

Gunthwaite and Ingbirchworth Parish Council

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14th May 2025

OPEN TO ALL MEMBERS OF THE PUBLIC AND PRESS

The Annual meeting of Gunthwaite and Ingbirchworth Parish Council will be held in the first-floor function room at the Fountain Village Pub, Wellthorne Lane, Ingbirchworth S36 7GJ on Wednesday 21st May 2025 at 7.30pm, at the conclusion of the Annual Parish meeting which starts at 7.00pm at the same venue.

Alcoholic beverages cannot be brought in to or consumed at the meeting. This room can only be reached via stairs. If you want to attend a meeting but due to mobility issues cannot use stairs, please contact the Clerk in advance.

Ms. A. Murphy

Clerk to the Council

AGENDA

- 2025/001. To elect a Chairman of the Parish Council.
- 2025/002. To accept a Declaration of Acceptance of Office from the Chairman of the Parish Council.
- 2025/003. To receive apologies and approve reasons for absence.
- 2025/004. To receive Declarations of Interest in items on the agenda.
- 2025/005. To elect a Vice Chairman of the Parish Council.
- 2025/006. To note that any Councillor with changes to their previously completed Register of Interest Forms should send a new form to the Clerk within 28 days of the meeting.
- 2025/007. To confirm the appointment of Councillors to outside bodies.
- 2025/008. To certify Gunthwaite and Ingbirchworth Parish Council as exempt from external audit for fiscal year 2024/2025 and complete the Certificate of Exemption.
- 2025/009. To receive and approve the Bank Reconciliation and to receive Explanation of Variances.
- 2025/010. To receive and note the Annual Internal Audit report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2024/25.
- 2025/011. To receive and approve Section 1 - Annual Governance Statement 2024/25 for Gunthwaite and Ingbirchworth Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25

2025/012. To receive and approve Section 2 – Accounting Statements 2024/25 for Gunthwaite and Ingbirchworth Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25

2025/013. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

2025/014. To confirm and sign the minutes of the meeting held on 16th April 2025.

2025/015. To adjourn the business of the meeting to receive comment and questions from members of the public on agenda items.

2025/016. To receive and consider any planning applications since the last meeting
2025/016.1 2025/0250 Single storey side and rear wrap-around extension to dwelling, Ingbirchworth.

2025/017. To receive and consider matters relating to the Penistone Area Team and Penistone Ward Alliance presented by one of the team members.

2025/018. To receive and consider matters relating to provision of parking in Ingbirchworth.

2025/019. To receive and consider matters relating to the new 'Planning Protocols' document documenting the Parish Council's approach to responding to planning applications in the parish.

2025/020. To receive and consider matters relating to the Council's annual insurance renewal.

2025/021. To consider matters relating to Public Rights of Way and Public Open Spaces.

2025/021.1 to receive and consider matters relating to the repair or replacement of the broken picnic bench at Sandbeds.

2025/021.2 to receive and consider matters relating to the grass verge at Ings Way, which used to be mown by a member of the public as well as by BMBC.

2025/021.3 to receive and consider matters relating to the damaged culvert at Sandbeds.

2025/022. To consider matters for referral to BMBC Highways authority.

2025/023. To consider matters for referral to Neighbourhood services.

2025/024. To receive and consider crime and safety matters.

2025/024.1 to receive and consider matters relating to the two defibrillators maintained by the Council.

2025/025. Financial matters

2025/025.1 to receive accounts for payment and note income received.

2025/025.2 to receive and note bank reconciliation report to April 30th.

2025/025.3 to receive and consider the budget monitor report to May 21st

2025/025.4 to receive and consider accounts paid by Debit card by the Clerk, Councillors to sign and date the payment confirmation slip to confirm no double payments made.

2025/025.5 to note that a new signatory has been added to the Council's bank account

2025/025.6 to note that the Council's VAT reclaim has been submitted.

2025/025.7 to receive and consider donation of funds left over in the Community Fun Day bank account to the Parish Council for community benefit projects.

2025/026. To note Correspondence received.

2025/026.1 YLCA White Rose Updates/Law and Governance Bulletins (Apr/May).

2025/026.2 Quickline Communications about fibre roll out in the area.

2025/026.3 Social Prescribing news from the Penistone team.

2025/026.4 Clerk contacted via email about an issue with the green bins.

2025/026.5 From Penistone Town Council, announcement about a new Banking Hub in Penistone town centre.

2025/027.To confirm the next council meeting date as Wednesday June 25th, 2025.