

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

DRAFT

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 29th JULY 2026, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Hazeldine, Ackerley, Edmondson, Turner, Ogden. Two members of the public, one of whom is Councillor Liddell, Silkstone Parish Council, President of the South Yorkshire Branch of the YLCA.

Councillor Edmondson took the minutes in the Clerk's absence.

2026/051. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted – no apologies for absences received.

2026/052. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no declarations of interest were received.

2026/053. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 1ST JULY 2026.

Noted - Councillor Ackerley asked for a discussion of strimming needed around benches at Summerford to be added.

Resolved - with this addition the minutes were confirmed and signed by Councillor Hazeldine.

2026/054. TO REPORT ANY MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA – FOR INFORMATION ONLY.

Further to minute 2026/038, Councillor Hazeldine noted that the member of the public is no longer able to take on the matter and requested an item be included on the next agenda to re-consider disposal of the redundant Sandbeds litter bin. Further to minute 2026/045, Councillor Edmondson noted that BMBC Highways have responded that repair work to the retaining wall is to be conducted following appraisal of the proximity of a nearby telegraph pole and lamppost.

2026/055. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

It was agreed that the member of the public in attendance could speak under item 2026/057. Councillor Liddell stressed the need for all local councils to be well represented at YLCA branch meetings.

2026/056. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

Noted – none received.

2026/057. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE LETTERS SENT TO YORKSHIRE WATER FROM THE PARISH COUNCIL FOLLOWING ON FROM THE NOVEMBER SEWAGE SPILL INCIDENT.

Noted – Councillor Hazeldine reviewed the previous and latest response from Yorkshire Water and expressed deep discontent with both how the matter has been handled and the obstacles to getting it resolved. He proposed taking up the matter up with BMBC ward members and, either through

them or directly, as appropriate, the MP. A member of the public suggested that it would be advantageous to obtain a copy of the sewer plan for the entire village so that the recent collapse can be seen in context of the overall local network and loading.

Resolved: Councillor Hazeldine to proceed as proposed and contact the BMBC Ward members and will also seek access to the sewer plan.

2026/058. TO RECEIVE AND CONSIDER ADOPTION OF THE DATA PROTECTION POLICY, CONTINUING PROFESSIONAL DEVELOPMENT (CPD) POLICY AND RECORDING OF MEETINGS POLICY.

Resolved – Councillors agree to adopt the three policies and future review dates as presented.

2026/059. TO RECEIVE AND CONSIDER MATTERS RELATING TO APPOINTMENTS TO A STAFFING COMMITTEE.

Resolved - under Standing Order 4, to establish a staffing committee comprising the Chair, Councillor Hazeldine, and Councillors Turner and Edmondson, the Chair to also chair the committee.

2026/060. TO REVIEW AND ACCEPT THE UPDATE TO THE STANDING ORDERS POLICY.

Resolved – Councillors agree to adopt the updated Standing Orders.

2026/061. STREET FURNITURE AND EQUIPMENT MANAGED BY THE COUNCIL.

2026/061.1 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE CLEANING OF GUNTHWAITE SPA.

Noted – two sets of pipe rods to clear drainage blocks were purchased and have been delivered. Councillor Hazeldine noted that drain clearance work should involve at least two people on health and safety grounds.

2026/061.2 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE OLD BT TELEPHONE BOX.

Noted - it was agreed that for repainting to be worthwhile it should be preceded by complete stripping and rust treatment, Councillor Hazeldine to carry out a small trial to test viability.

Resolved - advice from the Upper Denby community group re refurbishment of the telephone box there to be sought, Clerk to contact them.

2026/061.3 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE COMMEMORATIVE BENCH ON THE RECREATION FIELD.

Noted - the agenda item was amended to 'commemorative bench on the old village green' (the King Charles coronation commemorative bench seat). Councillor Hazeldine noted that he would be treating the bench on the recreation field (the Queen Elizabeth commemorative bench seat).

Resolved: the seat to be treated by a local resident, Councillor Hazeldine to provide the appropriate stain solution.

2026/061.4 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE COUNCIL ASSET CHECK LIST.

Noted - Asset check lists were provided to Councillors Ackerley and Turner.

2026/062. TO RECEIVE AND CONSIDER MATTERS RELATING TO LAND THE COUNCIL OWNS OR MANAGES.

Noted – Councillor Hazeldine requested all Councillors report issues arising from their checks to the Clerk for inclusion as agenda items as appropriate.

2026/063. TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted - Councillor Ogden reported that some highway grates on the lower stretch of Huddersfield Road remain blocked. Councillor Hazeldine will report this at a forthcoming meeting with ward members.

2026/064. TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – no matters to report.

2026/065. TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

2026/065.1 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE TWO DEFIBRILLATORS MAINTAINED BY THE COUNCIL.

Noted - both defibrillators were reported as operational and emergency ready.

2026/065.2 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE PURCHASE OF A SECOND SET OF ADULT PADS FOR THE DEFIBRILLATORS, COST BETWEEN £68 TO £70 EXCL. VAT, REQUIRED BEFORE THE END OF SEPTEMBER.

Noted - Councillor Edmondson reported that a spare set of pads has replaced the recently expired set on the Huddersfield Road defibrillator. This set in addition to the Wellthorne Lane set will expire at the end of September.

Resolved – two sets of pads be ordered by the Clerk.

2026/065.3 TO RECEIVE AND CONSIDER OTHER CRIME AND SAFETY MATTERS.

Noted - Councillor Ackerley reported that anti-social parking had come up for discussion with South Yorkshire Police at the recent PACT meeting. It was noted that this remains an issue at times on Wellthorne Lane and has been the subject of extensive discussion.

2026/066. FINANCIAL AND INTERNAL CONTROL MATTERS.

2026/066.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

Accounts for payment

29.07	#836	BL Lonestar Ltd	Function room hire fee (July 29th, 2026, meeting)	£30.00
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29.07	#837	Liz Charlesworth	Village garden tasks June	£64.00
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Income received

30.06	NatWest Bank	Interest payment	£6.23
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Debit card account payments made by Clerk

19.07	Force 36 Limited	Monthly DNS fee - June	£6.00
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20.07	Watco UK Ltd	Floorsaver asphalt crack filler for the MUGA	£62.75
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20.07	Unibos	Two sets drain rods (Gunthwaite Spa)	£39.89
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2026/066.2 TO NOTE THAT THE CLERK'S SALARY AND ASSOCIATED EMPLOYMENT COSTS FOR THE APRIL TO JUNE 2026 QUARTER HAVE BEEN PAID IN ACCORDANCE WITH THE CONTRACT OF EMPLOYMENT.

Noted.

2026/066.3 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO JUNE 30TH.

Noted – a bank balance of £16,302.00 was reported on 30th June.

Resolved – the bank reconciliation report for 30th June was checked and signed by a Councillor.

2026/066.4 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO JULY 29TH.

Resolved – budget monitor report reviewed and accepted.

2026/066.5 TO RECEIVE AND CONSIDER ACCOUNTS PAID BY DEBIT CARD BY THE CLERK, COUNCILLORS TO SIGN AND DATE THE PAYMENT CONFIRMATION SLIP TO CONFIRM NO DOUBLE PAYMENTS MADE.

Resolved – debit card payments were checked, and the confirmation slip was signed by three Councillors.

2026/067.T0 NOTE CORRESPONDENCE RECEIVED.

2026/067.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (JUNE/JULY).

2026/067.2 FROM BIFFA/BDR WASTE PARTNERSHIP OFFERING TO SUPPORT VOLUNTEER ACTIVITIES IN COMMUNITIES IN BARNSELY, ROTHERHAM AND DONCASTER.

Noted - Councillor Edmondson noted that community funding provided by waste operators is a statutory requirement but is normally restricted to areas in the vicinity of landfill sites and other disposal facilities. It is unlikely to be available here.

2026/067.3 BARNSELY COUNCIL MONTHLY NEWSLETTER.

2026/068.T0 CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY SEPTEMBER 16TH, 2026.

Resolved – the next Parish Council meeting will be held on 16th September.