



My Ref: FOI/6187
Enquiries to: Information Requests
E-Mail: informationrequests@barnsley.gov.uk

Dear Requester,

Re: Request for Information – Freedom of Information Act 2000

I wish to confirm that the council has completed its search for the information which you requested.

The information requested and our findings are as follows: -

Outline the full costings associated with the 2026 Mayor Making and associated Luncheon. Including:

- **Venue hire and room preparation.**

No specific costs associated with venue hire and room preparation. Any preparation work was completed by staff as part of their regular duties.

- **Catering, refreshments, and hospitality.**

Total catering costs	£615.00
Total refreshment costs	£158.40
Councillor / officer personal contributions to cover catering	£370.00
Total costs incurred by BMBC	£430.40

- **Civic regalia (robes, chains, badges) purchased, hired, repaired, cleaned, or transported.**

The costs for the retiring Mayor and Mayoress pendants were £2,850.44

- **Photography, videography, livestreaming, and media services.**

No photography, videography or media costs. The livestreaming/webcasting element is absorbed by the costs of the contract which covers 6 months of meetings at a total cost of £8047. There are 13 meetings scheduled to be webcast in these 6 months which would work out at £619 per meeting.

- **Printing of programmes, invitations, agendas, and other materials.**

All invitations and agendas were sent electronically; no other materials were produced. No specific costs incurred.

- **Flowers, decorations, and gifts.**

None.

- **Entertainment or performers.**

None

- **Security arrangements and stewarding.**

Security arrangements and stewarding was delivered by council employees as part of their regular duties.

- **Transport provided for dignitaries or guests.**

None

- **Any accommodation expenses.**

None

- **Overtime payments made to council staff.**

None – the hours worked were part of the staffs regular contracted hours

- **The estimated staff time spent planning, organising, and delivering the event.**

Information not held. Any time spent on the event was done so as part of the staffs regular roles/workload.

- **Any costs charged to the event by other council departments**

None

If you have any queries about this letter, please contact Information Requests Via email.

Please remember to quote the reference number above in any future communications.

If you are unhappy with the way the Directorate has handled your request, you may ask for an internal review. Please clearly mark your correspondence 'Complaint' and address it to:

Barnsley MBC
Information Requests Team
PO Box 634
Barnsley

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email: informationrequests@barnsley.gov.uk

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: -

Customer Services Team
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Email: <http://www.ico.org.uk/foicomplaints>

Kind regards,

Information Requests Team, Barnsley MBC

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