

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY, 18TH JANUARY 2021, ONLINE

PRESENT; Councillors Edmondson, Karle, Berry, Ogden, Guest; A. Murphy (Clerk); 1 member of public

(1) APOLOGIES

No apologies were received.

(2) DECLARATIONS OF INTEREST

No declarations of interest made.

(3) TO AGREE AND SIGN THE LAST MINUTES DATED 7th December 2020

Resolved – minutes accepted as true and correct record and signed by the chairman.

(4) TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY

4.1 Noted – Clerk to confirm outcome of previous discussion with HMRC about the Council as an Employer registering for PAYE.

4.2 Noted – Residents Welcome pack. One hundred cards, envelopes and maps have been printed and are available. Councillors Edmondson and Ogden will upload and publicise a digital version on the Community facebook group. Councillors Berry, Guest and Karle will distribute the printed pack.

4.3 Noted – sack barrow for easier litter removal has been received, and is in use.

(5) TO ADJOURN THE MEETING SO MEMBERS OF THE PUBLIC CAN RAISE ITEMS FOR ATTENTION.

Noted – member of public in attendance thanked the Council for provision of the sack barrow which is proving very useful.

(6) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING

Noted - no new applications have been notified since the last meeting.

(7) TO CONSIDER FOUNTAIN INN SITE

7.1 Noted – the application was refused by the planning authority. It is with the developers to decide their next course of action; an appeal, a new proposal or 'walk away'.

7.2 Noted – the survey questionnaire was printed and ready to be distributed when new Covid restrictions came into force, so distribution by volunteers was put on hold. Councillor Edmondson

stated that community venue provision needs addressing, irrespective of the outcome of any new or amended application for the Fountain Inn site. Councillor Berry confirmed that the survey questionnaire was aimed at assessing the likely level of involvement and engagement with a community venue, and was not 'site specific'.

Resolved – community venue survey questionnaire distribution will be done when Covid restrictions allow.

(8) TO CONSIDER MATTERS FOR REFERRAL TO HIGHWAYS AUTHORITY.

Noted - no new issues to be raised with BMBC.

(9) TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – no matters for referral.

(10) TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

Noted - Councillor Ogden has reported the overhanging tree at Sandbeds to BMBC.

Noted – Councillor Edmondson asked if anyone in the village could advise about better managing the Council's grasslands for wildlife (insects, wild flowers etc.) as well as for amenity. Councillor Karle stated that a resident has native species of plants they will donate if someone is willing to plant them. Councillor Guest pointed out that for this to succeed there needs to be more understanding of the species, habitats and mowing schedules required.

Resolved – Councillor Karle will find out more about the type of plants being offered.

Resolved – Councillor Ogden will find out about different management options from Twiggs Grounds Maintenance company.

10.1 To consider sites for pond creation by Wildscapes

Noted – Councillors Edmondson and Guest have approached different landowners about this, but have yet to receive any responses.

Resolved – Clerk will find out from Wildscapes if there is a deadline, and will suggest Annat Royd Quarry nature reserve as a suitable candidate site.

(11) TO CONSIDER THE ISSUE OF CAR PARKING ON WELLTHORNE LANE AND VISITOR NUMBERS TO INGBIRCHWORTH RESERVOIR.

Noted - Councillor Edmondson received a response from Yorkshire Water, they accept the issues raised as it has happened at a number of their sites, but feel the increased numbers are driven by Covid and have taken a 'wait and see' approach. Councillor Karle tried to contact the Police about badly parked cars, but could not get through to anyone at the time.

Resolved – Councillor Karle will continue to monitor numbers of parked cars to get a representative sample and pass the results to Councillor Berry to put into a presentable format. Councillor Edmondson will propose a meeting in March with BMBC, Yorkshire Water and the Police to find a way forward.

Noted – some (not all) customers of Yummy Yorkshire had caused litter problems in Ingbirchworth while walking to the reservoirs (before the current lockdown). Also the numbers were sufficient to cause concern to some residents who felt that Covid Tier rules were not being observed, and consequently did not feel safe leaving their homes at the same time. This issue has been much

reduced during lockdown but the concern is it will happen again if we go back to the Tier system. A balance needs to be found between keeping local businesses running, responsible behaviour by visitors, and the needs of residents.

Resolved –Councillor Guest will write to Yummy Yorkshire to raise concerns and ask if they can help to address some of the less welcome visitor behaviour issues that have arisen.

(12) TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted - Councillor Karle asked BMBC about possibility of CCTV being installed, but this is unlikely to be a priority for Gunthwaite and Ingbirchworth as it is not deemed a crime hotspot. CCTV is expensive to install so this will not be pursued further.

(13) TO CONSIDER REFURBISHMENT AND USE OF FORMER BT TELEPHONE BOX

Noted – Councillor Ogden has still to speak with Mr. Turner.

(14) TO CONSIDER FINANCIAL MATTERS

14.1 Ten accounts were put forward for payment and the necessary cheques drawn and signed

Noted – first two accounts were approved in December, but in the wrong part of the meeting. These have been included again in the correct part of the meeting to ensure a lawful decision was made.

599	Amanda Murphy	Salary (Oct 12 th – Dec 31 st)	£390.96
600	Amanda Murphy	Training reimbursement	£48.00
621	DA Edmondson	3 Zoom licences (Nov, Dec, Jan)	£43.17
622	DA Edmondson	Manhole cover, sand & cement for recreation ground	£104.94
623	DA Edmondson	Chairman's allowance Oct-Dec	£13.00
624	D Berry	Resident welcome pack printing	£135.00
625	P Ogden	Sack barrow for litter collection	£14.95
626	Denby Dale Lions	Christmas Light switch on (donation)/Santa Sleigh	£50.00
627	Shepley Band	Christmas Light switch on (donation)	£30.00
628	Amanda Murphy	Printer Toner	£18.48

14.2 to consider and agree precept for 2021/22

Noted – Councillors Edmondson and Berry noted that the Council's reserves are higher than the guidelines require, but with the aim this year of coming up with options for a new community venue, expectation is that this effort will require funding.

Resolved – Precept will be kept at the same level as the previous year.

14.3 to consider appointment of Year-End internal auditor

Resolved – Town Parish Audit based in Hebden Bridge will be asked to do the internal Audit.

14.4 to note change of bank mandate

Noted - Clerk, Councillors Ogden and Berry confirmed as signatories on Council bank accounts

14.5 to consider proposal for Clerk training in Year End accounting process.

Resolved – Clerk to book training at Cost of £30.

(15) To note Correspondence received

15.1 YLCA White Rose Update December

15.2 Outdoor play equipment/outdoor gym catalogues

(16) To consider proposed meeting dates in 2021.

Resolved – meeting dates for rest of year are March 1st, April 12th, May 24th, July 5th, Aug 16th, Sept 27th, Nov 8th, Dec 20th

Noted – Councillor Karle requested following agenda items for the next meeting
Parish Council to look into funding

- wool for knitted poppies for a Remembrance Day cross for the village
- small snow plough to be kept locally to clear side streets

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY, 1st MARCH 2021, ONLINE

PRESENT; Councillors Edmondson, Karle, Berry, Ogden, Guest; A. Murphy (Clerk); 1 member of public; S.Weber (Barnsley chronicle)

(1) APOLOGIES

No apologies were received.

(2) DECLARATIONS OF INTEREST

No declarations of interest made.

(3) TO AGREE AND SIGN THE LAST MINUTES DATED 18th January 2021

Resolved – minutes accepted as true and correct record and signed by the chairman.

(4) TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY

4.1 Noted – Clerk has registered a Declaration of Compliance (Employers) with the Pensions Regulator.

(5) TO ADJOURN THE MEETING SO MEMBERS OF THE PUBLIC CAN RAISE ITEMS FOR ATTENTION.

Noted – member of public in attendance asked about creating two petanque terrains on part of the playing field owned by the Council. They said it is a game suitable for all ages, is very sociable and could benefit many in the community. Resolved - Councillors agreed that the member of public should find out the level of interest for this in the community and return with a more detailed proposal for consideration.

(6) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING

2021/0040 Side extension including garage, rear extension, re-modelling and reroofing of garage and dormer to rear elevation of house.

(7) TO CONSIDER FOUNTAIN INN SITE

7.1 TO RECEIVE AND CONSIDER RECENT UPDATED PROPOSAL.

Noted – a new application with a revised proposal is expected soon, and comments will need to be sent to planning before the next Council meeting. Councillors have had informal meetings with the developer to review the new proposals and are broadly in favour, but are waiting to see the formal

planning application before commenting officially. The new proposal retains the pub but the newer accommodation block will be demolished. A first floor room in the pub building will be available for dual use – both private hire and for local groups/small community meetings. Councillor Berry was disappointed that the room is not fully accessible to all the community as no lift provision is planned. Resolved – dual use room considered by the Council to be a meeting room rather than a full community room.

7.2 TO CONSIDER PROGRESS ON COMMUNITY VENUE QUESTIONNAIRE.

Noted – Councillor Edmondson confirmed in an email to the developer that the community venue option being explored is separate to the Fountain Inn development. Councillor Guest asked for this to be made clear in the questionnaire via additional information slips. Councillor Berry noted that distributing the questionnaire after the new Fountain Inn planning application has gone through is better timing as residents can respond knowing what is planned on the Fountain Inn site.

Resolved – Clerk to print additional material reiterating that the community venue is separate to the Fountain Inn development, for distribution with the questionnaire.

(8) TO CONSIDER MATTERS FOR REFERRAL TO HIGHWAYS AUTHORITY.

8.1 TO CONSIDER PARISH COUNCIL FUNDING OF ‘CHILDREN PLAYING’ WARNING SIGNS AT IVY BANK, CLLR EDMONDSON TO REPORT.

Noted – Councillor Edmondson stated that the Parish Council can provide warning signs under the Road Traffic Act, but not statutory road signs. He suggested that the Parish Council could pay for one or two ‘Children Playing’ signs if Highways at BMBC will put them up.

Resolved – Clerk to write to Highways BMBC to request cost of them doing this.

8.2 TO CONSIDER SNOW CLEARANCE PROVISION ON SIDE ROADS, CLLR KARLE TO REPORT.

Noted - Councillor Edmondson stated that Parish Council does not have the power to do this work on public highways, plus there could be liability issues, as well as the extra cost. Councillor Karle looked into equipment for purchase but found nothing suitable for the job. Wellthorne Lane is the main problem as many side streets access this but it does not get cleared.

Resolved –Clerk to contact BMBC Highways to find out which roads in Ingbirchworth are scheduled to be gritted/cleared in winter conditions.

Noted – a member of public raised matter of severe potholes on A629 with the Clerk prior to the meeting, they had reported it to BMBC. Concerns have also been raised on the community Facebook group and it seems the potholes are in Kirklees not BMBC according to Borough councillor Kitching.

Resolved – Councillor Ogden to check and report the potholes to Kirklees council on behalf of Parish Council.

(9) TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

No matters for referral.

(10) TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

10.1 TO CONSIDER THE NEED FOR FOOTPATH SIGNAGE AT SUMMERFORD, CLLR EDMONDSON TO REPORT.

Noted - Councillor Edmondson noted that the path through Summerford is a permissive path, not a dedicated highway, also that the land is Parish Council land not Yorkshire Water land, as there is confusion about this currently. Signage to clarify these points would be useful and two ready-made signs can be bought for around £50.

Resolved – Councillor Edmondson will order two signs.

10.2 TO CONSIDER PROVISION OF ADDITIONAL LITTER BIN FOR HIGH LANE/INGFIELD AREA, CLLR OGDEN TO REPORT.

Noted – Resident has raised littering problem on a footpath adjacent to campsite and livestock fields with Councillor Ogden. There is no bin in that area, the resident would be prepared to move the contents to a suitable collection point if the Parish Council provides the bin.

Resolved – Councillor Karle will ask Mr. Whitbread if he will make a bin if the Parish Council cover cost of materials. Councillor Edmondson will look into the costs of buying bins, as one is needed for the MUGA/recreation ground also.

10.3 TO CONSIDER MEMORIAL TREE PLANTING AT SUMMERFORD.

Noted – a resident has asked Councillor Karle about the possibility of memorial tree planting at Summerford, for example for pets. Councillor Guest pointed out that a policy on how many trees, the type of trees, where they could be planted etc. would be needed to manage this, as is done at other similar sites.

Resolved - Councillor Ogden is expecting Twiggs to provide a management plan for Sandbeds/Summerford next week, need to review this first.

Noted – Councillor Edmondson has agreement from Yorkshire Water that some of their land could be used to create a wildlife/newt pond in the Wildscapes scheme.

Councillor Guest suggested that an interpretation board at Gunthwaite Spa would be a useful addition as these are provided at other sites in the Parish, there is nothing there now.

Resolved – Clerk to contact Wildscapes again about pond enhancement opportunities in the Parish. Councillor Guest to look into signage proposal for Gunthwaite Spa.

(11) TO NOTE RESPONSES TO COMMUNICATIONS IN RESPECT OF VISITOR NUMBERS AND CAR PARKING AT INGBIRCHWORTH RESERVOIR.

Noted - Councillor Berry is still collating data about numbers of cars in and outside holiday peak times and suggested arranging a remote meeting with Yorkshire Water, South Yorkshire Police and Borough Councillor Kitching to discuss findings and press home residents' concerns over this, as it is unlikely to improve once lockdown ends. Councillor Karle has found it difficult to contact the police about poor parking and getting them to take action at the time it occurs.

Resolved – Councillor Berry to arrange meeting with stakeholders in April.

Councillor Guest had circulated a response to her communication to Yummy Yorkshire about littering, they have agreed to put a rubbish bin on the outskirts of their land for customers to use, and to stop advertising the walk - although they pointed out that it is advertised elsewhere.

Resolved – Councillor Guest to contact them to thank them for the new bin, and Councillors will continue to monitor the situation.

(12) TO CONSIDER REQUEST BY THURLSTONE SPORTS CLUB TO HIRE THE PLAYING FIELD FOR SUNDAY LEAGUE FOOTBALL, ONE TEAM ONLY, ALL TRAINING WILL BE DONE ELSEWHERE.

Noted – Councillor Ogden stated that the club are actively raising funds to restore their own pitch, so the use of the Parish playing field is a temporary measure. Councillor Berry reiterated the already discussed concerns of residents over parking in that area so need to consider carefully. Councillor Guest stated that the Council should not let the parking issues stop usage of the playing field, especially for grassroots sport, as it is there to be used.

Resolved – Clerk to contact Club to advise that they can use the playing field for a one month trial period, subject to parking and litter management, and there will be no charge for this.

(13) TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Postponed to next meeting.

(14) TO CONSIDER REFURBISHMENT AND USE OF FORMER BT TELEPHONE BOX

Postponed to next meeting.

(15) TO CONSIDER PURCHASE OF A NEW DEFIBRILLATOR BATTERY.

Noted – Parish Council maintains pads and batteries for two units. Batteries have a 4 year life span and cost £250 each.

Resolved - Councillor Edmondson to order a replacement for the Huddersfield Road unit when low battery life is indicated.

(16) TO CONSIDER PURCHASE OF WOOL TO KNIT POPPIES FOR REMEMBRANCE DAY CROSS.

Noted - Councillor Karle proposed this having seen it done elsewhere, and has a pattern for the poppies, estimates cost of wool for volunteer knitters to use at £50.

Resolved – Councillor Karle to purchase wool, and to ask Mr. Whitbread if he could make the cross from wood or wire.

(17) TO CONSIDER FINANCIAL MATTERS

17.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

Three accounts were put forward for payment and the necessary cheques drawn and signed.

Accounts for payment		
629	DA Edmondson 1 Zoom licence (Feb)	£14.39
630	A Murphy Salary (Jan 1st – Mar 31 st)	£423.54
631	A Murphy Insurance reimbursement (business cover at home required for Clerk role)	£111.37
Income received		
29.01	Nat West Bank Interest	£0.01
09.02	Northern Power Wayleave rent payment	£21.91

17.2 TO NOTE THAT TOWN PARISH AUDIT HAVE BEEN APPOINTED AS THE YEAR-END AUDITOR.

Noted – Town Parish Audit have been appointed as the internal Auditor.

17.3 TO NOTE THAT CLERK HAS ADVISED BMBC FINANCIAL SERVICES THAT THE PRECEPT REQUIRED FOR 2021/22 IS THE SAME AS THE CURRENT AMOUNT.

Noted – precept amount to remain unchanged.

17.4 TO NOTE ADDRESS AND PRINCIPAL CONTACT OF BANK ACCOUNT AMENDED TO NEW CLERK DETAILS.

Noted – Clerk is principal contact for Council bank accounts.

(18) TO CONSIDER ‘BUSINESS CONTINUITY’ – TO ENSURE ACCESS TO THE COUNCILS PROPERTY (FILING CABINET, COMPUTER, PRINTER) KEPT BY THE CLERK.

Resolved – Councillor Edmondson will keep a spare key for the filing cabinet, and password for the parish council laptop, in a sealed envelope to be opened in the event that Clerk is indisposed for an extended period.

(19) TO NOTE CORRESPONDENCE RECEIVED.

19.1 YLCA White Rose Update January

(20) TO CONFIRM NEXT MEETING DATE AS APRIL 12TH

Noted – next meeting date is April 12th

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY, 12th APRIL 2021, ONLINE

PRESENT; Councillors Edmondson, Karle, Berry, Ogden, Guest; A. Murphy (Clerk); 4 members of public; S. Weber (Barnsley chronicle)

Noted – a one minute silence was observed by all before the start of the meeting as a mark of respect for HRH Prince Philip who died on Friday 9th April. A member of public present who had also served in the Royal Navy made a brief statement in recognition of the Duke of Edinburgh's service to the country, and was duly thanked by the Council.

(1) APOLOGIES

No apologies were received.

(2) DECLARATIONS OF INTEREST

No declarations of interest were made.

(3) TO AGREE AND SIGN THE LAST MINUTES DATED 1st March 2021

Noted – re item 11 Councillor Berry pointed out that the stakeholder meeting was in fact requested by Councillor Edmondson.

Resolved – subject to the above correction minutes accepted as true and correct record and signed by the chairman.

(4) TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY

4.1 Noted – offer made to Thurlstone Sports Club for a one month trial hire of the playing field in Ingbirchworth, no response received yet.

(5) TO ADJOURN THE MEETING SO MEMBERS OF THE PUBLIC CAN RAISE ITEMS FOR ATTENTION.

No items raised.

(6) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING

2021/0157 Extension of Royd Moor wind farm operating license to 2027.

(7) TO NOTE PARISH COUNCIL CONSULTATION RESPONSE - PLANNING APPLICATION 2021/0315 - FOUNTAIN INN SITE.

Noted – the response from the Parish Council (including consideration of feedback from the community) about the revised proposal has been submitted to BMBC planning. It supports and welcomes the revised proposal as beneficial for a vacant site at risk of dereliction. Councillor Berry expressed thanks to Councillor Edmondson for his work coordinating the response from the community and the Council to what is a complex and significant proposal.

(8) TO CONSIDER MATTERS FOR REFERRAL TO HIGHWAYS AUTHORITY.

8.1 TO NOTE RESPONSE OF BMBC TRAFFIC GROUP TO MEETING MINUTE OF MARCH 1ST (CHILDREN PLAYING WARNING SIGNS).

Noted – BMBC Highways team responded that specific Children Crossing signs (for School or a Playground) are legal on near the highway, but not warning signs. Councillor Berry suggested asking parents to remind children about road safety and traffic awareness, given that the Parish Council cannot erect warning signs.

Resolved – Councillor Karle will draft a suitable statement to inform parents of the situation.

8.2 TO NOTE REQUEST FOR INFORMATION ABOUT SNOW CLEARANCE HAS BEEN PASSED TO BMBC HIGHWAYS MAINTENANCE.

Noted – Wellthorne Lane is not classed as a primary or secondary route so is not a priority for clearance. Councillor Edmondson pointed out it is a School bus route. Clerk has asked for the criteria for inclusion as a secondary route to be explained, waiting for the response.

Noted – the severe potholes on the A629 at the top end of the village, but in Kirklees district, have been repaired. Councillor Ogden was thanked for her efforts getting this resolved.

(9) TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

No matters for referral.

(10) TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

10.1 TO NOTE CLLR EDMONDSON HAS PUT UP FOOTPATH SIGNAGE AT SUMMERFORD.

Noted - Councillor Edmondson has put up the two permissive path signs.

10.2 TO RECEIVE UPDATE ON PROVISION OF ADDITIONAL LITTER BIN/PURCHASE OF NEW BINS IF NECESSARY FOR HIGH LANE/INGFIELD AND MUGA/RECREATION AREA.

Noted – when asked by members of the Council, Mr. Whitbread agreed he would make a bin but nothing further has been heard. Councillor Edmondson reminded everyone that the Parish Council had agreed to cover the cost of materials.

Resolved - Councillor Karle will follow this up with Mr. Whitbread.

10.3 TO RECEIVE UPDATE ABOUT TWIGGS MANAGEMENT PLANS FOR PARISH COUNCIL LAND.

Noted – a useful meeting was had by Councillors Karle, Edmondson and Guest with Twiggs about managing Parish Council land for wildlife as well as amenity, both beneficial for residents. Some good ideas were discussed for example - cutting grass where people naturally walk instead of the

whole area, fruit tree planting on the banking on the recreation ground. A plan and associated costs is expected.

Resolved - Councillor Edmondson will follow this up with Twiggs.

Noted – Councillor Edmondson pointed out that T&D contractors do the grass cutting and it looks like they may have done Sandbeds already. Himalayan balsam is growing in Sandbeds again.

Previously T&D have cleared it mechanically which will disturb everything not just the balsam.

Resolved – Councillors will look at other options including manual clearance of the balsam possibly with volunteers, before involving T&D.

10.4 TO NOTE CLERK IS STILL TRYING TO MAKE CONTACT WITH WILDSAPES ABOUT POND ENHANCEMENT/CREATION IN THE PARISH.

Resolved – Clerk will try other ways to contact Wildscapes as emailing and phoning proving unsuccessful so far.

(11) TO RECEIVE AND CONSIDER PROGRESS IN MATTER OF VISITOR NUMBERS AND CAR PARKING AT INGBIRCHWORTH RESERVOIR.

Noted - Councillor Berry completed the report which has been sent to the main stakeholders, Yorkshire Water (YW), South Yorkshire Police (SYP) and BMBC Highways (BH). Councillor Edmondson thanked Councillor Berry for all his work on this. A meeting with the stakeholders has been requested, YW and SYP have responded but nothing at all from BH. Councillor Berry said it is frustrating that BH have not had the courtesy to respond as a lot of effort has been made to provide solid evidence to back up residents concerns. Councillor Guest agreed that the lack of even a holding response is poor practice and noted a recent Yorkshire Post article about action being taken by the same stakeholders at Langsett due to parking problems there.

Resolved – Clerk to write to Director of Highways requesting an urgent response, copying in all three Borough Councillors. Councillor Berry will circulate the report again and Councillor Ogden will upload it to the community Facebook page.

(12) TO RECEIVE AND CONSIDER PROGRESS ON COMMUNITY VENUE QUESTIONNAIRE.

Noted - Councillor Berry and Clerk have agreed wording of additional information slips, just need to print them.

Resolved – distribution of questionnaire likely to happen after May 17th.

(13) TO NOTE AND CONSIDER HOW TO HOLD THE MAY PARISH COUNCIL MEETING ON 24TH AS LEGISLATION ALLOWING REMOTE MEETINGS FOR LOCAL GOVERNMENT ENDS ON MAY 6TH.

Noted – Councillors felt that a return to physical meetings in the hall was appropriate while following any guidance in force when the time comes. Councillor Edmondson had provided a risk assessment to the church last year so the expectation is that one will be needed again.

Resolved – Clerk to book the room at St. Johns Church at Upper Denby for the next meeting which will be the Annual meeting.

(14) TO NOTE AND CONSIDER PROGRESS ON SUGGESTION FOR A PETANQUE FACILITY, RECREATION GROUND.

Noted - Councillors Berry and Edmondson and two interested residents met with a representative of Petanque Yorkshire and also with groundworks contractors. Quotes from three contractors have been requested for two options – two terrains suitable for twelve players and four terrains suitable for twenty four players. So far seventeen residents have expressed an interest in playing and joining the club. Councillor Edmondson noted that planning permission will be required as it is an engineering operation. Creation of four terrains will reduce the available space for the football pitch so it would end up being more suitable for junior teams and informal 'kick-about's'. This was felt on balance to be an acceptable change given the known parking and drainage issues.

Resolved – Parish Council will commit to allowing four terrains to be built on the playing field subject to getting planning approval, sufficient funding being raised by the club and a suitable use for the resulting graded topsoil being found. The Council will donate the planning application fee (£120).

(15) TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – Councillor Karle said she felt less safe than previously and villages like Ingbirchworth seem more at risk. Councillor Berry noted that the community looks out for each other and there is a welcome neighbourliness. A member of public who works for the police will ask a colleague about target hardening advice, and made a request that all incidents be reported as this helps the police to build up intelligence about an area.

(16) TO NOTE AND CONSIDER THE RECENTLY LAUNCHED '2021 GREAT BRITISH SPRING CLEAN' CAMPAIGN.

Noted – litter picking activity by volunteers already happens in the parish so a national campaign probably will not make much difference. Councillor Guest noted that large objects are often fly-tipped in Gunthwaite but away from the road so BMBC will not collect them as it is on private land. Councillor Karle suggested looking into ways of collecting this with a vehicle and trailer, Councillor Edmondson noted that disposal would have to be paid for.

Resolved – Councillor Guest to get costs for some more litter pickers for use by the community. Council will investigate options for removing fly-tipped material in Gunthwaite.

(17) TO RECEIVE AND CONSIDER INGBIRCHWORTH COMMUNITY FUN DAY 2021 PROPOSAL.

Noted – Councillors Ogden, Karle and a resident will organise this year's community fun day. It is planned for Sunday 5th September assuming no adverse changes to the roadmap for lifting Covid restrictions. It will be on the playing field and will be a similar format to the previous one.

Resolved - Councillor Ogden will let Thurlstone sports club know that the playing field will be unavailable that day, in case they go ahead with the trial hire.

(18) TO CONSIDER FINANCIAL MATTERS

18.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

Six accounts were put forward for payment and the necessary cheques drawn and signed.

Accounts for payment

12.04	#632	DA Edmondson	1 Zoom licence (Mar)	£14.39
12.04	#633	DA Edmondson	Permissive path signs	£54.24
12.04	#634	DA Edmondson	Chairman's Allowance (Jan – Mar)	£13.00
12.04	#635	A Murphy	Year End Account training (March 10th)	£30.00
12.04	#636	I Karle	Wool for remembrance poppies	£45.00
12.04	#637	YLCA	Membership subscription for 2021/22	£303.00

Income received

29.02	Nat West Bank	Interest	£0.01
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18.2 TO NOTE YEAR END ACCOUNT PROCESS HAS STARTED.

Noted – year end account process underway by Clerk.

(19) TO CONSIDER REFURBISHMENT AND USE OF FORMER BT TELEPHONE BOX

Noted – Councillor Ogden has received a quote of £200 for woodwork from Mr. Turner, and is currently looking for contractors to remove the paint.

(20) TO NOTE CORRESPONDENCE RECEIVED.

20.1 YLCA WRU updates March and April

20.2 YLCA update on future of remote meetings.

Noted – legislation allowing remote meetings ends on May 6th, the government is running a call for evidence on how remote meetings have been used during the Covid pandemic.

20.3 BMBC and PCC elections and location of polling station in Ingbirchworth.

Noted – BMBC will put the polling station in the Fountain Inn car park

(21) TO CONFIRM NEXT MEETING DATE AS MAY 24TH

Noted – next meeting date is May 24th

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON MONDAY, 24th MAY 2021, 7.30 PM, DENBY VILLAGE HALL

PRESENT; Councillors Edmondson, Karle, Berry, Ogden, Guest; A. Murphy (Clerk); 1 member of public; S. Weber (Barnsley chronicle)

(1) TO ELECT A CHAIRMAN OF THE PARISH COUNCIL

Resolved – Councillor Edmondson was elected as Chairman of the Council.

(2) TO ACCEPT A DECLARATION OF ACCEPTANCE OF OFFICE FROM THE CHAIRMAN OF THE PARISH COUNCIL

Noted – Councillor Edmondson completed and signed the declaration of acceptance of office.

(3) TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

No apologies were received.

(4) TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declarations of interest were received.

(5) TO ELECT A VICE CHAIRMAN OF THE PARISH COUNCIL

Resolved – Councillor Karle was elected Vice-Chairman of the Council.

(6) TO NOTE THAT ANY COUNCILLOR WITH CHANGES TO THEIR PREVIOUSLY COMPLETED REGISTER OF INTEREST FORMS SHOULD SEND A NEW FORM TO THE CLERK WITHIN 28 DAYS OF THE MEETING

Noted by all.

(7) TO CONFIRM THE APPOINTMENT OF COUNCILLORS TO OUTSIDE BODIES

Noted – Councillor Edmondson remains on the Blackstone Edge windfarm committee, Councillor Ogden remains on the Penistone Ward Alliance.

(8) TO CERTIFY GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL AS EXEMPT FROM EXTERNAL AUDIT FOR FISCAL YEAR 2020/2021 AND COMPLETE THE CERTIFICATE OF EXEMPTION

Resolved – Council is exempt from external audit, exemption certificate signed and dated by Chairman and Clerk.

(9) TO RECEIVE AND APPROVE THE BANK RECONCILIATION AND TO RECEIVE EXPLANATION OF VARIANCES

Noted – variance in 'Other Payments' was due to some one-off expenditures in 2019/20 not repeated in 2020/21 e.g. replacement parts for the defibrillators, a donation to the Community Fun

Day (cancelled in 2020), as well as occasional outdoor repair/maintenance activities (undertaken by previous councillors) that did not happen due to Covid restrictions. Higher Staff costs in 2020/21 were due to a late salary payment happening in 2020/21 due to a meeting delay due to Covid restrictions.

Resolved – bank reconciliation, variance analysis report, and the explanation of the variances by the Clerk were received and accepted.

(10) TO NOTE THE ANNUAL INTERNAL AUDIT REPORT FOR 2020/21 INCLUDED AT PAGE 4 OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020/21.

Noted – Internal Audit found Internal Control objectives L, M and N were not met. Although the relevant accounting and governance information was available on the village noticeboard this also needs to be on a publicly available website and notice of public inspection rights must be minuted in the meeting where the annual accounts and governance statements are approved.

Resolved – the Council will ensure that the required documents are available on a publicly available website and the notice of public inspection rights will be minuted.

(11) TO APPROVE SECTION 1 - ANNUAL GOVERNANCE STATEMENT 2020/21 AND SECTION 2 – ACCOUNTING STATEMENTS 2020/21 FOR GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL ON PAGES 5 AND 6 OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020/21

Noted – with reference to the Internal Audit report, the Council acknowledges that the Transparency obligation was not met fully as detailed in minute number 10 above. The website the Council uses could not accept the scanned format, and the Clerk at the time was unable to be at the meeting where the public notice of inspection rights would normally be minuted. In addition the Clerk role was subsequently taken over by a new employee.

Resolved – Section 1 - Annual Governance Statement 2020/21 - was approved with reference to the points raised by the Internal audit. Section 2 - Accounting Statements 2020/21 - was approved.

(12) TO APPROVE THE PUBLICATION OF DOCUMENTS REQUIRED BY ACCOUNTS AND AUDIT REGULATIONS 2015, THE LOCAL AUDIT (SMALLER AUTHORITIES) REGULATIONS 2015 AND THE TRANSPARENCY CODE FOR SMALLER AUTHORITIES

Resolved – publication approved and public inspection period will be from Monday June 7th to Friday 16th July.

(13) TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 12TH APRIL 2021

Resolved – minutes confirmed and signed as accurate.

(14) TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY.

14.1 TO NOTE THE COUNCIL MEETINGS IN JULY AND AUGUST WILL BE HELD IN DENBY VILLAGE HALL, ST. JOHNS CHURCH BUT FOR SUBSEQUENT MEETINGS THE VENUE IS TO BE CONFIRMED

Resolved – leave bookings as they are and review at the next meeting when more should be known about the progress of the Fountain Inn re-opening and room suitability.

(15) TO ADJOURN THE BUSINESS OF THE MEETING IN ORDER TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC

No comment or questions received.

(16) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING

None received.

(17) TO RECEIVE AND CONSIDER THE PLANNING CONSENT DECISION FOR THE FOUNTAIN INN SITE

Noted – planning consent received for the revised proposal.

(18) TO NOTE RESPONSES TO COMMUNICATIONS IN RESPECT OF VISITOR NUMBERS AND CAR PARKING AT INGBIRCHWORTH RESERVOIR

Noted – Councillor Edmondson said that Yorkshire Water and South Yorkshire Police had responded quickly to the request for a meeting with the Council, but BMBC Highways had not. The Council is still waiting for the nominated person on the Highways team to get in touch. Councillor Berry preferred a face to face meeting due to the importance of this issue to the community, Councillor Guest further noted that the re-opening of the Fountain Inn, although welcome, will add to the numbers visiting so it is even more urgent to make progress on this matter. A member of the public who works for the police will request that some patrols are done in good weather, and to address poor parking found in the area ‘on the spot’. Councillor Berry asked to be notified so he can accompany the officers to show community support.

Resolved – Councillor Edmondson to email BMBC Highways and Clerk to write letter re-iterating the urgency of the request and preference for a face to face meeting.

(19) TO RECEIVE AN UPDATE ABOUT THE COMMUNITY VENUE QUESTIONNAIRE

Noted – Clerk has provided information slips to Councillor Berry, who will collate responses.

Resolved – distribution/collection is planned to start after June 21st.

(20) TO RECEIVE AN UPDATE ABOUT THE PROPOSED PETANQUE TERRAIN PROVISION

Noted – Councillor Karle said that the site inspection and cost of work is still to be done, Councillor Edmondson has submitted the planning application and purchased the plan, Councillor Berry said that club setup is in progress and when this is done additional funding can be sought from grant awarding bodies.

Resolved – Council members with relevant experience will offer guidance when applying for grants e.g. from the Ward Alliance.

(21) TO RECEIVE AN UPDATE ABOUT THE COMMUNITY FUN DAY

Noted – Councillor Ogden has booked marquees, tables, Thurlstone Brass Band and the bar, low level planning will happen after June 21st to align with any Covid guidance in force at that time. The money for the event from two years ago is still available for use this year. Insurance is required.

Resolved – Clerk to ask the Council’s insurers about whether or not cover for the event and equipment would come under the existing policy.

(22) TO RECEIVE AN UPDATE ABOUT REMOVAL OF FLY-TIPPED MATERIAL WITH COMMUNITY ASSISTANCE

Noted – Councillor Edmondson posted about this on the community Facebook group but no responses as yet. Councillor Berry raised the concern that the waste could be hazardous, and as it is on private land the landowner needs to be involved. The Council is keen to offer help where it can reasonably do so.

Resolved – Councillor Edmondson will approach the landowner initially.

(23) TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES

23.1 TO NOTE PROGRESS FOR ADDITIONAL LITTER BIN FOR HIGH LANE/INGFIELD AREA

Resolved – Councillor Karle will contact the member of the public to find out if they are still planning to make the bin.

23.2 TO NOTE PROGRESS OF MANAGEMENT PLAN AND COSTS FROM TWIGGS

Noted – Councillor Edmondson said that volunteers did a good first day's work at Summerford. Twiggs have done some clearance of vegetation overhanging the dry stone wall at Sandbeds but they will not do any work in the water there.

Resolved – Councillor Ogden to arrange balsam pulling day at Sandbeds with volunteers.

23.3 TO NOTE THAT WILDSCAPES HAVE IDENTIFIED TWO SITES WITH POTENTIAL FOR POND CREATION AND A SITE VISIT HAS BEEN PROPOSED.

Noted – Councillor Edmondson met Wildscapes representative who found the Annat Royd reserve to have the best potential; the other site was not suitable. Any pond work will not be this year anyway.

Resolved – Councillor Edmondson will monitor water levels at Annat Royd reserve over the summer months.

(24) TO CONSIDER MATTERS FOR REFERRAL TO HIGHWAYS AUTHORITY

Nothing for referral.

(25) TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES

Nothing for referral.

(26) TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS

Noted – a member of public pointed out that the police now tend to use social media to publicise crime and safety alerts, information and advice, one such site is 'Barnsley West NPT' on Facebook.

Resolved – Councillor Berry will check the site and repost information to the Ingbirchworth community group where relevant.

(27) TO CONSIDER REFURBISHMENT AND USE OF FORMER BT TELEPHONE BOX

Resolved – Councillor Karle will look for someone to do the work as it seems there is no-one available locally.

(28) FINANCIAL MATTERS

28.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED

Accounts for payment

24.05 #638	DA Edmondson	3 Zoom licences (Mar, April, May)	£43.17
24.05 #639	DA Edmondson	Planning application (Petanque terrains)	£145.00
24.05 #640	DA Edmondson	Plan (Petanque terrains)	£21.00
24.05 #641	T&D Contractors	Grass cutting 2020	£1656.00
24.05 #642	Clerk	Postage Nov-Apr	£11.18
24.05 #643	Town Parish Audit	Year End internal audit	£80.00

Income received

26.02	Nat West Bank	Interest	£0.01
31.03	Nat West Bank	Interest	£0.01
06.04	BMBC	Annual Precept	£5933.00
30.04	Nat West Bank	Interest	£0.01

28.2 TO CONSIDER AND AGREE INSURANCE RENEWAL FOR NEXT 12 MONTHS

Noted - Clerk has received the renewal quote from the insurer and sent them an amended schedule, although the total insured value remains the same as the previous year.

Resolved – Council will purchase the 5 year Long Term Agreement option as this gives a lower annual cost.

(29) TO NOTE CORRESPONDENCE RECEIVED

29.1 NEW LGA CODE OF CONDUCT RECOMMENDED FOR ADOPTION BY ALL COUNCILS BY NALC/YLCA

Resolved – Clerk will send this to all Councillors.

30. TO CONFIRM NEXT MEETING DATE AS MONDAY JULY 5TH 2021.

Noted – next meeting date is Monday 5th July 2021.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY, 5th JULY 2021, 7.30 PM, DENBY VILLAGE HALL

PRESENT; Councillors Edmondson, Karle, Berry, Ogden, Guest; A. Murphy (Clerk); 2 members of the public; S. Weber (Barnsley chronicle)

(1) TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

No apologies were received.

(2) TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Noted – Chairman submitted the planning application for petanque terrains (2021/0626) on behalf of the new petanque club.

(3) TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 24TH MAY 2021

Resolved – minutes confirmed and signed as accurate.

(4) TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY.

4.1 TO NOTE THE COUNCIL MEETING IN AUGUST WILL BE HELD IN DENBY VILLAGE HALL, ST. JOHNS CHURCH BUT FOR SUBSEQUENT MEETINGS THE VENUE IS TO BE CONFIRMED

Resolved – Clerk to request Village Hall for September meeting.

(5) TO ADJOURN THE BUSINESS OF THE MEETING IN ORDER TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC

Noted – MoP will comment when relevant items discussed.

(6) TO CONSIDER AND NOTE THE NEW LGA MODEL COUNCILLOR CODE OF CONDUCT (2020).

Resolved – Council agreed to adopt new code of conduct.

(7) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING

2021/0626 Works to create playing surface for petanque (French boules)

2021/0611 Erection of front porch extension to dwelling

2021/0819 Ground floor infill extension to form wc, Fountain Inn

Noted – no comments by Council.

(8) TO NOTE PROGRESS ON THE FOUNTAIN INN REOPENING.

Noted - developers are keeping the community informed of progress.

(9) TO RECEIVE AND NOTE OUTCOME OF MEETING HELD WITH YORKSHIRE WATER, SOUTH YORKSHIRE POLICE AND BARNSLEY COUNCIL REGARDING PARKING ISSUES AT INGBIRCHWORTH RESERVOIR AND WELLTHORNE LANE.

Noted – Councillor Karle noted the positive response by all stakeholders at the meeting, Councillor Berry noted that due to complexities of land ownership in the area a parking solution will be a multi-year process. MoP present had strong reservations about siting a car park on land near the pumping station and the nearby houses, Councillor Berry confirmed that a parking solution away from the Ingbirchworth village ‘pinch-point’ is needed. A previous car park in the village was closed due to anti-social behaviour.

Yorkshire Water committed to deliver a high-level informal feasibility report by July 23rd.

(10) TO RECEIVE AN UPDATE ABOUT THE COMMUNITY VENUE QUESTIONNAIRE

Resolved – distribution/collection is planned to start after July 19th when Covid restrictions are due to be removed.

(11) TO RECEIVE AN UPDATE ABOUT THE PETANQUE TERRAIN PROVISION

Noted – Councillor Karle said that a York based company had quoted £13,755 for four terrains and £4,137 for required footpath levelling. The club now has a Chairman, Secretary, bank account and is waiting for the planning decision. BMBC has staff who can help with funding requests if the planning application is approved, Councillor Karle to liaise.

(12) TO RECEIVE AN UPDATE ABOUT THE COMMUNITY FUN DAY

Noted – Councillor Ogden confirmed that the event is still on course for September 5th. Clerk confirmed that the Council’s own insurance will not cover the event, so separate insurance will be arranged nearer the date.

(13) TO RECEIVE AN UPDATE ABOUT REMOVAL OF FLY-TIPPED MATERIAL WITH COMMUNITY ASSISTANCE

Noted – Councillor Edmondson discussed it with the landowner but they are unsure what the waste contains.

Resolved – Councillor Guest will get some pictures to see if this helps identify what is in the waste.

(14) TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES

Noted – Councillor Edmondson requested that the minutes record the thanks expressed by the Parish Council to Mr. Batley and Mr. Whitbread for all the work they do for the community maintaining the outdoor areas.

Noted – Grass and wildflowers has been left to grow at Summerford to see what paths naturally form, but a MoP has raised with Councillor Ogden that the lack of a mown path was creating difficulty with social distancing. Councillor Edmondson and Mr. Batley strimmed a pedestrian route round the edge of Summerford, Councillor Edmondson will ask T&D Contractors to maintain a 2m track. Councillors Karle, Guest and Berry suggested a smaller area to be left for wildlife as it is a popular amenity use area.

Resolved – Councillor Guest to arrange meeting of all Councillors to agree mowing regime at Summerford.

Noted – Councillor Ogden observed a lot of vegetation in Sandbeds, cannot be easily removed by hand, T&D Contractors have cleared this previously.

Resolved – Council to discuss management of both sites with T&D Contractors.

14.1 TO NOTE PROGRESS FOR ADDITIONAL LITTER BIN FOR HIGH LANE/INGFIELD AREA

Resolved – Councillor Edmondson will get costs for two new bins, one here and one to replace existing one at the MUGA.

14.2 TO NOTE PROGRESS OF MANAGEMENT PLAN AND COSTS FROM TWIGGS

Noted – Councillor Edmondson circulated the plan and costs to other Councillors, has sent a holding reply to Twiggs.

Resolved – Councillor Edmondson will follow up with Twiggs.

14.3 TO NOTE PROGRESS ON PROPOSAL FOR A GREAT-CRESTED NEWT POND AT ANNAT ROYD NATURE RESERVE AND NOTE FOR SUBSEQUENT CONSIDERATION SPLIT LAND OWNERSHIP AT THE RESERVE.

Noted – Councillor Edmondson monitoring water levels this year. Existing pond is a remnant of a larger ‘blue lagoon’ pond filled in by Yorkshire Water in 2000 over safety concerns, confirmed by MoP who tenants the land. No signage to show boundary between Parish Council land and tenanted Yorkshire Water land. MoP said some of it unsuitable for farm use so may be better kept as a wildlife site, will discuss with Yorkshire Water.

Resolved – all Councillors to visit site with tenant to view and note the site boundary, and consider if any signage required e.g. for existing pond.

14.4 TO CONSIDER FRUIT TREE PLANTING AROUND THE RECREATION GROUND.

Noted – Councillor Edmondson looked into the tree planting scheme for the platinum jubilee in 2022, ‘wild nature’ packs include elder and crab-apple, although other packs are available with different species mixes. Councillor Guest suggested buying edible fruit trees to have a community orchard planted for the jubilee year.

Resolved – Council to consider other free packs in the offer, Councillor Karle to look for suitable edible varieties.

(15) TO CONSIDER MATTERS FOR REFERRAL TO HIGHWAYS AUTHORITY.

Noted - Councillor Ogden noted that the damaged fence and telegraph pole caused by recent road incident have not been repaired/removed.

Resolved – Clerk to write to Highways to find out when this will be repaired.

(16) TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES

Nothing for referral.

(17) TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS

Noted – Councillor Berry has been checking the social media site but has not yet found anything relevant to the Parish. MoP stated that wildlife crime is not published on the police social media channels yet it is a common problem in parts of the parish.

(18) TO CONSIDER REFURBISHMENT AND USE OF FORMER BT TELEPHONE BOX

Noted – proving difficult to find someone to undertake the paint removal as this requires sandblasting.

19. TO NOTE THAT ALL ACCOUNTING AND GOVERNANCE STATEMENTS HAVE BEEN PUBLISHED ON BMBCS WEBSITE AND THE PUBLIC INSPECTION PERIOD IS STILL OPEN.

Noted – Clerk had received no enquiries at time of meeting. Inspection period closes on July 19th.

(20) FINANCIAL MATTERS

20.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED

Accounts for payment

05.07	#644	Clerk	Salary (Apr-Jun)	£423.54
05.07	#645	I.Karle	Soil/Compost	£14.40
05.07	#646	I.Karle	Plants	£37.86
05.07	#647	Zurich Insurers	Insurance 2021-22	£474.39
			Income received	
14.05	HMRC		VAT refund 2020-21	£109.19
28.05	Nat West Bank		Interest	£0.01

20.2 TO NOTE BANK RECONCILIATION REPORT TO JUNE 4TH

Noted – Clerk presented the bank reconciliation to June 4th showing that two unrepresented cheques represented the difference between the accounts (cash book) and the bank statements.

The earmarked reserves of £8000 for facilitating a community venue will be held in the council's reserve account; as the reserve account already has £1,372 in it this will require a balancing amount to be moved from the council's current account.

20.3 TO APPROVE PURCHASE OF PAINT FOR PARISH COUNCIL STREET FURNITURE.

Resolved – paint can be purchased.

(21) TO NOTE CORRESPONDENCE RECEIVED

21.1 YLCA CIRCULAR ABOUT LIGHTING OF QUEENS PLATINUM JUBILEE BEACONS IN 2022.

Resolved – Clerk will circulate this to all councillors.

21.2 YLCA SOUTH YORKSHIRE ANNUAL BRANCH MEETING JUNE

21.3 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (MAY/JUNE)

21.4 BARNSELY COUNCIL DAILY NEWS DIGEST.

30. TO CONFIRM NEXT MEETING DATE AS MONDAY AUGUST 16TH 2021.

Noted – next meeting date is Monday 16th AUGUST 2021.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY, 16th AUGUST 2021, 7.30 PM, DENBY VILLAGE HALL

PRESENT; Councillors Edmondson, Karle, Berry, Ogden, Guest; A. Murphy (Clerk); 2 members of the public; S. Weber (Barnsley chronicle)

(1) TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

No apologies were received.

(2) TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declarations were received.

(3) TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 5TH JULY 2021

Resolved – minutes confirmed and signed as accurate.

(4) TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY.

4.1 TO NOTE THE COUNCIL MEETING IN SEPTEMBER WILL BE HELD IN DENBY VILLAGE HALL, ST. JOHNS CHURCH ON A WEDNESDAY AS MONDAY WAS UNAVAILABLE, BUT FOR SUBSEQUENT MEETINGS THE VENUE IS TO BE CONFIRMED.

Noted.

4.2 TO NOTE RESPONSE FROM THE BROOK GROUP ABOUT THE USE OF THE MEETING ROOM AT THE FOUNTAIN INN.

Noted – Brook Group will arrange with the Parish Council to view the room to assess suitability, probably in September - date to be confirmed. The Chairman also noted that although the intention is to make the room available without charge for community group meetings, as a statutory body the Parish Council should pay a usage fee, as it does to use Denby Village Hall.

(5) TO ADJOURN THE BUSINESS OF THE MEETING IN ORDER TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted – members of the public will comment when relevant items are discussed.

(6) TO RECEIVE AND CONSIDER PROGRESS OF THE PETANQUE TERRAINS COMMUNITY PROJECT.

6.1 TO NOTE THAT THE PLANNING APPLICATION FOR THE PETANQUE TERRAINS HAS BEEN APPROVED AND APPLICATIONS FOR GRANT AID SUBMITTED.

Noted – planning application has been approved with the usual conditions. Two applications for grant aid have been made to the National Lottery Community Fund (by Councillor Berry) and the Blackstone Edge Community fund (by Councillor Edmondson). Responses from both organisations are expected in October 2021.

6.2 TO APPROVE APPOINTMENT OF A PARISH COUNCIL REPRESENTATIVE TO INGBIRCHWORTH PETANQUE SOCIAL CLUB MANAGEMENT COMMITTEE.

Noted – Councillor Berry noted that access up onto the playing field for petanque and other activities is a Parish Council responsibility; this will be added as an agenda item for the next meeting. Also the Council expressed disappointment at the response from Barnsley Council Sports Development to requests for assistance. Penistone Ward Alliance may be approached next if the current grant applications are only partially successful.

Resolved – Councillor Berry will be the Parish Council representative for the club.

Councillor Berry wished to express the Council's thanks to the two residents who came up with the idea for the club, and did the work to get it started.

(7) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING 2021/0912 - Front porch and associated external alterations.

Noted – no comments by Council.

(8) TO RECEIVE AND NOTE 'HIGH LEVEL APPRAISAL OF POTENTIAL CAR PARK SITES' DOCUMENT FROM YORKSHIRE WATER AND ANY OTHER PROGRESS AROUND PARKING ISSUES AT INGBIRCHWORTH RESERVOIR AND WELLTHORNE LANE.

Noted – the Council welcomed the results of the appraisal. Two sites will be subject to further investigation, including options for the most suitable management regime. The options are 'community management' or 'low management'. Maintenance and anti-social behaviour need to be considered when deciding. Councillor Guest noted that community management (locking gates etc.) is a serious commitment needing careful consideration.

Resolved – the Council will consider the feasibility of the community management option, Councillor Berry will let Yorkshire Water know that this is in progress.

(9) TO RECEIVE AN UPDATE ABOUT THE COMMUNITY VENUE QUESTIONNAIRE.

Noted – Councillor Berry has had responses from 50% of the community and is collating and analysing the information now. A member of the public present noted that there were no instructions about where/how to return the questionnaire - noted for future similar exercises.

(10) TO RECEIVE AN UPDATE ABOUT THE COMMUNITY FUN DAY.

Resolved – Parish Council agreed to cover the cost of any additional public liability insurance which may be required for the Ingbirchworth Community Group when they are using the PC owned playing fields for the Fun Day on Sunday 5th September 2021. The same volunteers will still organise and run the event. Councillor Karle will send a list of hired items to the Clerk. Clerk to contact the Council's insurers about providing cover for the event, and any conditions or additional premium payments that are required.

(11) TO RECEIVE AN UPDATE ABOUT FLY-TIPPED MATERIAL AT GUNTHWAITE.

Resolved – leave until autumn to follow up as site now overgrown and material not easily visible.

(12) TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

12.1 TO NOTE PROGRESS FOR NEW LITTER BINS FOR HIGH LANE/INGFIELD AREA AND MUGA.

Resolved – Councillor Edmondson will purchase two bins at an approximate cost of £150 per bin. Councillor Edmondson also wanted to express the Council’s thanks to Mr. and Mrs. Coupe who regularly litter pick the recreation ground and empty the bin there, to the benefit of the wider community.

12.2 TO CONSIDER OUTCOME OF DISCUSSIONS WITH TWIGGS ON POSSIBLE COMMUNITY ENVIRONMENTAL SCHEMES.

Noted – postponed to next meeting.

12.3 TO NOTE THAT THE ANNAT ROYD SITE IS NO LONGER BEING CONSIDERED FOR A GREAT CRESTED NEWT POND.

Noted – Wildscapes (who deliver the project in this area on behalf of Natural England) confirmed the site is not suitable.

12.4 TO RECEIVE AND CONSIDER THE LAND OWNERSHIP POSITION AT THE ANNAT ROYD RESERVE.

Noted – member of the public who tenants a part of the land at Annat Royd had discussed its future management with Yorkshire Water. Yorkshire Water would fence the area if they took it over due to safety concerns as it is a former quarry, leading to concerns by the member of the public about impacts on wildlife. The existing ‘Nature Reserve’ sign on the Parish Council part of the site gives the impression there is a public right of way on the site, but there is not. Councillor Guest proposed returning the site to Yorkshire Water to manage although Councillor Edmondson pointed out it was Barnsley Council owned land originally.

Resolved – existing ‘Nature Reserve’ sign will be replaced with new signage near the stone seat explaining there is no public access on the site other than the area adjacent to the stone seat. The Council’s area will be managed as a natural or wildlife area, working with the neighbouring tenant to achieve this.

12.5 TO RECEIVE AN UPDATE ABOUT AGREED GRASS MANAGEMENT BY T&D CONTRACTORS AT SUMMERFORD AND SANDBEDS AFTER COUNCILLORS’ SITE VISITS.

Resolved – Two areas at Summerford will be managed for wildlife, these will be mown fully in March and October, and remaining areas will be mown monthly. Sandbeds and the recreation field will be mown every two weeks. Sandbeds will be dredged to clear Himalayan Balsam.

Maintenance of the Council’s outdoor assets currently done by Councillors and/or community volunteers needs long term planning; to be added as an agenda item for the next meeting.

(13) TO CONSIDER ARRANGEMENTS FOR REMEMBRANCE SUNDAY AND THE CHRISTMAS TREE SWITCH-ON.

Noted – Councillor Edmondson has booked the Denby Dale Lions Santa Sleigh for the village Christmas tree lights switch-on, and will contact Shepley Brass Band to book them.

Councillors Karle and Guest and residents have knitted some poppies for Remembrance Sunday, these will be put out on display near the memorial on the day.

Resolved – Councillors Karle and Ogden to contact Revd. Stocker and Mr. Thompson, two residents who have taken part in previous Remembrance Day events to see if they will do so again; Clerk to contact Billingsley to order a Christmas tree, and also the Royal British Legion to order a wreath and five crosses for Remembrance Sunday.

(14) TO CONSIDER STORAGE OF PARISH COUNCIL GOODS AND GAZEBO.

Noted - Councillor Karle can no longer store these items at home.

Resolved – Councillor Ogden to speak with a local business about storage on their premises.

Noted – a Council owned gazebo of 6mx3m could be useful for a number of events held outside, and would avoid being let down when these are unavailable to hire, as has just happened for the Community Fun Day. Expected cost would be £400 or less so Council agreed that a purchase can be made.

Resolved – Councillor Karle to get costs from three companies for consideration prior to purchase.

(15) TO CONSIDER MATTERS FOR REFERRAL TO HIGHWAYS AUTHORITY.

Noted - Councillor Edmondson noted that new street name signs are needed at the following places to avoid confusion for road users:

‘Mill Lane’ sign at the junction of Mill Lane and the A629

‘New Row Lane’ sign where New Row Lane meets Mill Lane

‘Annat Royd Lane’ sign where Annat Royd Lane meets Wellthorne Lane

Resolved – Clerk to write to Highways to request the new street name signs.

(16) TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES

Nothing for referral.

(17) TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS

Nothing for consideration.

(18) TO CONSIDER REFURBISHMENT AND USE OF FORMER BT TELEPHONE BOX

Noted – member of public present suggested selling it if it cannot be used. Councillor Ogden noted that it is still used as a book exchange. Councillor Edmondson noted that if it were removed there are electric cables underneath that would need to be made safe.

(19) TO NOTE THAT THE PUBLIC INSPECTION PERIOD OF THE COUNCIL’S ACCOUNTING AND GOVERNANCE HAS CLOSED AND NO REQUESTS WERE RECEIVED.

Noted – Clerk had received no enquiries from the public by the time the inspection period closed.

(20) FINANCIAL MATTERS

20.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED

Accounts for payment

16.08	#648	D. Edmondson	Chairman’s Allowance (Apr-Jun)	£13.00
16.08	#649	K. Batley	Paint for village maintenance	£24.45

Income received

30.06	Nat West Bank	Interest	£0.01
30.07	Nat West Bank	Interest	£0.01

20.2 TO NOTE BANK RECONCILIATION REPORT TO JULY 30th

Noted.

(21) TO NOTE CORRESPONDENCE RECEIVED

21.1 SYPTE – YOUNG PEOPLE’S TRAVEL PASSES, DISCOUNTED TRAVEL PASSES FOR SUMMER

Noted – Councillor Ogden published these on the Community Facebook page.

21.2 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (JULY/AUG)

21.3 EMAILS FROM MEMBER OF PUBLIC ABOUT BAD PARKING ON THE BEND NEAR THE RESERVOIR, AND CONCERNS ABOUT CONSTRUCTION LORRIES ENTERING THE FOUNTAIN INN SITE VIA THE ANNAT ROYD APPROACH INSTEAD OF WELLTHORNE LANE.

Noted - Clerk has been in contact with member of the public and Conroy Brook about the issue.

22. TO CONFIRM NEXT MEETING DATE AS WEDNESDAY SEPTEMBER 29TH 2021.

Noted – next meeting date is Wednesday 29th September 2021, Clerk could not book Denby Village Hall on a Monday as it is in use regularly.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 6th OCTOBER 2021, 7.30 PM, DENBY VILLAGE HALL

PRESENT; Councillors Edmondson, Karle, Berry, Ogden, Guest; A. Murphy (Clerk); 1 member of the public

(1) TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

No apologies were received.

(2) TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declarations were received.

(3) TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 16TH AUGUST 2021

Resolved – minutes confirmed and signed as accurate.

(4) TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY.

4.1 TO CONSIDER AND NOTE THE VENUE OF THE COUNCIL MEETINGS FROM NOVEMBER ONWARDS.

Noted – Councillors Edmondson, Karle and Ogden and the Clerk viewed the meeting room on the upper floor of the Fountain Inn. Rental cost for Council meetings will be £30. Accessibility is a key concern as there is no lift. Councillor Edmondson noted that as it is located in Ingbirchworth village it will be easier for residents without cars to attend meetings. Councillor Berry noted that a technological solution may mitigate the accessibility issue.

Resolved – Fountain Inn meeting room to be used for Council meetings up to and including the annual Parish Council meeting in May 2022. Council will review the decision and any feedback received in January 2022. Councillor Berry will investigate what facilities (broadband, telecomms) are available in the meeting room to facilitate remote access.

(5) TO ADJOURN THE BUSINESS OF THE MEETING IN ORDER TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

No comment from the member of the public present.

(6) TO RECEIVE AND CONSIDER PROGRESS OF THE INGBIRCHWORTH PETANQUE CLUB.

6.1 TO RECEIVE AN UPDATE ON THE TWO GRANT AID APPLICATIONS MADE.

Noted - Councillor Berry said that the HLF grant had not been successful as they are focussing on Covid recovery, but a new application can be made via Sport England in the New Year as a new funding round will start. Councillor Edmondson said that the application to the Blackstone Edge fund is due to be discussed. Councillor Guest suggested businesses could be approached.

Resolved – Councillor Karle to speak with Club members and advise that they arrange an event for the community to come up with funding proposals.

6.2 TO NOTE THAT THE SPORTS LIAISON STAFF MEMBER AT BARNSELY COUNCIL WAS VERY HELPFUL WHEN THE CLUB WAS SEEKING HELP TO GAIN FUNDING.

Noted.

(7) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING 2021/1104 - Roof alterations to detached garage.

Noted – no comments by Council.

(8) TO RECEIVE AND CONSIDER PROGRESS AROUND PARKING ISSUES AT INGBIRCHWORTH RESERVOIR AND WELLTHORNE LANE.

Noted – Councillor Berry had received and circulated an update from Yorkshire Water about two sites that could be suitable although further investigation is needed. A meeting with Yorkshire Water, BMBC and SY Police has been arranged for October 12th.

Resolved – Council will make an offer of Community management e.g. gate opening/locking of a car park facility at the meeting. Clerk to find out if Council's insurance cover includes volunteer activities.

(9) TO RECEIVE AN UPDATE ABOUT THE COMMUNITY VENUE QUESTIONNAIRE.

Noted – Councillor Berry has analysed questionnaire responses from 60% of households in the Parish and produced a summary report. Overall 55% were supportive of some sort of community venue in the village. A smaller number were prepared to be involved with the management or running of a venue, although this is not unexpected. The summary report will be published on the Community facebook page.

Resolved – Council will leave a few months for the Fountain Inn meeting room to become more familiar to residents before exploring options for a new Community venue.

(10) TO NOTE THE SUCCESS OF THE COMMUNITY FUN DAY.

Noted – Councillors Ogden and Karle said the day was very well attended and reflected the work put in by organisers and volunteers. The other charitable organisations with stalls there did very well also. Some new attractions for children (e.g. climbing wall) will hopefully be arranged for next year's event.

(11) TO CONSIDER STORAGE OF COUNCIL OWNED ITEMS (TWO GRITTERS, MOWER, STRIMMER PLUS PETROL CANS, CHRISTMAS LIGHTS, TEA URN, MEGAPHONE, MICROPHONE, AMP, GAZEBO IF PURCHASED) AND FOR OTHER COMMUNITY GROUP ITEMS E.G. FUN DAY EQUIPMENT.

Noted - Councillor Edmondson looked at prices of 8'x8' shipping containers, second hand were £1950 plus VAT, new ones were £2950 plus VAT. Councillor Karle suggested keeping this on an area of land at Summerford near a gate so easily accessible from the road.

Resolved – Council agreed that a lockable metal shipping container should be purchased, Councillor Edmondson to obtain three quotes.

(12) TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

12.1 TO NOTE PROGRESS FOR NEW LITTER BINS FOR HIGH LANE/INGFIELD AREA AND MUGA.

Noted – one new bin has been installed at the MUGA by two residents and volunteer litter pickers have been shown how to empty it. The post mounted bin for High Lane/Ingfield is with two other residents who will install this.

12.2 TO NOTE OUTCOME OF DISCUSSIONS WITH TWIGGS AND CONSIDER A BUDGET FOR PLANNED COMMUNITY ENVIRONMENTAL PROJECTS.

Noted – one session clearing verge/lopping branches completed and two more are planned. Twiggs provide management, tools, aftercare advice but not materials. Councillor Edmondson had some costs - fruit trees at £20-25 per tree, wildflower mixes from £80-£190 per kg.

Resolved – Councillor Ogden will publish upcoming sessions as facebook 'Events' as these get more attention. Councillor Guest will create a proposal including costs for some structured walks/features around the reservoir or at the picnic area aimed at children. Budget for fruit trees and wildflower seed mix is £500. Plant trees next year as a Jubilee orchard to tie in with the Platinum jubilee.

12.3 TO CONSIDER THE SUITABILITY OF THE CURRENT ACCESS ARRANGEMENTS ON TO THE PLAYING FIELD AND THE COUNCIL'S RESPONSIBILITY FOR THIS.

Noted – a surfaced path or track is needed if this area is to be accessible.

Resolved – consider this as part of overall package of increasing the usage of the playing field area. An extraordinary meeting of the Council to be arranged in January 2022 to discuss all the linked items.

12.4 TO RECEIVE AN UPDATE ON THE CHANGE OF SIGNAGE AT THE ANNAT ROYD SITE.

Resolved – Councillor Edmondson to obtain quotes for fencing round the seating area.

(13) TO CONSIDER A REQUEST FROM A MEMBER OF THE PUBLIC TO USE THE PLAYING FIELD TO HOST A RUNNING EVENT FOR ADULTS AND CHILDREN IN 2022.

Noted – Councillors need more detail due to concerns about parking arrangements in particular.

Resolved – Clerk to reply to proposer to ask them if they can deliver a better parking management solution and what they intend to provide by way of risk assessments, liability cover, clear-up after the event.

(14) TO CONSIDER A REQUEST FROM A MEMBER OF THE PUBLIC TO SET UP A POPCORN STALL (3MX3M GAZEBO) FOR HALLOWEEN/BONFIRE NIGHT/CHRISTMAS EVENTS.

Resolved – Clerk to write to advise that the Council did not feel this was possible at the Christmas event due to what is already planned in a limited space.

(15) TO RECEIVE UPDATES ON ARRANGEMENTS FOR REMEMBRANCE SUNDAY AND THE CHRISTMAS TREE SWITCH-ON.

Noted – Wreath and crosses ordered for Remembrance Sunday. Christmas tree ordered.

Resolved – Councillors Karle and Ogden to contact Revd. Stocker and Mr. Thompson for the Remembrance Day service. Councillor Karle to purchase mulled wine and mince pies for Christmas event at a cost of up to £60.

(16) TO CONSIDER FUTURE MAINTENANCE OPTIONS FOR THE COUNCIL'S OUTDOOR ASSETS, CURRENTLY DONE BY COUNCILLORS AND OTHER VOLUNTEERS.

Postpone to next meeting.

(17) TO CONSIDER PURCHASE OF GAZEBO.

Resolved – Councillor Karle to get updated costs from three companies for consideration prior to purchase.

(18) TO CONSIDER MATTERS FOR REFERRAL TO HIGHWAYS AUTHORITY.

Resolved – Clerk to write to BMBC highways about potholes on Gunthwaite Lane. Also to request new street signs for Coach Gate Lane at its junction with Broad Oak Lane, and a replacement sign at the top of Coach Gate Lane as the existing one is very obscured.

(19) TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES

Nothing for referral.

(20) TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS

Nothing for consideration.

(21) FINANCIAL MATTERS

21.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED

Accounts for payment				
06.10	#650	L Edmondson	Sign for Summerford	£21.16
06.10	#651	D Edmondson	Litter bins	£291.48
06.10	#652	Clerk	Salary (July-Sept)	£423.54
06.10	#653	Clerk	Re-imburement (extra Insurance cover for Fun Day)	£55.66
06.10	#654	Clerk	Re-imburement (Royal British Legion, Poppy wreath and 5 crosses)	£24.50
Income received				
31.08		Nat West Bank	Interest	£0.01

21.2 TO NOTE BANK RECONCILIATION REPORT TO AUG 28th

Noted.

21.3 TO CONSIDER THE BUDGET MONITOR REPORT AND AGREE THE FORMAT AND FREQUENCY

Resolved – Clerk will proceed with the format of the budget monitor as presented to the Council.

(22) TO NOTE CORRESPONDENCE RECEIVED

21.1 SOUTH YORKSHIRE POLICE – EMAIL ADVISING HOW TO SIGN UP FOR ALERTS AND INFORMATION ABOUT CRIME AND SAFETY MATTERS.

Noted – Councillor Ogden published these on the Community Facebook page.

21.2 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (AUG/SEPT)

21.3 SOUTH YORKSHIRE LOCAL HERITAGE – EMAIL FROM SOUTH YORKSHIRE ARCHAEOLOGY SERVICE ANNOUNCING A NEW PROJECT FOR MEMBERS OF THE PUBLIC TO NOMINATE LOCALLY VALUED HISTORIC SITES.

Noted – Councillor Guest will nominate Gunthwaite Spa.

(23) TO CONFIRM NEXT MEETING DATE AS WEDNESDAY NOVEMBER 10TH 2021.
Resolved – meeting will be on Wednesday November 10th 2021.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 17th NOVEMBER 2021, 7.30 PM, FOUNTAIN VILLAGE PUB

PRESENT; Councillors Edmondson, Karle, Berry, Ogden, Guest; A. Murphy (Clerk); 1 member of the public

(1) TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

No apologies were received.

(2) TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declarations were received.

(3) TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 6TH OCTOBER 2021

Resolved – minutes confirmed and signed as accurate.

(4) TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY.

4.1 TO CONSIDER REMOTE MEETING OPTIONS AVAILABLE AT THE FOUNTAIN VILLAGE PUB FUNCTION ROOM.

Noted – Councillor Berry confirmed that Wi-Fi/broadband is available in the function room and the Council can use this as part of the existing hire arrangement.

Resolved – a remote meeting ‘pilot phase’ will commence in time for the next meeting. Initially members of the public who cannot physically access meetings will be asked to contact the Clerk about this. Councillor Berry will arrange the technical set up. The pilot phase outcomes will be reviewed in three months’ time.

(5) TO ADJOURN THE BUSINESS OF THE MEETING IN ORDER TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted - member of the public present raised issues about security fencing at the rear of the building site adjacent to playing field, as it encroaches on a footpath causing access problems for walkers.

Also there is a deep drain there and they are concerned about possible damage from construction vehicles. Resolved – Councillor Edmondson will approach the site manager to raise these concerns.

Noted – member of public also requested larger bin bags for new playing field bin, and flagged up an increase in dog fouling. Resolved – Council will pay for new bin bags. Councillor Karle will look into signage to address the dog fouling issue.

(6) TO RECEIVE AND CONSIDER PROGRESS OF THE INGBIRCHWORTH PETANQUE CLUB.

Noted – Councillor Edmondson noted that the Blackstone Edge grant application response is still outstanding. Councillor Karle reported that the Club have to resolve some administrative issues (e.g.

bank account must be in two names) that are required for successful grant applications. Councillor Guest noted some potential interest in petanque in Upper Denby and the possibility to link up with this.

Resolved – Councillor Guest will arrange a meeting of interested parties to help the petanque club progress their fundraising activities.

(7) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING

2021/1392 – Erection of rear extension and external works including alterations to boundary wall.

Noted – no comments by Council.

(8) TO RECEIVE AND CONSIDER PROGRESS AROUND PARKING ISSUES AT INGBIRCHWORTH RESERVOIR AND WELLTHORNE LANE.

Noted – Councillor Berry said that the October meeting had gone well; a single candidate site has been identified. Councillor Berry has since received a further update from Yorkshire Water who intend to submit a planning application to Barnsley Council. Councillors Guest and Karle noted that speed reduction measures and double yellow lines requested in a previous meeting for the junction of Annat Royd lane and Wellthorne Lane need to be progressed in parallel.

Resolved – Clerk will write to BMBC Highways requesting the traffic control measures to be installed.

(9) TO CONSIDER FUTURE MAINTENANCE OPTIONS FOR THE COUNCIL'S OUTDOOR ASSETS, CURRENTLY DONE BY COUNCILLORS AND OTHER VOLUNTEERS.

Noted – Councillor Edmondson noted that a lot of community outdoor/street furniture maintenance work is done on a voluntary basis by current and former Councillors / volunteers, this is working well now but succession planning is needed.

Resolved – Councillor Edmondson to check how much time existing volunteers spend doing the work required. Clerk to look into how Parish Councils could take someone on in a self-employed capacity.

(10) TO RECEIVE AND NOTE PROGRESS ON STORAGE OF COUNCIL OWNED ITEMS.

Noted – Councillor Edmondson has looked into various options for an 8' by 8ft freestanding storage unit, including flat pack metal containers which range from £1500 to £2500 (incl. VAT), as well as used shipping containers quoted at £1950 (incl. VAT). Councillors agreed that storage at Summerford was on balance better than the playing field as it allowed ease of access when equipment is needed, while mitigating the vandalism risk by being visible from the road.

Resolved – Councillors agreed that a used shipping container would be more secure, a final quote to be ready for the next meeting.

(11) TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

11.1 TO RECEIVE ANY UPDATE ABOUT WALKS/FEATURES ROUND THE PICNIC AREA FOR CHILDREN.

Noted – Councillor Guest will look into using organisations that deliver interactive walks for children, for example using an animal character of local interest, with the aim of having something ready for the Jubilee celebration in 2022.

11.2 TO RECEIVE AND CONSIDER THE OUTCOME OF THE COMMUNITY NATURE PROJECT EVENTS.

Noted – Councillor Edmondson said that Twiggs had done three mid-week sessions with three of their staff; very few volunteers from the Community (apart from Councillors) were there. Councillor Karle said that events arranged at the weekend may suit residents with families and/or who work during the week better, also to consider providing cake or finishing at the Fountain as an extra incentive.

11.3 TO RECEIVE ANY UPDATE ABOUT THE CHANGE OF SIGNAGE/NEW FENCING AT THE ANNAT ROYD SITE.

Noted – Councillor Edmondson looked into the cost of new fencing which came out at £335 per 20 metres just for the materials, will measure the total needed and ask local farmers if they can help out.

Resolved – Councillor Edmondson will remove the existing sign.

Noted – a member of the public contacted the Chairman about motorbikes using the Gunthwaite causeway, although it is a public bridleway only.

Resolved - Councillor Edmondson will contact BMBC footpaths team again to see if any sort of gate/restriction can be installed to restrict access.

Noted – a member of the public has requested wood preservative for benches and grass treatment at the War Memorial, Wellthorne Avenue.

Resolved – Council agreed that £40 can be spent by a volunteer on materials so they can get on with the job and the Council will reimburse them if receipts are provided.

(12) TO CONSIDER A REQUEST FROM A MEMBER OF THE PUBLIC TO USE THE PLAYING FIELD TO HOST A RUNNING EVENT FOR ADULTS AND CHILDREN IN 2022.

Noted – Clerk contacted by member of public who is no longer planning this in 2022.

(13) TO RECEIVE AND CONSIDER COSTS OF NECESSARY SOFTWARE UPDATES FOR THE PARISH LAPTOP.

Resolved – Clerk to upgrade software at approximate annual cost of £150 (exact cost not available as first year introductory offers are lower than subsequent years).

(14) TO RECEIVE UPDATES ON ARRANGEMENTS FOR REMEMBRANCE SUNDAY AND THE CHRISTMAS TREE SWITCH-ON.

Noted – Member of public wished to make a memorial out of wood, Councillor Guest felt that the Council should support the Royal British Legion charity that already make these.

Resolved – Councillor Edmondson requested that the Clerk should minute the Council's thanks to the following people for their contributions on Remembrance Sunday - Revd. Stocker and Miss Elizabeth Stocker for the service, Mr. Gordon Wilmot for playing 'the Last Post', Cmdr. Mel White for playing 'Crossing the Bar', Councillor Anne Rusby from Penistone Town Council and Councillor David Greenhaugh from Barnsley Council (Penistone West Ward) for laying wreaths.

Noted – Christmas tree has been delivered and switch on event is on December 4th.

(15) TO RECEIVE PROGRESS ON PURCHASE OF A GAZEBO.

Resolved – Clerk to get updated prices and circulate.

(16) TO CONSIDER MATTERS FOR REFERRAL TO HIGHWAYS AUTHORITY.

16.1 CLERK HAS WRITTEN TO BMBC HIGHWAYS ABOUT STREET NAME SIGNS AND POTHoles, HAS BEEN ADVISED THAT THESE SHOULD BE REPORTED VIA THE BMBC WEBSITE INSTEAD.

Noted – all issues logged on BMBC website.

16.2 CLERK HAS PASSED ON A REQUEST FOR SPEED INDICATOR DEVICES (SIDS) TO BE USED ON THE A629 TO ONE OF THE BMBC HIGHWAYS TEAM.

Noted.

(17) TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES

Nothing for referral.

(18) TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS

Nothing for consideration.

(19) FINANCIAL MATTERS

19.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED

Accounts for payment

10.11	#655	D Edmondson	Village Christmas Tree	£270.00
10.11	#656	D Edmondson	Defib battery/pads	£374.40
10.11	#657	Denby PCC	Village Hall room hire (May, July, Aug, Sept 2021)	£142.50
10.11	#658	Gunthwaite & Ingbirchworth Parish Council	Payment to Council's Reserve account (earmarked reserve)	£6,627.00

Income received

30.09	Nat West Bank	Interest	£0.01
29.10	Nat West Bank	Interest	£0.01

19.2 TO NOTE BANK RECONCILIATION REPORT TO OCT 29TH

Noted.

19.3 TO CONSIDER THE BUDGET MONITOR REPORT.

Noted.

(20) TO NOTE CORRESPONDENCE RECEIVED

20.1 PENISTONE TOWN COUNCIL – REQUEST TO LAY A WREATH AT INGBIRCHWORTH REMEMBRANCE DAY SERVICE, CLLR. RUSBY WILL ATTEND.

20.2 MEMBER OF PUBLIC REPORTING CONSTRUCTION TRAFFIC ACCESSING BUILDING SITE AT TOP OF WELTHORNE LANE VIA ANNAT ROYD LANE NOT A629, THEY REPORTED IT DIRECTLY TO CONROY BROOK.

20.3 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (OCT) – WAR MEMORIAL TRUST PROVIDE GRANTS TO MAINTAIN AND REPAIR MEMORIALS.

20.4 INVITATION TO A PARISH COUNCILS MEETING WITH BMBC ON DECEMBER 9TH HELD REMOTELY, CLERK WILL ATTEND.

(21) TO CONFIRM NEXT MEETING DATE AS WEDNESDAY DECEMBER 22ND 2021.

Noted – Councillor Guest suggested early January would be a better date for the next meeting as it avoids Christmas week when the Fountain is likely to be busier and potentially noisier.

Resolved – next meeting will be on Wednesday January 5th 2022. An Extraordinary Meeting of the Council will be held on Wednesday 26th January 2022 to discuss matters relating to the Councils' plans for the making best use of the playing field.