For procedural reasons previously discussed with Councillors Karle and Whitbread, Councillor Edmondson proposed and Councillor Karle seconded a motion to take item 4 on the agenda at this point.

ITEM 4: Appointment of new Parish Councillors.

There being two vacancies on the Council and two applications to join, no election was necessary. Having discussed the applications with Councillor Whitbread, Councillor Edmondson proposed and Councillor Karle seconded a motion to appoint David Berry and Pauline Ogden as members of the Council. The chairman duly welcomed Pauline and David as councillors for the rest of the meeting. Declaration of acceptance of office and declaration of interests forms to be provided for signing by the Parish Clerk.

It was agreed that the Parish Clerk writes to express the Council's gratitude to outgoing parish councillors Keith Batley and Graham Leeming.

RESOLUTION: It was resolved that Pauline Ogden and David Berry be appointed to the Parish Council for a period of four years from May 2020.

ITEM 1: Apologies.

Councillor Whitbread and the Parish Clerk indicated they would not be able to attend the meeting.

No declarations of interest were made by those councillors present.

ITEM 2: To receive nominations for Chairperson.

Councillor Edmondson explained that parish councillors remain in office for four years but chairs have to be nominated and appointed annually. Councillor Berry proposed and

Councillor Karle seconded a motion that Councillor Edmondson be appointed chair for the forthcoming council year. Councillor Edmondson expressed his thanks at being nominated.

RESOLUTION: It was resolved that Councillor Edmondson be appointed chairman of the Parish Council for one year from May 2020.

ITEM 3: To receive nominations for Vice-Chair.

The chairman stated that it is not obligatory for the Council to appoint a vice-chair but that it normally does. In order that new councillors can 'settle in', he proposed and Councillor Karle seconded a motion to defer the item until the next meeting. This was agreed.

ITEM 5: Minutes of the meeting dated 2nd March.

There being no amendments it was agreed the minutes be signed as a true record.

Matters arising:

Item 7: Councillor Berry asked if former Councillor Keith Batley will remain on the Crime and Safety Group. The chairman replied that continued representation would be by a current councillor but that this matter and other representation on outside bodies such as the Penistone Ward Alliance can wait until a future meeting.

Item 3: Councillor Edmondson reported that the survey of accessibility issues has been completed. Two recommendations have been taken up with Yorkshire Water. He will now send the recommendations to Barnsley Council for consideration as possible schemes in future highway programmes. He reported that Yorkshire Water have already actioned the request to widen the Ingbirchworth Reservoir gateway at Horne Lane in order to facilitate the passage of wheelchairs. It was agreed that the Parish Clerk write to thank YW.

Item 4b: Following a resident's discussion with the chairman, it was agreed to recommence production of a parish council newsletter but in on-line form only.

Item 10: Councillor Ogden referred to roadside work undertaken on the downhill stretch of Annat Royd Lane. Councillor Karle added that ditch work to improve drainage of the road has caused damage to adjacent field walls, Borough Councillor Hannah Kitching taking up this matter with Barnsley Highways.

Item 6: Approval of Accounts.

The chairman on behalf of the Parish Clerk presented the Parish Council accounts for financial year 2019/2020, namely its income and expenditure accounts and the clerk's accounting statement. Also presented for approval and signing was the Council's certificate of exemption from external audit under Local Audit (Smaller Authorities) Regulations 2015.

Councillor Berry drew attention to two errors that work through the submitted papers. Councillors expressed concern that, while relatively minor, errors have occurred at both the preparation and the internal audit stages. Following discussion, it was proposed by Councillor Edmondson and seconded by Councillor Berry that, subject to correction, the accounts be approved.

RESOLUTION: Subject to correction of identified errors and a report back to the next meeting, the Parish Council accounts and certificate of exemption for 2019/2020 be approved and signed by the chairman and parish clerk.

ITEM 7: To agree and sign outstanding checks.

The following cheque payments were authorised:

<i>No</i>	<i>Recipient</i>	<i>Purpose</i>	<i>Amount</i>
574	J. Methley	Salary Jan - June 2020 inclusive	£857.52
575	J. Methley	Broadband	£60.00
576	J. Methley	Postage	£27.60
577	D. A. Edmondson	Chairman's allowance same period	£26.00
578	Y.L.C.A.	Membership fee 2020/2021	£298.00
579	Zurich Municipal	Insurance premium	£497.15
580	W. Horsfall	Internal audit	£25.00

In regard to the above payments, Councillor Berry asked if the insurance premium has increased. The chairman replied that the present insurance policy is for three years at a fixed cost, though some increase can occur if new items are added. He stated that the premium covers expensive items in Parish Council ownership and the Council's public liability risk. Councillor Karle asked if the Yorkshire Local Councils Association fee represents good value. The chairman replied that the Parish Clerk receives regular on-line updates and advice to ensure good governance. It was agreed that subsequent payments in respect of YLCA membership and internal audit be reviewed prior to the 2021 payments.

ITEM 8: To receive planning applications.

The chairman reported consultation by BMBC on three planning applications on which the Parish Council made no representations (2020/0223, 2020/0324 and 2020/0591) and on one (2020/0474) on which it has. A response on the latter, application to demolish the Fountain public house and redevelop the site for 13 dwellings, was submitted on 28th June 2020. It calls on the Planning Authority, if it were to approve the application, to grant permission subject to a Section 106 Agreement or Community Levy requiring a developer contribution towards alleviating the local lack of shops and services.

* No matters being raised under Item 9, Urgent Business, the meeting was closed. Date of next meeting to be confirmed.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY, 10TH AUGUST, 2020, AT DENBY CHURCH

PRESENT; Councillors Edmondson, Whitbread, Karle, Berry, Ogden; J. Methley (Clerk); S. Webber, Barnsley Chronicle

(1) APOLOGIES AND DECLARATIONS OF INTEREST

No apologies were received. No declarations of interest were made.

(2) TO AGREE AND SIGN THE LAST MINUTES DATED 6TH JULY 2020

This meeting was held remotely via ZOOM. These had been circulated and accepted as a correct record and signed by the Chairman.

(3) TO REPORT ANY MATTERS ARISING FROM THE MINUTES NOT ELSEWHERE ON THE AGENDA

The work which had been requested to be carried out by Yorkshire Water, namely the reinstatement of the steps at Scout Dyke reservoir path and the installation of a handrail, had been completed. It was agreed to send a letter of thanks to them.

(4) TO RECEIVE A NOMINATION FOR VICE CHAIR

Proposed Councillor Ogden, seconded. Councillor Karle, that Councillor Whitbread be appointed Vice Chair. He accepted this position.

(5) TO SIGN THE DECLARATION OF OFFICE FORM BY THE TWO NEW COUNCILLORS AND THE CHAIR

These were completed and handed back to the Clerk.

(6) TO APPOINT COUNCILLORS TO REPRESENT THE PARISH COUNCIL ON OUTSIDE BODIES

Councillor Ogden presently attends the Ward Alliance meeting in her role as Ingbirchworth Community Group administrator. She agreed to carry on as the Parish Council representative.

Councillor Edmondson agreed to carry on as representative on the Blackstone Edge community fund management group.

There has not been a Crime and Safety Group meeting for some time. At the moment, it is not known whether this group will continue. Appointment of a representative was therefore postponed pending further information. The Clerk acts as secretary to this group and said she will forward a copy of the minutes to the Chairman if no representative is appointed.

(7)TO ADJOURN THE MEETING SO MEMBERS OF THE PUBLIC CAN RAISE ITEMS FOR ATTENTION.

No members of the public were in attendance.

(8)TO DISCUSS THE RECRUITMENT OF A NEW PARISH CLERK

The parish clerk had decided to resign from her position as clerk with effect from 30th September 2020. An advertisement for the position had been placed in the Barnsley Chronicle at a cost of £100 plus VAT and also with Yorkshire Local Councils Association for inclusion in the White Rose Update, at a cost of £15.00. Three enquiries had been received to date.

The Chairman stated that he and Councillor Berry will undertake the interviews.

(9)TO AGREE AND SIGN OFF THE ACCOUNTS FOR 2019/2020

Further to minute 6 of the meeting of 6th July, Councillor Berry stated that there remained a small discrepancy in the bank reconciliation. It was agreed the sum of £16,571.05p be carried over to the financial year 2020/2021.

The clerk reported that David Horsfall, who has undertaken the internal audit for a number of years, has stated that he has decided not to continue. She advised that the council will need to appoint a replacement for the current year's accounts.

(10)TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING

No further information is to hand regarding the proposed application on the old Fountain Inn site.

Three applications have been submitted but no objections were raised, i.e.

2020/0467	Agricultural building
2020/0670	Car park at Spicer House
2020/0732	Front porch at Summerford

(11)TO RECEIVE ANY APPROVE/DECLINED APPLICATIONS.

No information has been received. It was agreed to leave this item off any future agendas.

(12)TO REPORT ON ANY HIGHWAY MATTER

Councillor Whitbread raised the matter of a car which is being parked on Ings Way , at the rear of the property of No. 7 Wellthorne Lane. This car is being parked on a corner of the road and causes problems if large vehicles have to pass. The clerk agreed to contact the PCSO officer at Penistone and ask if they can look into the matter.

Councillor Edmondson reported that residents have raised concerns about vehicles travelling too fast on Ivy Bank where children are playing. It was resolved to write to Highways on the matter, requesting 'Slow – Children Playing' signage and that consideration be given to designation of the wider Wellthorne Lane area as a 20 mph zone. Councillor Ogden stated that she had seen signs through villages in Lancashire stating 'Community Concern Speed Area'. It was agreed to forward this to Highways and request they adopt such signs.

A parishioner contacted the Chairman asking if spraying can be carried out to eradicate ragwort growing in the verges. Following discussion of the need for this, it was agreed the clerk pass the request to BMBC.

(13) TO RECEIVE ANY INFORMATION FROM NEIGHBOURHOOD SERVICES AND CLEAN AND TIDY GROUP

No information received.

It was reported that the stream on the Sand Beds requires cleaning out. Councillors Ogden and Karle asked whether a volunteer group could again be organised under the Clean and Tidy campaign. Councillor Whitbread said it would be better to get T and D Contractors to clear this with their machine. It was agreed that Councillor Karle contact T & D to meet on site to discuss the matter and ask for a price and she will report back at the next meeting.

Keith Batley sent in an invoice to cover the cost of paint which he had purchased to stain the picnic tables and various benches and seats around the village. Although he is no longer on the parish council, he is still willing to paint furniture and trim grass at its various sites.

(14) TO RECEIVE ANY INFORMATION ON THE CRIME AND SAFETY GROUP

This group has not met for several months – see item 6.

(15) TO RECEIVE INFORMATION ON THE ARMISTICE SERVICE

The clerk asked if a poppy wreath and small crosses would need to be purchased. She suggested they be purchased direct from the Royal British Legion at Aylesford. It was resolved to order these for delivery to the Chairman's address.

(16) TO RECEIVE ANY ACCOUNTS FOR PAYMENT AND NOTE ANY MONIES RECEIVED.

Since the last meeting, three accounts have been put forward and cheques signed.

581	Yorkshire Purchasing Organisation	Supply of stationery	£28.98
582	J. Methley	Computer repair	£20.00
583	C. Leeming	Underpayment on previous cheque	£4.00

Six accounts were put forward for payment and the necessary cheques drawn and signed.

584	Barnsley Chronicle	Advertisement	£120.00
585	Yorkshire Local Councils Assoc.	Advertisement	£15.00
586	I. Karle	Plants and compost	£75.99
587	St. Johns Church	Hire of room 3 x £30.00 and COVID cleaning fee @ £22.50	£122.50
588	K. Batley	Paint	£11.00
589	British Legion	Wreath and 5 small crosses	£24.50

Monies received:

Nat West.	Interest	£0.01
Charity of Samuel Wordsworth	Donation	£23.00

(17)DATE OF NEXT MEETING

After a discussion it was agreed to have the next meeting in eight weeks, i.e. 5th of October.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY, 12TH OCTOBER 2020, ONLINE

PRESENT; Councillors Edmondson, Karle, Berry, Ogden; A. Murphy (Clerk); S. Webber (Barnsley Chronicle); Borough Councillor Hannah Kitching

The chairman opened the meeting by introducing and welcoming Amanda Murphy as the new Clerk to the Council. Council wanted to formally express their gratitude and best wishes to the outgoing Clerk, Mrs. Joan Methley, for her 40+ years of dedicated service to the Parish. Councillor Kitching on behalf of Borough councillors also extended her thanks, and her recognition of the valuable role that Clerks perform across all the parishes.

(1) APOLOGIES AND DECLARATIONS OF INTEREST

Apologies were received from Tony Whitbread who stood down from the Council wef October 12th. No declarations of interest were made. Declarations of interest will be a separate Agenda item in future.

Council also wanted to formally express gratitude and best wishes to Tony Whitbread for his 17 years of dedicated service, Clerk to send letter of thanks in recognition.

(2) TO AGREE AND SIGN THE LAST MINUTES DATED 10TH AUGUST 2020

Proposed Councillor Karle, seconded Councillor Ogden that the minutes be accepted and signed by the chairman as a correct record.

(3) TO REPORT ANY MATTERS ARISING FROM THE MINUTES NOT ELSEWHERE ON THE AGENDA

Re item 4. A new Parish Councillor will be required, Councillor Edmondson will post information on Community Facebook page. Also, a new Vice-Chair will need to be nominated at the next meeting.

Re item 12. BMBC Highways and PCSOs at Penistone have indicated they cannot take action as the vehicle is not parked illegally.

(4) NOTE ARRANGEMENTS FOR NEW CLERK

Amanda Murphy is the new Clerk wef 12th October. Handover of equipment and documents from former Clerk to be arranged as soon as possible. Includes Bank mandate for new signatories. Only the chairman now remains mandated to sign cheques but three signatures, the clerk's and two councillor's, are required.

The chairman raised the matter of the Clerk's salary, currently payable quarterly by cheque in arrears. Councillor Karle suggested the Council moves to online banking. Clerk to investigate online banking options for Parish.

(5) TO ADJOURN THE MEETING SO MEMBERS OF THE PUBLIC CAN RAISE ITEMS FOR ATTENTION.

No members of the public were in attendance.

(6) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING

Three applications have been notified for the Council's observations. No objections or comments were submitted.

2020/0830, conversion of outbuilding to dwelling, Hazel House Farm

2020/0905, rear extension, Summerford

2020/0956, demolition of outbuilding and construction of agricultural manager's dwelling/office, Annat Royd Farm

(7) PLANNING APPLICATION 2020/0474 FOUNTAINS INN SITE.

Councillor Kitching said planning department is still waiting for a response to queries they have raised to developers about highways, and housing volumes. Concerns that have been raised by Parish Council and Borough Councillor about loss of the last community space in the Parish and mitigation that will be required will be addressed, but highways/housing volume are most urgent at moment.

(8) TO REPORT ON ANY HIGHWAY MATTER

Councillor Ogden reported collapsed fencing on pavement at top of Carr Lane. To be reported to Highways.

Carr Lane to Gunthwaite Dam has been resurfaced although road closure signage still in place.

Footpath to Upper Denby starting at Huddersfield Road between two houses is overgrown.

Councillor Edmondson will send footpath number to Councillor Kitching to pass to Barnsley team.

Traffic problems Ivy Bank area – letter summarising issues and proposed solutions (refer previous minutes) to be sent to Highways from Parish Council, Councillor Kitching to be copied.

(9) TO RECEIVE ANY INFORMATION FROM NEIGHBOURHOOD SERVICES AND CLEAN AND TIDY GROUP

Councillor Karle got a quote for clearing the Sandbeds stream of vegetation including Himalayan Balsam, this was from the Council's contractors, T&D, for £160. Due to time of year this work was deferred to Spring 2021 when balsam is growing.

Councillor Karle said that T&D do an excellent job at competitive rate.

(10) TO RECEIVE INFORMATION ON THE ARMISTICE SERVICE AND CHRISTMAS EVENTS

Due to Covid-19 restrictions and to align with wider Borough policy it was agreed that no public gathering to lay wreaths would be arranged by the Council this year. Wreaths will be laid by Councillors. Public are free to pay their respects individually or in households if they wish. Councillor Edmondson suggested that people could stand at their door at 11am on Armistice day to observe the silence. Council agreed this was a good idea so information about this will be posted on the community Facebook page.

Councillor Ogden to ask Mr. J Thompson to play the 'Last Post' at the memorial on the day.

Christmas tree has been ordered, due to be delivered w/c 1st December. Councillor Edmondson to arrange putting up tree and lights. Councillor Karle will store the lights after Christmas. Further discussion to be held in November on what, if any, community event can be held this year.

(11) MANHOLE COVER FOR RECREATION GROUND

It was agreed to purchase a cast iron cover to replace a current light-weight one, cost quoted at £63+VAT (Naylor Myers). Councillor Edmondson will make the arrangements for installation.

(12) TO CONSIDER WELCOME PACK FOR NEW RESIDENTS

Councillor Berry proposed providing information about community Facebook group, Parish Council etc. when people move into the Parish. Councillor Berry and the Clerk to come up with draft for next meeting.

(13) TO CONSIDER REFURBISHMENT AND USE OF FORMER BT TELEPHONE BOX

Discussion postponed to next meeting.

(14) TO NOTE A REPORT ON EXTERNAL FUNDING

The chairman had circulated an analysis of major Council spending over the last twelve years and emphasised the importance of grant aid and donations to the work carried out.

(15) TO RECEIVE BANK MANDATES FOR COMPLETION BY NEW COUNCILLORS AND CLERK.

Clerk to arrange and send out the necessary paperwork.

(16) TO RECEIVE ANY ACCOUNTS FOR PAYMENT AND NOTE ANY MONIES RECEIVED.

Nine accounts were put forward for payment and the necessary cheques drawn and signed.

590	Denby PCC	Hire of room 3 x £30.00 and COVID cleaning fee @ £22.50	£112.50
591	DA Edmondson	Chairman's Allowance	£13.00
592	J. Methley	Cancelled	
593	J. Methley	Broadband (July, Aug, Sept)	£30.00
594	Billingley Christmas Trees	Provision of tree	£228.00
595	A. Whitbread	Paint, petrol, bolts	£62.77
596	J. Methley	Salary plus 2 weeks (July, Aug, Sept)	£500.22
597	J. Methley	Postage (1 st July to 12 th October)	£27.90
598	DA Edmondson	Zoom licence	£14.39

Monies received:

Nat West.	Interest	£0.01
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NOTE- cheque #590 is replacement for #587 as Hall is now a separate account to Church. #587 sent back to Clerk and voided.

(17) DATE OF NEXT MEETING

After a discussion it was agreed to have the next meeting in eight weeks, i.e. Monday 7th of December. Meetings are likely to be online for some time.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY, 7TH DECEMBER 2020, ONLINE

PRESENT; Councillors Edmondson, Karle, Berry, Ogden, Guest; A. Murphy (Clerk); S. Weber (Barnsley Chronicle); 1 resident

(1) APOLOGIES

No apologies were received.

(2) DECLARATIONS OF INTEREST

No declarations of interest made.

(3) TO AGREE AND SIGN THE LAST MINUTES DATED 12th October 2020

Resolved – minutes accepted as true and correct record and signed by the chairman.

(4) TO REPORT ANY MATTERS ARISING FROM THE MINUTES NOT ELSEWHERE ON THE AGENDA

Noted – no decision on Fountain Inn site planning application.

Noted – Covid secure Remembrance Day activities were successful. Planned village Christmas events have been cancelled. Fee for Denby Dale Lions and Shepley band (£30 each) will be donated anyway.

Noted – manhole cover in recreation ground has been replaced.

Resolved – Councillor Karle to ask the Denby Dale Lions to bring their Santa Sleigh to the village green for a Christmas photo opportunity for families. Additional donation of £20 to be made by Council for this.

Resolved – to pay Clerks salary Oct 12th to Dec 31st £390.96 and also New Clerk Induction Training (delivered by YLCA on Dec 8th) £48.00

(5) TO COOPT NEW COUNCILLOR TO FILL CASUAL VACANCY

Resolved - Mrs. Edana Guest co-opted onto the Council, since no bye-Election was requested.

(6) TO NOMINATE VICE-CHAIR OF COUNCIL

Resolved – Councillor Karle is new Vice-Chair.

(7) TO ADJOURN THE MEETING SO MEMBERS OF THE PUBLIC CAN RAISE ITEMS FOR ATTENTION.

Noted – member of public in attendance will raise traffic and parking issue in Item 9.

(8) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING

Two applications have been notified for the Council's observations. No objections or comments were submitted.

2020/1105 Construction of agricultural worker's dwelling, South View Farm.

2020/1131 Erection of two outbuildings, Summerford.

(9) TO CONSIDER MATTERS FOR REFERRAL TO HIGHWAYS AUTHORITY.

Results of mobility/safety survey conducted by Parish Councillors and Members of Public earlier in 2020 have been logged by Highways department in BMBC. The Council's request for 20mph zone in Wellthorne Lane and surrounding streets would be subject to prioritisation/budget availability. There is a pilot scheme in progress across the borough where 20mph zones have been created; success of this is still being assessed.

Poorly parked cars are blocking pavements, reducing visibility of oncoming traffic and causing safety issues for pushchairs, prams, wheelchair users and others with additional mobility needs. Issue raised by members of public attending meeting and via email to Clerk.

Resolved – Councillor Karle will create a draft card for review by Council. This will be placed on poorly parked cars, and will be in the form of a request for considerate parking from the Community, rather than the Council. Council will fund the cards.

(10) TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – Councillor Edmondson states a good service is provided, they respond quickly to clear up flytipping, waste bins, leaves on road.

(11) TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

Councillor Edmondson reported theft of some historically significant paving slabs from Gunthwaite Causeway. A resident has requested a barrier to restrict access to the bridleway. Councillor Guest also reported broken stile on Broad Oak Lane

Resolved – Councillor Edmondson to report these matters to BMBC footpaths team.

Resolved – Councillor Ogden to report to BMBC about a tree hanging down and partly blocking the path from Huddersfield Road to Sandbeds.

Resolved – Councillor Edmondson to report to Yorkshire Water of possible leak from water main in field between reservoirs.

Noted - Councillor Edmondson requested new agenda item for next meeting about managing the Council's open grassy spaces for wildlife (wildflowers, bees etc.) in future.

(12) TO CONSIDER THE ISSUE OF CAR PARKING ON WELLTHORNE LANE.

Councillor Edmondson noted many concerns raised by residents along with increased usage this year. Pavements and lines of sight blocked. Two aspects (i) management of Wellthorne Lane and side streets/double yellow lines and (ii) proper car parking provision by BMBC and/or Yorkshire Water. Walks are promoted to visitors, but facilities to deal with resulting increase in numbers have not been provided.

Resolved – Councillor Edmondson to contact Yorkshire Water to start discussion.

Noted - Councillor Berry points out that some residents, not just visitors, are parking inconsiderately.

(13) TO APPROVE PROPOSALS FOR RESIDENT WELCOME PACK.

Councillor Berry circulated draft pack (contains information about Community facebook group, Parish Council, map of parish with Council owned land marked on, most recent newsletter) for review, and feedback has been positive. Got two quotes for printing, Digiprint Penistone (50 plus envelopes @£95) and Atkinson in Hoylandswaine (50 no envelopes @£78). A pack will be put in notice board.

Resolved – Councillor Berry to order 100 packs from Digiprint at cost of £139 (incl. VAT).

Councillor Guest asked for Gunthwaite to be included in communications more, will distribute hardcopies of the newsletter if they are provided.

(14) TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Councillor Karle spoke of several recent burglaries in area, the distress they caused, and the lack of protection (e.g. CCTV, police patrols) for the village despite contribution made via Council Tax to BMBC.

Noted – new agenda item at next meeting requested to discuss ‘target hardening’, where a crime prevention officer (CPO) raises awareness e.g. leaflets the village. This needs to come from the police.

Resolved – Councillor Karle to investigate provision of CCTV by BMBC outside of town centre & coordinate crime and safety activities.

(15) TO CONSIDER REFURBISHMENT AND USE OF FORMER BT TELEPHONE BOX

Noted – Councillor Ogden’s survey of book swap usage found 38 had borrowed and 22 visited - including from Upper Denby. Councillor Karle suggested if box was refurbished properly could sell advertisement space, or raise funding via an ‘in memoriam’ window. Councillor Edmondson suggested Blackstone Edge Community Fund may fund this type of one- off project.

Resolved – Councillors Ogden and Karle to come up with a proposal for the refurbishment and get quotes for the work.

(16) TO REVIEW PROVISION FOR LITTER AND DOG WASTE DISPOSAL

Councillor Edmondson noted that number of bins is sufficient; problem is people not using them. Councillor Berry asked about BMBC periodically doing patrols/issuing on the spot fines.

Resolved – Councillor Karle to ask Borough Councillor Kitching to request patrol from BMBC.

Noted – parish council has litter grabbers and bin bags available, Councillor Guest has offered to check Gunthwaite and Councillor Berry the same for Ingbirchworth.

Councillor Ogden raised that the regular and much appreciated litter collection from the reservoirs by Mr. Leeming would be made easier for him with a sack barrow/set of wheels to transport the bins for emptying.

Resolved – Councillor Ogden to get quotes for a sack barrow. Council to purchase one for use by Mr. Leeming/other volunteers.

(17) TO DISCUSS DATE OF NEXT MEETING

Resolved - next meeting Monday 18th of January 2021.