

MINUTES OF THE MEETING OF THE GUNTHWAITE AND INGBIRCHWORTH PARISH
COUNCIL HELD ON MONDAY, 25TH APRIL 2016 IN DENBY CHURCH

PRESENT: _____

Whitbread, J. Methley (Clerk) and Mrs. P. Smith

(1) APOLOGIES AND DECLARATION OF INTEREST No apologies received and no declarations of interest made.

(2) TO CONFIRM THE MINUTES OF THE MEETING DATED 14TH MARCH.
Proposed Councillor Batley, sec. Councillor Whitbread that the previous minutes be signed as a correct record.

(3) TO REPORT MATTERS NOT ON THE AGENDA - Notification has been received from Yorkshire Water that New Row Lane is to be closed on the 4th May so they can investigate the problem of excess water.

(4) TO RECEIVE INFORMATION FROM COUNCILLOR BATLEY ON THE CRIME AND SAFETY MEETING - At this time there is no information to pass on.

(5) PARISH PATHS - A letter and a report has been received from Sarah Ford outlining the work recently carried out by volunteers on the 21st March at Annat Royd Nature Reserve. On the day they identified at least two other volunteer day- tasks as well as other smaller tasks that the Penistone Clean and Tidy Team could carry out if requested- by the Parish Council These are (a) potential volunteer tasks - manage the three ponds on site to reduce vegetation encroachment and enhance biodiversity and start to control the bracken/grassland and woody heather.

The Clean and Tidy team tasks would be a quick litter check and pick when passing and repairing other damaged sections of the dry stone boundary wall. The Parish Councillors fully agreed with these points and Councillor Edmondson had visited the site and completed the form. This is to be sent to Sarah Ford and John Openshaw.

(6) TO ADJOURN THE MEETING FOR COMMENTS BY RESIDENTS.

Mrs. Pat Smith attended the meeting to ask if any progress has been made on the siting of a new diffibulator machine. The Clerk reported that she has received a letter from Environment and Transport which states that this matter has been taken up with Street Lighting Section and they agree it is not something they would want to get involved with. They state that Street Lighting Section would not wish to be responsible for the future maintenance of the power supply. They advised the Parish Council to telephone Northern Power Grid for their opinion. The Clerk has written to Northern Power Grid to explain this matter and received a telephone call to ask where this location is. They have contacted the Chair and have agreed to come and look at the site and then make comment. At the moment there is nothing that can be done until further information is received from Northern Power Grid. Mrs. Smith thanked the Parish Council for all the work they are doing to bring this to fruition.

(7) PLANNING APPLICATIONS RECEIVED SINCE THE AGENDA WAS PRODUCED

One application has been received: Application No. 2016/0215

Erection of detached agricultural workers dwelling (resubmission) Land at Gunthwaite Lane, Gunthwaite.

Due to the time limit on this application Councillor Coupe E-mailed a response stating that the parish council were not in favour of this development.

(8) APPROVED/DECLINED PLANS - No information has been received.

(9) ANY INFORMATION FROM NEIGHBOURHOOD SERVICES - Councillor

Batley reported that he had telephoned Neighbourhood Services regarding the cannabis root balls which had been dumped at various locations and said that these have now been collected.

(10) ANY MATTERS REGARDING HIGHWAYS - A letter has been received

stating the pot holes previously reported have been repaired. It was reported that there is a large pot hole at the side of the Rose Mead Development. Clerk to report this.

(11) DIFFIBULATOR MACHINE - This matter was dealt with under item 6.

(12) TO REPORT ANY INFORMATION REGARDING A GRANT TOWARDS

THE COST OF A COMPUTER ETC. The Clerk reported that the sum of £455.00 has been received from Yorkshire Local Councils Ass. and banked. It was agreed that Councillor Edmondson will go with the Clerk to look at various machines and purchase the most suitable.

(13) TO REPORT THE FURTHER WORK BEING CARRIED OUT AT THE WAR MEMORIAL SITE

The stone pads have now been put down. The seats will be positioned on the 26th April. These two seats have been provided by John Openshaw and reported to be excellent. Jim Milner has given a great deal of help in this matter and a letter of thanks is to be sent to him. Thanks were also expressed to all councillors for all their hard work, with most of it being very hard work.

The area for shrub removal has now been cleared, and Councillor Whitbread stated that it would be much cheaper to order two ton of top soil and then re-seed the area. He has obtained a price for the soil of £30 per ton plus VAT which will be double screened. It was agreed that this be ordered and a cheque will be signed for this. When the exact measurement of the area is known Councillor Coupe agreed to order the necessary grass seed.

Councillor Whitbread stated that he has been contacted by Melvyn Carr regarding the metal fence for around the memorial. They suggest that this be painted with a powder coating, which will ensure that this fence does not need any maintenance doing to it in the future This was agreed and the extra cost will be £87.00.

It was also agreed to fix a small plaque to one of the seats in memory of ex Councillor George Hall who passed away last year to commemorate twenty years of service to the Parish Council.

Councillor Batley asked that a letter of thanks be sent to Nigel Tyas Ironwork for the quotation he sent in for the seat and small fence. This was rejected due to cost.

(14) Christmas Tree - Councillor Coupe reported that he has booked Shepley Band and the Santa sleigh from Denby Dale Lions for the Christmas tree switch on for the first Saturday in December. Councillor Batley agreed to order the tree in early September.

(15) WORK TO TIDY GUNTHWAITE SPA - Councillor Coupe reported that the Spa Sunday event will take place on the 1st May and the site may require some tidying up. He agreed to have a look and contact the councillors to clear litter if required.

(16) TO RECEIVE NEWSLETTER AND CORRESPONDENCE - Letters and circulars were received and noted. However a letter has been received from Came & Co. with a renewal premium price of £640.92.

In view of the fact that the two seats and metal fence will be in place before the 9th June the Clerk suggested she contact them and ask them to add these to the schedule. It was also agreed to ask them to delete the picnic table on Summer Ford and also the sign on the football field from the schedule. The price for the insurance is to be £1200.00 for the two seats and £780.00 for the fence.

(17) TO REPORT PAYMENTS AND RECEIPTS

Cheque number 395 was signed out of meeting but later cancelled.

11 accounts were put forward for payment and the necessary cheques drawn and signed.

396	K. Batley	Sand	£58.80
397	YLC Ass.	Membership fee	£200.00
398	Bulk Waste Management	Supply of skip	£144.00
399	C. Coupe	Chairman's All.	£13.00
400	J. Methley	Salary	£333.46
401	J. Methley	Photocopies and Postage	£24.39
402	J. A. Milner	Sand and cement	£34.03
403	K. Batley	Misc. items for seats	£19.34
404	S. Heeley	Bolts for seats	£8.26
405	Al Turf Supplies	Top soil	£72.00
406	K. Batley	Out of pocket exps.	£50.00

Income received:

Nat. West - Interest - 0.05p

YLC Ass. - Grant for computer - £455.00

(18) TO RECEIVE INFORMATION FOR THE ANNUAL AUDIT

The Clerk reported she has completed all the necessary information needed for the internal audit. Each Parish Councillor was given a copy and the Annual Return was accepted and then signed by the Chairman and Clerk.

A discussion took place regarding the fee given to Mr. D. Horsfall.

Mr. Horsfall does not submit an invoice for his work but after a discussion took place it was agreed by all councillors that a fee of £25.00 be paid to him.

(19) THE DATE OF THE NEXT MEETING

The next meeting, which will be the Annual Parish Meeting is to be held on the 6th June at 7.30 p.m. in Denby Church. This meeting will be followed by the Annual Meeting of the Council.

There being no further business the meeting closed at 9.30 p.m.

GUNTHTWAITE AND INGBIRCHWORTH PARISH COUNCIL
INCOME AND EXPENDITURE FROM 1ST APRIL 2015
TO 31ST MARCH 2016

<u>INCOME</u>	£
Carried over	9,930.69
VAT Refund	1,454.40
Bank Interest	.57
Northern Powergrid	19.65
Wayleave Payment	
Rent for Field	90.00
Donations and Grants	4,687.00
Precept	5,461.00
Damage to field by Northern Powergrid	100.00
	21,743.31

<u>EXPENDITURE</u>	£
Clerks salary	1,333.84
Postage, photocopies etc	100.32
Stationery	64.07
Chairman's allowance	52.00
Insurance - Broker Network Ltd	591.41
Grass Cutting	1,152.00
Christmas tree etc.	306.62
Room Hire - 10 x £30.00	300.00
YLCA Member ship fee	189.00
Audit Fee	120.00
Litter bin and equipment to fix	205.79
War Memorial	4,010.00
2 Salt spreaders	737.21
Others	506.40
	9,668.66

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

RECEIPTS

2014/2015		2015/2016
£		£
5,400.00	Precept	5,461.00
363.57	VAT Refund	1,454.40
1,781.89	Other	14,829.91
7,545.46		21,745.31

PAYMENTS

2014/2015		2015/2016
£		£
52.00	Chairman's Allowance	52.00
1,384.19	Clerks salary, expenses postage and Photocopies	1,434.16
1,152.00	Grass Cutting	1,152.00
754.68	Insurance Cover and YLCO	780.41
	Membership fee	
90.00	Hire of Room	300.00
293.88	Christmas Tree etc.	306.62
—	War memorial	4,010.00
7,545.94	Others	1,633.47
11,272.69		9,668.66

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

BANK RECONCILLIATION

2014/2015		2015/2016
£		£
13,657.92	Carried over	9,930.69
7,545.46	Others	11,812.62
21,203.38		21,743.31
11,272.69	Less Expenses	9,668.66
9,930.69		12,074.65

	REPRESENTED BY	
8,565.03	Current Account	10,838.42
1,365.66	Reserve Account	1,366.23
9,930.69		12,204.65
	Less unrepresented cheque no. 358	130.00
		12,074.65

The above statements represents fairly the financial position of the Parish Council as at 31st March 2016 and reflects its incomes and expenditure during the year.

Approved by:

Council Chairman

Date

R.F. Officer

Date

GUNTOWAITE AND INGBIRCHWORTH PARISH COUNCIL
LIST OF ASSETS OWNED BY THE PARISH COUNCIL AS AT 31ST MARCH 2016

Item	Date acquired	Location	Purchase Price
Summer Ford Picnic Site	1980	Off Wellthorne Lane	1.00
Annat Royd Quarry Nature Reserve	1980	Annat Royd	1.00
Browns Edge quarry site	1980	Horn Lane	1.00
Sands Beds	1980	Huddersfield Road	1.00
Football Field	1985	Wellthorne Lane	4,000.00
Bus shelter	1985	Huddersfield Road	3,631.78
Wooden Seats	1996	Various locations	1,266.40
2 Large boundary stones	1992	Either end of Huddersfield Road	984.97
4 benches	2002	Summer Ford	795.87
Sign on Playing Field (no golf)	2003	Wellthorne Lane	285.18
Stone shelter	2006	Summer Ford	5,060.47
12ft span metal bridge	2008	Sand beds	2,361.56
Gate, football field	2008	Wellthorne Lane	2,000.00
1 picnic table with eight seats	2009	Sand beds	353.00
1 notice board	2010	Wellthorne Lane	963.50
1 Muga multi play area	2010	Football field	42,205.00
3 stone seats, 2 information boards and plinths	2012	Various locations	1,500.00
Wooden gate	2012	Entrance to Summer Ford	500.00
1 picnic table	2013	Summer Ford picnic site	80.00
1 Power Hearth G5 kit and misc equipment	2014	Outside village shop secured on the wall	1,536.00
1 War memorial	2015	Wellthorne Avenue	5,000.00
2 salt spreaders	2016	Kept at 2 Ings Way	737.00
			<u>73,264.73</u>