

Gunthwaite and Ingbirchworth Parish Council

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Clerk: Ms. A. Murphy

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12th May 2026

OPEN TO ALL MEMBERS OF THE PUBLIC AND PRESS

The Annual meeting of Gunthwaite and Ingbirchworth Parish Council will be held in the first-floor function room at the Fountain Village Pub, Wellthorne Lane, Ingbirchworth S36 7GJ on Wednesday 20th May 2026 at 7.30pm, at the conclusion of the Annual Parish meeting which starts at 7.00pm at the same venue.

Alcoholic beverages cannot be brought in to or consumed at the meeting. This room can only be reached via stairs. If you want to attend a meeting but due to mobility issues cannot use stairs, please contact the Clerk in advance.

Ms. A. Murphy

Clerk to the Council

AGENDA

2026/001. To elect a Chairman of the Parish Council.

2026/002. To accept a Declaration of Acceptance of Office from the Chairman of the Parish Council.

2026/003. To receive apologies and approve reasons for absence.

2026/004. To receive Declarations of Interest in items on the agenda.

2026/005. To elect a Vice Chairman of the Parish Council.

2026/006. To note that Councillors need to send their completed and signed Register of Interest Forms to the Clerk within 8 days of this meeting.

2026/007. To confirm the appointment of Councillors to outside bodies.

2026/007.1 Penistone Ward Alliance

2026/007.2 Penistone PACT (Partners and Communities Together)

2026/007.3 Blackstone Edge fund

2026/007.4 South Yorkshire Councils Branch

2026/007.5 any others considered relevant

2026/008. To certify Gunthwaite and Ingbirchworth Parish Council as exempt from external audit for fiscal year 2025/2026 and complete the Certificate of Exemption.

2026/009. To receive and approve the Bank Reconciliation and to receive Explanation of Variances.

2026/010. To receive and note the Annual Internal Audit report for 2025/26 included at page 4 of the Annual Governance and Accountability Return 2025/26.

2026/011. To receive and approve Section 1 - Annual Governance Statement 2025/26 for Gunthwaite and Ingbirchworth Parish Council on page 5 of the Annual Governance and Accountability Return 2025/26

2026/012. To receive and approve Section 2 – Accounting Statements 2025/26 for Gunthwaite and Ingbirchworth Parish Council on page 6 of the Annual Governance and Accountability Return 2025/26

2026/013. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

2026/014. To confirm and sign the minutes of the meeting held on 15th April 2026.

2026/015. To report any matters arising from the minutes not on the agenda – for information only.

2026/016. To adjourn the business of the meeting to receive comment and questions from members of the public on agenda items.

2026/017. To receive and consider any planning applications since the last meeting.

2026/018. To receive and consider matters relating to a request to place a memorial bench on Summerford for former Parish Councillor, Mr. Batley.

2026/019. To receive and consider matters relating to cleaning Gunthwaite spa as the previous volunteer who did it no longer does.

2026/020. To receive and consider matters relating to the letters sent to Yorkshire Water from the Parish Council following on from the November sewage spill incident.

2026/021. To receive and consider matters relating to the Council's annual insurance renewal.

2026/022. To receive and consider matters relating to a request to publicise the new Penistone volunteer-led transport support scheme, operated by TimeTogether from the Denby Dale Centre charity.

2026/023. Street furniture and equipment managed by the Council.

2026/023.1 to receive and consider matters relating to the removal of a damaged cantilever bench at Summerford.

2026/023.2 to receive and consider matters relating to the two planters given to the Council by Oxspring Parish Council.

2026/023.3 to receive and consider matters relating to the damaged downpipe on the stone shelter on the permitted path to Summerford.

2026/023.4 to note the cost of the annual MUGA inspection by a qualified inspector is £83.00 plus VAT £16.60.

2026/024. Land the Council owns or manages.

2026/024.1 to receive and consider matters relating to the proposals to have community planting and growing activities on the recreation field.

2026/024.2 to receive and consider matters relating to the annual safety inspection of the MUGA and planned maintenance tasks as agreed in the December 2025 meeting.

2026/024.3 to receive and consider matters relating to himalayan balsam management at Sandbeds.

2026/025. To consider matters for referral to BMBC Highways authority.

2026/026. To consider matters for referral to Neighbourhood services.

2026/027.To receive and consider crime and safety matters.

2026/027.1 to receive and consider matters relating to the two defibrillators maintained by the Council.

2026/027.2 to receive and consider other crime and safety matters.

2026/028. Financial and Internal Control matters.

2026/028.1 to receive accounts for payment and note income received.

2026/028.2 to receive and note bank reconciliation report to April 30th.

2026/028.3 to receive and consider the budget monitor report to May 20th.

2026/028.4 to receive and consider accounts paid by Debit card by the Clerk, Councillors to sign and date the payment confirmation slip to confirm no double payments made.

2026/028.5 to note that a new signatory will be added to the Council's bank mandate and a previous signatory removed.

2026/029.To note Correspondence received.

2026/029.1 YLCA White Rose Updates/Law and Governance Bulletins (Apr/May).

2026/029.2. From a member of the public noting that footpath sweeping and weed removal is needed along the A629 from Mill Lane to New Row lane.

2026/029.3 Invitation to a Planning Support & Drop-In Session for Parish Councils from the BMBC Planning department.

2026/029.4 Clerk contacted via email about the full dog waste bin on the Ingbirchworth reservoir permitted footpath.

2026/030.To confirm the next council meeting date as Wednesday July 1st, 2026.