



Transition Checklist

TRANSITION CHECKLIST FOR PARENTS / CARERS

Setting / school have consulted you and your child regarding the plan for transition.	
You have received all current reports from SEND services and other agencies involved in the support of your child.	
You and your child have visited possible new settings and discussed arrangements for accessibility and support.	
You and your child have had a chance to look around the new setting and speak to key staff.	
All relevant staff in the new setting are aware of any support needs and any agreements in place e.g. personal care, communication needs, preferred modes of recording, exam arrangements.	
Your child has been consulted on their own concerns and what they are looking forward to. This has been recorded e.g. on a One Page Profile/Pupil Passport/All About Me/Transition Plan.	
Information about transition / new setting has been prepared for your child in a format that they can independently access e.g. Braille, large print, pictorial, electronically, symbols.	
You have photos and / or information about key staff, setting layout and key routines and expectations that you can refer to with your child before transitioning into the new setting.	