



My Ref: FOI/ 4724
Enquiries to: Information Requests
E-Mail: informationrequests@barnsley.gov.uk

Dear Requester,

Re: Request for Information – Freedom of Information Act 2000

I wish to confirm that the council has completed its search for the information which you requested.

The information requested and our findings are as follows: -

1. Procurement policies

Please provide copies of any standard policies, procedures, or internal guidance documents which govern the selection or appointment of external suppliers of architectural design services.

All procurement activity is progressed in line with the Council's Contract Procedure Rules (CPR), which are published on the internet;

<https://www.barnsley.gov.uk/services/business-information/council-tenders-and-contracts/>

2a. Procurement templates or exemplars

Please provide copies of any template or exemplar documents used by your organisation in the preparation or conduct of procurement exercises for architectural design services. This may include, but is not limited to:

- **Pre-qualification questionnaires**
- **Tender notices and associated tender documents**
- **Professional competency frameworks**
- **Conditions of participation**
- **Tender scoring or evaluation criteria**

The Council does not have specific templates for the provision of architectural services specifically. Where possible, as outlined in the CPR, the design services would be undertaken through the in-house design team. In circumstances where there is no capacity then a procurement exercise would be undertaken at that point, where the services required would be defined for that specific project.

All tender opportunities for these services, depending on the overall contract value and route to procure would be advertised on our e-tendering platform, and the tender documents available free of charge to download;

<https://yortender.eu-supply.com/login.asp?B=YORTENDER>

2b. Recent procurement documentation

If your organisation does not use standard templates or exemplar documents as described above, please provide copies of any equivalent specific documents used in your most recent completed procurement exercise for architectural

design services. Any commercially sensitive supplier information may be redacted.

We do not have a recently procured appointment for an architect specifically. The most recent tenders have been for multi-disciplinary professional services.

3. Procurement evaluations and reviews

Please provide copies of any documents relating to recent evaluations, reviews, or revisions of your organisation's procurement processes specifically related to architectural design services. Please consider as recent any evaluations which took place following the passage of the Procurement Act 2023, or any evaluations which were informed by the progress of that Act, even where they were undertaken prior its passage into law.

We do not have a standard evaluation template for architectural services specifically. No procurements for architect services have been undertaken by the Council where the PA 2023 would apply since it came into force in February 2025.

4. Appointments in the Last Five Years

Please provide a list of all companies or individuals appointed by your organisation to deliver architectural design services within the last five years.

Gibson Design Consultancy Ltd

Plincke Landscape Ltd

Pennington Choices Ltd

Arcadis LLP

IBI Group UK

Donald Insall Associates Ltd

Currie & Brown UK Ltd

Align Property Partners Ltd

Align Property Services Ltd.

Please note a proportion of our architectural services are delivered by our in house professional services.

Please remember to quote the reference number above in any future communications.

If you are unhappy with the way the Directorate has handled your request, you may ask for an internal review. Please clearly mark your correspondence 'Complaint' and address it to:

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PO Box 634, Barnsley, South Yorkshire S70 9GG

Barnsley MBC
Information Requests Team
PO Box 634
Barnsley
S70 9GG
email: informationrequests@barnsley.gov.uk

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: -

Customer Services Team
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Email: <http://www.ico.org.uk/foicomplaints>

Kind regards,

Information Requests Team, Barnsley MBC

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