



Barnsley Metropolitan Borough Council

PART THREE EVALUATION STRATEGY

Contract Title: Provision of Domestic Abuse Services

Contract ID: 58850

Closing Date: 14/10/22, 12 noon

CONTENTS

Section 1: Evaluation Methodology

Section 2: Evaluation Guidance

1.0 EVALUATION METHODOLOGY

The tender process will be conducted in a manner that ensures tenders are evaluated fairly to ascertain which Bidders will be awarded a contract at the end of the evaluation process.

This section explains how bids will be evaluated against the criteria stated in the tender documentation

Bidders are required to complete all sections of the following documents:

- **Part 4 – Supplier Questionnaire Response Document**
- **Part 5 – Quality Criteria Response Document**
- **Part 6 – Price Criteria Response Document.**
- **Part 7 – Declarations**
- **Part 8 – Social Value Response Document**

1.1 EVALUATION STAGE ONE (Part Four)

Bidders will be assessed on the basis of their submission to Questions in Part 4 on a **PASS/FAIL** basis.

This information is required from all Bidders to allow the Council to assess their capability to meet specific requirements in the following areas:

Bidders who score a **FAIL** to any question will not be considered in the Evaluation Stage 2 of the Price/Quality section unless where applicable, an explanation is allowed to demonstrate corrective action taken by the bidder to rectify the issues relating to the fail which satisfies the council the issues have been addressed and will not occur again

1.2 EVALUATION STAGE TWO (Parts Five,Six, Eight)

The Council will evaluate tenders on the basis of the Most Economically Advantageous Tender (MEAT) in regard to their responses to Quality Criteria Response, Social Value Response and Price Quality Documents

An overall price/quality/social value/ weighting will be applied as follows:

Quality Weighting	Price Weighting	Social Value Weighting
75%	20%	5%

2.0 EVALUATION GUIDANCE STAGE ONE – SELECTION QUESTIONNAIRE

The following information is aimed to provide Bidders with an overview of how the selection questionnaire submissions will be evaluated.

Bidders should note, if their submission is marked as a Fail from Part 1 or Part 2 then Part 3 may not be scored

Part	Section	Question	Potential Supplier Information	Assessment	Evaluation Guidance
1	1 – Supplier Information	1.1	Supplier Details	PASS/FAIL	This section requests general information about the organisation submitting the tender. The answers provided in this section are for information only and will not contribute to the evaluation.
1	1 – Supplier Information	1.2	Bidding Model	PASS/FAIL	Pass – all information/documentation provided Fail – major information requirements missing If the supplier completing this Supplier Questionnaire is doing so as part of a proposed consortium, the following information must be provided; •names of all consortium members: •the lead member of the consortium who will be contractually responsible for delivery of the contract (if a separate legal entity is not being created); and •if the consortium is not proposing to form a legal entity, full details of proposed arrangements within a separate Appendix. All members of the consortium will be required to provide the information required in all sections of the Supplier Questionnaire i.e., each member of the consortium is required to complete the form. Where you are proposing to create a separate legal

					entity, such as a Special Purpose Vehicle (SPV), you should provide details of the actual or proposed percentage shareholding of the constituent members within the new legal entity in a separate Appendix. If any part is left incomplete, the section may be marked as Fail. If the question is not applicable, please mark your response as “N/A”.
1	1 – Supplier Information	1.3	Contact Details and Declaration	PASS/FAIL	Pass – all information provided Fail – major information requirements missing
2	2 - Grounds for Mandatory Exclusion	2.1 – 2.3	Grounds for Mandatory Exclusion	PASS/FAIL	The Council may treat as ineligible and may not select an economic operator in accordance with the Regulations, if the economic operator or its directors or any other person who has powers of representation, decision or control of the economic operator has been convicted of any of the defined offences. Pass – all questions answered ‘no’ or any ‘yes’ responses accompanied with further details in a separate Appendix. Reasoning provided is to the satisfaction of the Council Fail – failure to answer any questions or any question answered ‘yes’ without further details provided in a separate Appendix, or reasoning is not to the Council’s satisfaction. Any Tenderer failing any question in this section will be excluded from the remainder of the process

2	3 - Grounds for Discretionary Exclusion	3.1 – 3.2	Grounds for Discretionary Exclusion	PASS/FAIL	The Council may treat as ineligible and may not select an economic operator in accordance with the Regulations, if the economic operator or its directors or any other person who has powers of representation, decision or control of the economic operator has been convicted of any of the defined offences. Pass – all questions answered ‘no’ or any ‘yes’ responses accompanied with further details in a separate Appendix. Reasoning provided is to the satisfaction of the Council Fail – failure to answer any questions or any question answered ‘yes’ without further details provided in a separate Appendix, or reasoning is not to the Council’s satisfaction. Any Tenderer failing any question in this section that cannot provide sufficient evidence of rectifying actions, may at the discretion of the Council be excluded from the remainder of the process.
3	4 – Economic and Financial Standing	4.1	Financial Information	PASS/FAIL	Pass - Pass - indicates no significant concerns over the financial capacity of the bidder to support the contract. Where the Bidder has stated ‘Yes willing to provide any of the following if requested’: • A copy of audited accounts for the last two years: • A statement of the turnover, Profit and Loss Account/Income Statement, Balance Sheet/Statement of Financial Position and Statement of Cash Flow for the most

					recent year of trading for this organisation; • A statement of the cash flow forecast for the current year and a bank letter outlining the current cash and credit position: • Alternative means of demonstrating financial status if any of the above are not available. The successful service provider will be required to provide evidence of the above and satisfy The Council of the financial suitability to perform through the production of the above prior to any final award of the contract. Production of any financial information stated above must be provided with 24 hours of request. Fail - indicates significant concerns over the financial capacity of the bidder to support the contract or has stated unwilling to provide any information. <i>Pass - indicates no significant concerns over the financial capacity of the bidder to support the contract.</i> Any tender award will be provisional subject to the provision of the information and that the financial information provided satisfies the Council, the organisation is suitable to provide the contract. Failure to provide the information stated in the tender submission within 24 hours of request and / or to satisfy the Council of your financial suitability to perform the contract will result in your organisation not being awarded the contract. <i>Explanation of the Financial Assessment Process</i>
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					<i>The aim of the financial assessment process is to allow the Authority to make a risk-based judgement on the ability of the bidder to support a contract from a financial perspective. The assessment process will focus on:</i> <i>•Analysis of significant items in the accounts including turnover and trading results and their trends, cash movements, Balance Sheet strengths & weaknesses and any financial 'warning signals'.</i> <i>•Financial ratio analysis – including liquidity, gearing, solvency and profitability:</i> <i>•Credit reference checks – these will be obtained for each bidder (and where applicable ultimate parent company).</i> <i>Where applicable, information on ultimate parent company accounts and financial information may also be requested to assess a companies' financial ability to support a contract.</i> <i>Consideration of each of the above will be used to help inform judgement on the level of financial risk associated with the bidder (and parents if applicable). Based on the results of the above the Financial Appraiser will award the bidder with a 'Pass' or 'Fail' score.</i> If further guidance is required on the financial assessment undertaken by The Council prior to completing the tender documentation, please raise a message via the YORtender system – www.yortender.co.uk and you will be contacted by the appropriate person to talk you through the process. NOTE: Prior to a 'fail' being issued the Council's Financial Appraiser will take reasonable steps to contact the Bidder
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					in order to discuss the reasons behind the 'fail' rating and if necessary, seek further clarification.
3	4.1 – Economic and Financial Standing	4.1 – 4.1a-4.1.d	Economic and Financial Standing	PASS/FAIL	Pass – Yes, answered to state contractor can demonstrate a minimum level of economic and financial standing and/ or a minimum financial threshold within the evaluation criteria for this procurement – statutory level as stated in the Public Contract Regulations 2015. Fail – No answered to state contractor can demonstrate a minimum level of economic and financial standing and/ or a minimum financial threshold within the evaluation criteria for this procurement – statutory level as stated in the Public Contract Regulations 2015.
3	5- For organisations part of a wider group	5.1 – 5.3	For organisations part of a wider group	PASS/FAIL <i>only applicable for organisations part of a wider group</i>	Pass – Yes, response to 5.1 and 5.2. or if 'No' response to 5.1 and 5.2 and Yes response to 5.3 Fail – No response to 5.1., 5.2 and 5.3
3	6.1 Technical/Professional Ability	6.1	Relevant Experience and contract examples	PASS/FAIL	Pass – Supplier provides a minimum of 2 relevant examples with contact details which demonstrate the skills and experience requested Fail – Supplier fails to provide 2 relevant examples with contacts details or contact details provided do not demonstrate the skills and experience requested OR does not demonstrate a PASS in 6.3
3	6.2 – Sub-Contracting	6.2	Sub-Contracting	PASS/FAIL <i>Only applicable where applicant</i>	Pass – Applicant intends to subcontract a proportion of the contract and provides details of management of supply chain

				<i>intends to subcontract a proportion of the contract</i>	Fail – Applicant intends to subcontract a proportion of the contract and does not provide details of management of supply chain
3	6.3- Applicants unable to provide relevant contract examples	6.3	Applicants unable to provide relevant contract examples	PASS/FAIL	Pass – acceptable information submitted outlining suitable technical and professional abilities and why examples could not be provided in 6.1 Fail - information submitted is not acceptable in showing suitable technical and professional abilities and does not demonstrate why examples could not be provided in 6.1
3	7 – Modern Slavery	7.1-7.2.1	Modern Slavery	PASS/FAIL	Pass - Where the Act applies compliant annual reporting requirements have been evidenced or if the Act is not applicable Fail – Where the Act applies, and compliant annual reporting requirements are not evidenced
3	8.1 – Insurances	8.1.a-8.1.d	Insurances	PASS/FAIL	Pass – minimum requirements for insurances are in place or an assurance is provided that confirm that insurance will be in place by the contract commencement date. Fail - minimum requirements for insurances are not in place and no assurance is provided to confirm that the insurance will be in place by the contract commencement date.
3	8.2 – Skills and Apprentices	8.2.a-8.2.c	Skills and Apprentices	PASS/FAIL	Not Used
3	8.3 - Steel	8.3.a-8.3.c	Steel	Pass/FAIL	Not Used

3	8.4 – Health and Safety	8.4.a	Health and Safety	PASS/FAIL	Pass – Organisations who can state they have met the demonstrating robust practices and procedures to comply with current Health and Safety legislation via a Health and Safety Policy within their Organisation Fail - Organisations who cannot demonstrate robust practices and procedures to comply with current Health and Safety legislation or who do not have Health and Safety Policy within their Organisation
3	8.5 – Equality and Diversity	8.5.a– 8.5.e	Equality and Diversity	PASS/FAIL	Pass – ‘Yes’ response to questions 8.5.a and 8.5.b and ‘No’ response to questions 8.5.c and 8.5.d Fail – ‘No’ response to questions 8.5.a and 8.5.b Fail – ‘if a ‘Yes’ response is given to question 8.5.c and/or 8.5.d and an unsatisfactory or failure to give a response to Question 8.5.e. <i>An unsatisfactory response to questions 8.5.e is one that does not demonstrate that significant steps were taken as a result of any findings or investigations (Self Cleaning)</i>

3	8.6- Data Protection Legislation	8.6.a- 8.6.c	Data Protection Legislation	PASS/FAIL	Pass – ‘Yes’ response to questions 8.6.a and 8.6.b and ‘No’ response to question 8.6.c Fail – ‘No’ response to questions 8.6.a and 8.6.b. Yes, response to question 8.6.c where bidder has been prosecuted or served penalty / enforcement notice(s) in the last 3 years and remedial action to prevent future occurrences/breaches is not deemed as satisfactory.
3	8.7- Safeguarding	8.7.a – 8.7.l	Safeguarding	PASS/FAIL	8.7.a Pass – Organisation has Safeguarding policy and can demonstrate compliance with safeguarding legislation and local procedures Fail - Organisation does not have a Safeguarding policy and/or fails to demonstrate work in compliance with safeguarding legislation and local procedures 8.7.b Pass – Organisation confirms that safeguarding policy and procedure sets out clearly the responsibilities of staff and volunteers as to how to respond to safeguarding concerns. Fail – Organisation does not confirm that safeguarding policy and procedure sets out clearly the responsibilities of staff and volunteers as to how to respond to safeguarding concerns. 8.7.c Pass – Organisation confirms the safeguarding policy and procedures is accessible to all staff and volunteers Fail – Organisation does not confirm the safeguarding policy and procedures is accessible to all staff and volunteers

					8.7.d Pass – Organisation confirms it has a named senior person who is the lead for safeguarding and provides name and job title Fail – Organisation does not confirm it has a named senior person who is the lead for safeguarding and/or fails to provide name and job title 8.7.e Pass – Organisation confirms it has a safer recruitment policy in line with regulatory requirements (the Disclosure and Barring Services (DBS) (and for services for children, the Barnsley Safeguarding Children Partnership) policy)? Fail – Organisation does not confirm it has a safer recruitment policy in line with regulatory requirements (the Disclosure and Barring Services (DBS) (and for services for children, the Barnsley Safeguarding Children Partnership) policy)? 8.7.f Pass – Organisation confirms all relevant employees who will be involved in delivering the service will have a valid enhanced DBS check Fail – Organisation does not confirm all relevant employees who will be involved in delivering the service will have a valid enhanced DBS check 8.7.g Pass – Organisation confirms it has induction and training programmes that include safeguarding children, young people and adults with care and support needs
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					Fail – Organisation does not confirm it has induction and training programmes that include safeguarding children, young people and adults with care and support needs 8.7.h Pass – Organisation confirms it has effective safeguarding complaints procedures that are accessible to service users and relatives Fail – Organisation does not confirm it has safeguarding complaints procedures that are accessible to service users and relatives 8.7.i Pass – Organisation confirms it has a Public Interest Disclosure (whistleblowing policy) policy in place that is accessible to staff and volunteers Fail – Organisation does not confirm it has a Public Interest Disclosure (whistleblowing policy) policy in place that is accessible to staff and volunteers 8.7.j Pass – Organisation confirms it has a Lone Worker policy to demonstrate compliance with safeguarding legislation and local procedures Fail - Organisations does not confirm they have a Lone Worker policy and work in compliance with safeguarding legislation and local procedures 8.7.k Not used 8.7.l
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					Pass – Organisation has not had any safeguarding investigations during the last 2 years and/or any relating to institutional abuse within the last 5 year or if Fail – ‘if a ‘Yes’ response is given to question 8.7.I and/or Organisation gives an unsatisfactory response or fails to give a response to details requesting remedial action An unsatisfactory response to questions 8.7.I is one that does not demonstrate that significant steps were taken as a result of any findings or investigations (Self Cleaning)
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EVALUATION STAGE TWO –

GENERAL

Tender submissions must be returned in the format requested.

The Council reserves the right to disqualify a Bidder's submission if it has not been submitted in the format requested, or within the specified word limits.

The Council reserves the right to clarify matters regarding a tender response with Bidders during the tender evaluation process. In the event of such clarifications taking place the Council shall take into account any information submitted by a Bidder by way of clarification.

Bidders must ensure all tender submissions including supporting information are cross referenced to the relevant question to which they relate. Failure to do this will result in loss of marks if a response cannot be easily identified.

Bidders are not to include general marketing or promotional material relating to the organisation in response to any of the questions, unless specifically requested to do so. Marketing and promotional material will not improve the Provider's scores and will be discarded by the Council.

The Council reserves the right to issue supplementary documentation and information at any time during the tender process to clarify any issue or amend any aspect of the information provided. All such further information issued during the tender process shall be deemed to form part of this process and, where applicable, shall supersede any information provided to the extent indicated in the supplementary documentation.

The tender questionnaire submission will be scored by a Quality Evaluation Team, where each team member will independently mark the submissions. The final mark for each question will be a consensus mark of the evaluation team to arrive at the 'Quality Points' per question and the score for the social value submission.

1.2.1 QUALITY EVALUATION

Bidders are required to submit responses to the Quality Questions in Part 5 The weighting of each of the questions is shown below:

Question	Subject	Weighting %
Question 1	Knowledge and Understanding	15%
Question 2	Delivering the Model	20%
Question 3	Reduction	4%
Question 4	Mobilisation	4%
Question 5	Working with others	4%
Question 6	Responding to Changing Needs	4%
Question 7	Advocacy and Support	4%
Question 8	Sustaining Recovery	4%
Question 9	Client Feedback	4%
Question 10	Staffing Arrangements	4%
Question 11	Leadership and Management for Services in Barnsley.	4%
Question 12	Cost Benefit Realisation	4%
Total Quality Weighting		75%

The Council will use the following scoring criteria when evaluating the quality element of tender responses:

Scoring Matrix for Quality Criteria		
Score	Judgment	Interpretation
5	Excellent	Exceptional demonstration of the relevant ability, understanding, experience, skills and resource and/or quality measures required to provide the services. Full evidence provided where required supporting the response.
4	Good	Above average demonstration of the relevant ability, understanding, experience, skills, resource and/or quality measures required to provide the services. Majority evidence provided to support the response.

3	Acceptable	Demonstration of the relevant ability, understanding, experience, skills, resource, and / or quality measures required to provide the services, with some evidence to support the response.
2	Minor Reservations	Some minor reservations of the relevant ability, understanding, experience, skills, resource, and / or quality measures required to provide the services, with little or no evidence to support the response.
1	Serious Reservations	Considerable reservations of the relevant ability, understanding, experience, skills, resource, and/or quality measures required to provide the services, with little or no evidence to support the response.
0	Unacceptable	Does not comply and/or insufficient information provided to demonstrate that there is the ability, understanding, experience, skills, resource and/or quality measures required to provide the services, with little or no evidence to support the response.

The questions that will be scored against this matrix are quality questions 1 – 12.

If any Bidder scores less than a 3 against any of the quality criteria questions in their written submission the tender may no longer be considered

The following example has been allocated 50% quality weighting to the evaluation

The score obtained for each question will be according to the following calculation

Weight of Question _____ x Bidder Points Awarded
Max Points for Question

Worked Example

Potential Provider	Weight of Question	Max Points for Question	Bidder Points Awarded	Bidder Weighted Score
A	50%	5	5	50%
B	50%	5	4	40%
C	50%	5	3	30%

1.2.2 PRICE EVALUATION

Bids will be evaluated based on the costs submitted in Part 6 - Price Response Document for the cost of delivery for all the services specified in Part 2 – Service Specification for the contract duration plus any potential extensions

Please note that bids should not be over £5,155,985 for the total contract duration of 7 years. Bids received over £5,155,985 of the total contract period will be discounted.

Bidders should be aware that due to uncertainty in the future of Local Authority funding, that in the event during the contract period the Council does not have sufficient funds to continue with the arrangement, the successful provider will be expected to jointly develop and agree a contract variation with the Council such that the contract price remains affordable and within the funding resources available whilst still delivering the required outcomes.

It is the Bidder's responsibility to ensure that the tender is arithmetically correct, prior to submission. The Bidder will be informed of any arithmetical errors and be given an opportunity of confirming their offer or amending it to correct genuine errors. The tender priced submissions will be separately evaluated as part of the tender evaluation.

Unacceptably low or high bids may be discarded. A bid will be assumed to be unacceptably (abnormally) low if, in comparison with the Council's preliminary estimate, it seems to be abnormally low by not providing a margin for a normal level of profit, and the Bidder cannot explain the price methodology.

The Tender Price Submission will be independently evaluated by the Price Evaluation Team who will not only perform the evaluation of prices submitted in accordance with the formula below but will also check how the price bid has been structured in reflection of costs and services provided throughout the contract period e.g., overheads and profit are loaded to ensure early recovery in the contract.

The lowest acceptable price will be awarded the maximum price score. All other Bids will be awarded a score based on a calculation of the difference between their price and that of the lowest price.

Each Tender will be awarded a score based on its relationship with the lowest priced Tender. The Tender with the lowest estimated cost will be awarded the maximum score available (i.e., the maximum score available for price stated in the tender. Each of the remaining Tenders will be awarded a score on a pro-rata basis according to the following calculation:

The following example has allocated 50% price weighting to the evaluation.

$$\frac{\text{Lowest Tender Price}}{\text{Potential Providers Price}} \times 50$$

Worked example

Potential Provider	Potential Providers Price	Weight of Pricing	Bidder Weighted Score
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A (Lowest Tender Price)	£100,000	50%	50% (Maximum Price Score)
B	£125,000	50%	40.00%
C	£150,000	50%	33.33%

No bidder can be scored lower than zero for the price evaluation

1.2.4 SOCIAL VALUE EVALUATION

This Section sets out the methodology that the council will follow to evaluate the Social Value element of bid submissions. Further guidance on submitting a Social Value Bid is available in Part Ten - Bidder Social Value Guidance.

Social Value Evaluation Overview

Barnsley Council has adopted the Local Government Association's National Social Value Taskforce 'National Themes, Outcomes and Measures' method of classifying and evaluating social value (frequently referred to as the 'National TOMs').

These have been adapted to reflect the Council's priorities aligned to the Barnsley 2030 plan and a specific sub-set of measures defined for Barnsley specifically.

The TOMs are

- A set of social value 'Themes and Outcomes':
 - This is a list of different types of social value.
- A set of Units of Measure for each of the Outcomes:
 - These Units of Measure are used to compare bids on a like for like basis. They are set out as a description (the Measure) and a metric (the Unit).
 - They also enable us to collate the total benefits delivered by suppliers to Barnsley and provide a consistent method of performance management reporting.
- A set of Financial Proxies:
 - Each Unit of Measure is assigned a financial value. This enables us to calculate the total economic value of contributions that suppliers offer.

The TOM's for this contract can be found in Part Eight – Social Value Response.

Social Value Bid Submissions

Please complete Part Eight Social Value Response. There are two parts to the response.

- a) The TOMs Social Value Calculator – which will automatically calculate the 'Total Value' of your response

You will need to enter the number of "Units offered" against each of the TOMs you will commit to deliver throughout the term of the contract, should you be successful. Please input a brief description of how each target will be met in the column 'Details of how target will be met'

Note: you will only be asked to provide targets for the initial term of the contract only – i.e., not including any potential extension periods. The social value targets for any extension periods will be agreed at the time of the extension.

b) Supporting Statement

In the supporting statement you are required to give further details of how each measure will be delivered' for example:

- The key steps required to deliver each of the social value measures which demonstrate that achievement of the targets set are reasonable
- Timeframes for delivery of social value targets including key milestones to deliver each measure proposed
- Clear explanation as to how the social value offered will apply directly to this contract and the benefit to communities within the Barnsley borough
- Resources required to ensure delivery of all of the social value measures
- Details as to how the delivery of all the social value commitments made will be monitored and measured throughout the contract term to provide clear and regular updates to the Council.

Each piece of evidence and the statement should be no longer than 500 words in total.

Evaluation of Social Value Bids

The social value element of this tender is 5%.

The value and the supporting statement and will be evaluated in two parts with the following weightings:

Quantative Value – Total value of measures proposed – 2.5%

Quality –Supporting statement – 2.5%

The total Social Value score will be derived from the following calculation: -

Total Social Value Score = ((Quantitative score) + (Qualitative score))

This score will then be carried forward to the total evaluation score for the overall bid.

Value

Social value offers submitted via completion of the "TOMs Social Value Calculator" will usually be evaluated in the following way: the bidder submitting the highest "total value" social value offer will be allocated 100% of the defined weighting for this section. All other bidders will be scored in relation to the highest social value offer using the same methodology outlined under the price evaluation

- No double counting - The submission will be checked to ensure no double counting or inclusion of anything covered within the core contract. Should the council identify any potential overlap with the core contract, clarification may be sought. The council reserves the right to discount any social value not considered as additional to the core contract from the tender evaluation. Refer to Part Ten Bidder Social

- No amending the calculator - The proxy values within the calculator must not be amended.

Quality

The evidence of how bidders will meet the units offered and the response to the evidence and supporting statement will be evaluated using the scoring methodology below to give a social value quality score.

Scoring Matrix for Social Value Quality		
Score	Judgment	Interpretation
5	Excellent	Exceptional demonstration of a relevant and credible social value offer as a result of this contract, with a clear explanation/evidence of how this will benefit Barnsley communities and how this will be monitored and measured
4	Good	Above average demonstration of a relevant and credible social value offer as a result of this contract, with a clear explanation and majority evidence of how this will benefit Barnsley communities and how this will be monitored and measured
3	Acceptable	Demonstration of a relevant and credible social value offer as a result of this contract, with a clear explanation and some evidence of how this will benefit Barnsley communities and how this will be monitored and measured
2	Minor Reservations	Demonstration with some minor reservations of a social value offer as a result of this contract, little explanation and evidence of how this will benefit Barnsley communities and how this will be monitored and measured
1	Serious Reservations	Demonstration with considerable reservations of a social value offer as a result of this contract, little/no explanation and evidence of how this will benefit Barnsley communities and how this will be monitored and measured
0	Unacceptable	Does not comply and/or insufficient information provided to explain/justify/evidence the social value offered

The following example has been allocated 2.5% quality weighting to the evaluation

The score obtained for each question will be according to the following calculation

Weight of Social Value (2.5%)

_____ x Bidder Points Awarded
Max Points for Question (5)

Worked Example

Potential Provider	Weight of Social Value Qualitative	Max Points for Social Value Qualitative	Bidder Points Awarded	Bidder Weighted Score
A	2.5%	5	5	2.5%
B	2.5%	5	4	2%
C	2.5%	5	3	1.5%

Important notes:

- Bids must be relevant and proportionate to the subject matter of the contract
- Bidders do not need to make an offer against all the social value Measures set out in the TOMs Social Value Calculator.
- All offer(s) must be:
 - Attributed to the performance of this contract only (I.e., not duplicate something you are already delivering. It can be part of a wider initiative that you currently offer to clients but must represent additional volume enabled as a consequence of this contract).
 - Be both relevant and proportionate to the subject matter of the contract.
- Partial Contributor identified - where only a % of the benefit will be received through this contract only a % of the value should be recorded. Where this is applicable, brief explanations should be included in the "Comments" column of the "TOMs Social Value Calculator".
- Social Value offers will be built into the contract of the winning bidder.
- Winning bidder(s) will be expected to complete the Social Value Reporting Survey quarterly. This will replicate the TOMs, and request bidders to provide updates on social value delivered to date against each Measure to which they have made a commitment. Consider your ability to measure and report on the commitments before submitting your bid.

1.2.5 OVERALL EVALUATION: PRICE / QUALITY / SOCIAL VALUE

The 'Price Score' the 'Quality Score' and the 'Social Value Score' will be totalled to arrive at the 'Total Score'.

The 'Total Scores' will then determine the most economically advantageous tender.

The Council expects to award to the top ranked Bidder.

Worked example

Potential Provider	Price Score 50%	Quality Score 40%	Social Value Score 10%	Total Score 100%	Ranking
A	50	40	10	100	1
B	40	30	8	78	2
C	33.33	20	6	59.33	3

This information is given for guidance purposes only, not a reflection of the actual weighted criteria of the tender