



My Ref: FOI/ 4728
Enquiries to: Information Requests
E-Mail: informationrequests@barnsley.gov.uk

Dear Requester,

Re: Request for Information – Freedom of Information Act 2000

I wish to confirm that the council has completed its search for the information which you requested.

The information requested and our findings are as follows: -

Requests are for the financial year 2024/2025 (April 2024 to March 2025).

1. A count of loans, per library branch, per month

A loan being an issue or renewal of library stock, at the branch specified. Suggested format is a spreadsheet with column headings of month, branch, count of loans.

Please see spreadsheet FOI4728 – Library Usage Data. The information excludes loans via our Bibliographic Services department as this is not a branch library.

2. The top one hundred titles loaned, with a count of each, for the year

Suggested format is a spreadsheet with column headings of ISBN, title, author, count of loans.

Please see spreadsheet FOI4728 – Library Usage Data 2. This includes more than the Top 100 titles as several titles are duplicated in the list.

3. A count of reservations, per library branch, per month

A reservation is a request for an item to be held for the user. The branch recorded should be the branch that the item is requested to be picked up at. Suggested format is a spreadsheet with column headings of month, branch, count of reservations.

Please see spreadsheet FOI4728 – Library Usage data 3.
For this report we have used the Station Library as information based on the Pickup Library is unavailable retrospectively, i.e. once the reservation has been satisfied. The Station Library is the transaction library (i.e. the library the hold was placed at). If the hold was placed by a customer via the online catalogue, the station library will be the user's registered library.

The spreadsheet includes reservations placed via our Bibliographic Services team, but is highlighted so it can be excluded if not required (i.e. it is not a brach library).

4. A count of active members, per home branch, for the year

An active member is anyone registered on the library management system that has recorded library activity within the year. Suggested format is a spreadsheet with column headings of branch, count of members.

Please see spreadsheet FOI4728 – Library Usage Data.

5. A count of visits, per library branch, and per month.

A visit is anyone counted under a footfall monitoring system. If this is done by survey, please provide the survey data. Suggested format is a spreadsheet with column headings of month, branch, count of visits.

Please see spreadsheet FOI4728 – Library Usage Data.

For any of these requests, if system limitations affect the data please provide the best alternative, with explanation.

Where branch name is specified, the publicly recognisable name should be used rather than codes. Where a month is listed, a YYYY-MM format would be most useful (e.g. 2024-04).

I further request, in accordance with the Re-use of Public Sector Information Regulations, permission to re-use all information provided for the purpose of making the outputs available to others in a re-usable electronic form under an open licence. I request that you grant permission to re-use the information for this purpose under the terms of the Open Government Licence v3

(<https://eur02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.nationalarchives.gov.uk%2Fdoc%2Fopen-government-licence%2Fversion%2F3%2F&data=05%7C02%7Cinformationrequests%40barnsley.gov.uk%7C81a72cf2a4484534699408ddcdba152c%7Cba6a247133404314a96948d8cdc4c4f8%7C0%7C0%7C638892922156647862%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOljoitWFlpbCIsIlIdUljoyfQ%3D%3D%7C60000%7C%7C%7C&sdata=RLhNwHPayukkYH%2Bh3CF2b3hl%2B9blnszCpshRUGpdW0k%3D&reserved=0>).

The data has been provided in the format requested wherever possible and can be made available to others.

Please remember to quote the reference number above in any future communications.

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If you are unhappy with the way the Directorate has handled your request, you may ask for an internal review. Please clearly mark your correspondence 'Complaint' and address it to:

Barnsley MBC
Information Requests Team
PO Box 634
Barnsley
S70 9GG
email: informationrequests@barnsley.gov.uk

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: -

Customer Services Team
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Email: <http://www.ico.org.uk/foicomplaints>

Kind regards,

Information Requests Team, Barnsley MBC

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