**Request for copy of an Early Help Assessment**

**Section 1**- Assessment Details

|  |
| --- |
|  |

Request Date:

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | | |
| Position: |  | Organisation: |  |
| Email: |  | Telephone no: |  |

Name of person making request:

**Section 2 –** Family Composition and Details

**Main Parent/Carer**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | Gender (M/F): | |  | Ethnicity: |  |
| Address: |  | | Postcode: | |  | DOB: |  |
| Home Tel: |  | | Mobile: |  | | | |
| Relationship to children: | |  | | | | | |

**Parent/Carer 2**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | Gender (M/F): | |  | Ethnicity: |  |
| Address: |  | | Postcode: | |  | DOB: |  |
| Home Tel: |  | | Mobile: |  | | | |
| Relationship to children: | |  | | | | | |

**Children’s Details (insert more rows if required)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Child** | **Name** | **DOB/EDD** | **Gender** | **Address/Post Code** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**Section 3 –** Reason for requesting a copy of the Early Help Assessment

|  |
| --- |
| Please state your reason for requesting a copy of the Early Help Assessment |
|  |

**Section 4 –** Family consent to share Early Help Assessment

|  |
| --- |
| I understand that by signing this form I give agreement for a copy of the early help assessment in respect of my family to be shared with the above-named person for the reasons stated |

**Parent/Carer/Young Person Signatures**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Signed:** |  | **Name:** |  | **Date:** |  |
|  |  |  |  |  |  |
| **Signed:** |  | **Name:** |  | **Date:** |  |
|  |  |  |  |  |  |
| **Signed:** |  | **Name:** |  | **Date:** |  |

**Requestor Signature**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Signed:** |  | **Name:** |  | **Date:** |  |

Once you have fully completed the form please email this to [earlyhelp@barnsley.gov.uk](mailto:earlyhelp@barnsley.gov.uk). Please note that it is your responsibility to ensure that this information is emailed securely, if you require support with this then please email us to discuss before sending any sensitive information.