



My Ref: FOI/4336
Your Ref:
Date: 01/05/2025
Enquiries to: Information Requests
E-Mail: informationrequests@barnsley.gov.uk

Dear Requester,

Re: Request for Information – Freedom of Information Act 2000

I wish to confirm that the council has completed its search for the information which you requested.

The information requested and our findings are as follows: -

Your questions and my findings are as follows:-

Print Room

1. **Do you have a print room equipped with one/more high-speed production device/s to handle large volume printing?**
Yes
2. **Is this run by your own staff or outsourced to a third-party provider?**
This is run by our own staff
3. **If run internally, how many full-time equivalent (FTE) staff run this facility?**
6 FTE
4. **Number of devices & model type/s?**
2 x AccurioPress 6120 and 2 x AccurioPress C3080
5. **Name of incumbent supplier?**
N/A
6. **Contract start / end date and length of any option to extend?**
N/A
8. **If outsourced, please advise contract start / end date and length of any option to extend?**
N/A
9. **Was this contract awarded through a framework? If yes, which one used?**
N/A
10. **Annual spend (ex VAT)?**
N/A

External print

1. **Do you outsource any print requirement to an external supplier/s (for example booklets, prospectuses, leaflets, manuals, posters, banners, forms, etc)?**
Prospectus, High Page Volume Booklets, Eyelet Banners, Certain Perforated Jobs, Some Promotional Work, Golf Membership Cards
2. **Name of incumbent supplier/s?**
Bahson, AT Print, Parking & Secure Documents

3. **If this arrangement provided under contract, please advise start / end date and length of any option to extend?**
N/A - no contracts are in place due to minimal spend with these suppliers
4. **Was this contract awarded through a framework? If yes, which one used?**
N/A
5. **Alternatively was this awarded through a DPS arrangement?**
N/A
6. **Annual spend (ex VAT)?**
£3,500 in total across all external suppliers

Mail Room (Inbound and/or Outbound)

1. **Do you have your own in-house Mail Room operation?**
Yes
2. **If yes, how is the service run - physical or digital mail distribution?**
Digital Mail distribution
3. **Is this run by your own staff or outsourced to a third-party provider?**
This is run by our own staff
4. **If run by your own staff, how many full-time equivalent (FTE) staff run this facility?**
3.5 FTE
5. **If outsourced, please advise name of current provider, contract start / end date and length of any option to extend?**
N/A
6. **Was this contract awarded through a framework? If yes, which one used?**
N/A
7. **Annual spend (ex VAT)?**
N/A

Finally, who handles these arrangements on behalf of the Council?

REDACTED – Group Leader, Facilities Management

If you have any queries about this letter, please contact Information Requests Via email.

Please remember to quote the reference number above in any future communications.

If you are unhappy with the way the Directorate has handled your request, you may ask for an internal review. Please clearly mark your correspondence 'Complaint' and address it to:

Barnsley MBC
Information Requests Team
PO Box 634
Barnsley
S70 9GG

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email: informationrequests@barnsley.gov.uk

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: -

Customer Services Team
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Email: <http://www.ico.org.uk/foicomplaints>

Kind regards,

Information Requests Team, Barnsley MBC

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