

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

DRAFT

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 15TH APRIL 2026, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Berry, Hazeldine, Ackerley, Edmondson, Ogden; Clerk. Five members of the public.

2025/156. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Resolved – no absences were recorded.

2025/157. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – Councillor Ackerley declared an interest in item 2025/161 due to being a neighbour.

2025/158. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 11TH MARCH 2026.

Resolved – the minutes were accepted as a true record and signed by Councillor Berry.

2025/159. TO REPORT ANY MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA – FOR INFORMATION ONLY.

Noted - Councillor Edmondson noted with sadness that a former Parish Councillor, Mr. Keith Batley, had passed away very recently. Mr. Batley not only served on the Council for 13 years but continued with voluntary work in the village after he had stood down. The Council wishes to express sincere condolences to Mr. Batley's family, and the Clerk will write to them.

2025/160. **TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.**

Noted – a member of the public wanted to know how the Council reviewed and responded to the planning applications it receives, this was explained by Councillor Berry who further noted that a Planning Protocol document is available to view on the Council's webpage.

Carmen Taylor, the Penistone community development officer, discussed the YouChoose event projects and linking similar proposed environmental/planting projects together in the village.

Councillor Edmondson noted that he and another member of the public are in touch with Greenotes CIC already so the other person could contact him to get involved. Carmen also asked about a suitable location for a community bird box building project, Councillors suggested that she ask the Fountain pub about using their outside space.

A member of the public present who was impacted by the sewage spill in November asked about the Council's contact with Yorkshire Water since the event, Councillor Berry noted that two letters had been sent and explained the different focus of the letters (one requesting a public meeting in the village, another asking a series of technical questions about the state of the sewer network). The member of the public asked to see the two letters and was asked to contact the Clerk who would email or post copies to them.

2025/161. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.
2026/0209 ERECTION OF FIRST FLOOR REAR EXTENSION TO DWELLING. SUMMERFORD,
INGBIRCHWORTH

Noted – no concerns raised by the planning protocol.

Resolved – no comment by the Council, Clerk to email the planning development with this response.

2025/162. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE LETTERS SENT TO YORKSHIRE WATER FROM THE PARISH COUNCIL FOLLOWING ON FROM THE NOVEMBER SEWAGE SPILL INCIDENT.

Noted – Councillor Berry had received a ‘Stage two’ response from Yorkshire Water customer services following on from their initial ‘Stage one’ response and the Council’s reply to that. The ‘Stage two’ response described the works that had been done during the spill and a subsequent camera inspection but did not mention the requested public meeting. A member of the public noted that non-intrusive survey notices had been served on properties earlier on this year, but since then additional intrusive survey notices had been served on an area of the village.

Councillor Berry noted that this was even more reason for a public meeting with Yorkshire Water to reassure residents about what is happening and why. A member of the public noted that they understood that sewage was directed into a watercourse feeding the reservoir at the time and had the Council raised this with Yorkshire Water.

Resolved – all agreed that Councillor Berry should respond to Yorkshire Water customer services a third time, again asking for a public meeting with Yorkshire Water in the village and to raise the water quality impact question. Clerk to follow up with Yorkshire Water about the second letter.

2025/163. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE MAY PARISH COUNCIL ELECTIONS.

Noted – the election was uncontested so all Councillors who were nominated (four returning and one new) are re-elected, effective from May 11th. All current Councillors remain on the Council until May 11th. Clerk will send the Register of Interest form to the returning Councillors to start to complete.

2025/164. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE INTERNAL AUDIT SCHEDULED FOR APRIL 24TH AND TO APPROVE PAYMENT OF £204, PAYMENT IS REQUIRED TO GET THE AUDITOR’S REPORT RELEASED FOR THE MAY MEETING.

Resolved – advance payment approved.

2025/165. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE INSPECTION OF COUNCIL ASSETS FOR DAMAGE/WEAR AND TEAR.

Resolved – postpone to the next meeting. Councillor Hazeldine will create a chart for all asset checks.

2025/166. TO RECEIVE AND CONSIDER MATTERS RELATING TO PROBLEMS WITH BUS SERVICE 91 REPORTED TO SYMCA BY COUNCILLOR EDMONDSON AND THE CLERK.

Noted – no response to the online query raised by the Clerk to SYMCA, or to Councillor Edmondson to his earlier correspondence. Councillor Edmondson noted that the Thursday service is still showing as operating.

Resolved – Clerk to write directly to the South Yorkshire Mayor, Oliver Coppard.

2025/167. STREET FURNITURE AND EQUIPMENT MANAGED BY THE COUNCIL.

2025/167.1 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE OLD TELEPHONE BOX ON HUDDERSFIELD ROAD.

Noted – Councillor Edmondson has contacted some firms about costs of stripping the paint ‘in situ,’ has had one response asking for photos and more details.

2025/167.2 TO RECEIVE AND CONSIDER MATTERS RELATING TO GRAFFITI PAINTED IN THE BUS SHELTER NEAR WELLTHORNE LANE.

Noted – Councillor Hazeldine painted over the graffiti in the bus shelter.

2025/167.3 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE DAMAGED BENCH AT SUMMER FORD PICNIC AREA.

Noted - Councillor Edmondson noted that an old cantilever style bench at Summerford near the exit to the reservoir was damaged beyond repair due to rot and needs removing.

Councillor Hazeldine noted that Mr. Batley’s family wanted to place a memorial bench at Summerford, this will be an agenda item at the next meeting.

Resolved – Councillors Edmondson and Hazeldine will check the bench next week and take it out of use in situ until it can be removed safely.

2025/167.4 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE SEAT SHELTER ON THE PERMITTED PATH TO THE SUMMER FORD PICNIC AREA.

Noted – a member of the public reported some damage to the shelter, Councillor Hazeldine had a look, and it is the downpipe from the guttering that is damaged, with some brackets fallen off, but the main structure looks unaffected.

Resolved – Councillor Edmondson will check with a member of the public to confirm what happened as the gutter and downpipe may have been accidentally knocked by a farm vehicle.

2025/168. LAND THE COUNCIL OWNS OR MANAGES.

2025/168.1 TO RECEIVE AND CONSIDER MATTERS RELATING TO A PROPOSAL TO HAVE COMMUNITY PLANTING AND GROWING ACTIVITIES ON THE RECREATION FIELD.

Noted - Councillor Edmondson met with a member of the public and Greenotes CIC staff about the proposals. There is a flat piece of land above the pétanque terrains and offset from the remaining rectangle of the field. There may be exposure and drainage issues to manage here. Councillor Edmondson suggested planting bulbs and wildflower plugs near the top of the field and will get prices. Councillor Ogden noted that a Councillor from Oxspring Parish Council had offered two unwanted resin planters for free if these could be collected.

Resolved – Councillors agreed in principle that some land on the recreation field could be made available for this purpose. Councillor Edmondson will liaise with Carmen Taylor, Penistone Community development officer, to include the planting idea raised at the YouChoose event. Concrete plans from the interested members of the public and Greenotes CIC would be required by

the Council before confirming any land use agreements. The offer of the planters to be accepted and followed up by Councillor Ogden.

2025/168.2 TO RECEIVE AND CONSIDER MATTERS RELATING TO ARRANGING THE ANNUAL SAFETY INSPECTION OF THE MUGA AND STARTING PLANNED REPAIRS AGREED IN THE DECEMBER 2025 MEETING.

Resolved – Clerk can book the MUGA inspection, and order the consumables needed for the MUGA maintenance for use in May. The items and costs were agreed to at the December 2025 meeting.

2025/168.3 TO RECEIVE AND CONSIDER MATTERS RELATING TO HIMALAYAN BALSAM MANAGEMENT AT SANDBEDS.

Noted – Councillor Edmondson was contacted by a volunteer on behalf of the River Don Valley Catchment Trust about Himalayan balsam removal, looking for help with identifying land ownership along the river. This is likely to be an ongoing project.

2025/169.TO RECEIVE AND CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted – nothing to refer.

2025/170.TO RECEIVE AND CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – nothing to refer

2025/171.TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

2025/171.1 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE TWO DEFIBRILLATORS MAINTAINED BY THE COUNCIL.

Noted – all temperature / humidity readings were within tolerance levels this month.

2025/171.2 TO RECEIVE AND CONSIDER OTHER CRIME AND SAFETY MATTERS.

Noted – Councillor Ackerley will attend the next PACT meeting on April 30th.

2025/172 FINANCIAL AND INTERNAL CONTROL MATTERS.

2025/172.1 TO RECEIVE AND CONSIDER ACCOUNTS FOR PAYMENT AND INCOME RECEIVED.

Accounts for payment

15.04	#823	BL Lonestar Ltd	Function room hire fee (April 2026 meeting)	£30.00
15.04	#824	YLCA	Annual subscription fee	£348.00
15.04	#825	T&D Contractors	Grass cutting season 2025	£1410.00
15.04	#826	Twiggs Ground Maintenance Ltd	Brownsedge woodland tree branch pruning	£1536.00
15.04	#827	Clerk	Salary (Jan-March)	as agreed
15.04	#828	Liz Charlesworth	Village garden tasks Feb/March	£52.00
15.04	#829	Elkerlodge Services	Internal Audit 2026 - fee	£204.00

Income received

27.02	Nat West Bank	Interest	£6.07
31.03	Nat West Bank	Interest	£6.44

Debit card account payments made by Clerk

20.03	Force 36 Limited	Monthly DNS fee - March	£6.00
20.03	Post Office Ltd	Eight second class stamps	£6.96
25.03	NortonLifeLock Ireland Limited	AvastOne anti-virus subscription	£99.99
30.03	Screwfix direct Ltd	Masonry paint - white - shelter repaint	£29.99
06.04	Cartridge World	Printer toner cartridge	£21.48
15.04	Force 36 Limited	Monthly DNS fee - April	£6.00

2025/172.2 TO RECEIVE AND CONSIDER THE FINAL YEAR END BANK RECONCILIATION REPORT TO MARCH 31ST, REPORT TO BE CHECKED WITH BANK STATEMENTS AND SIGNED BY A COUNCILLOR.

Noted – a bank balance of £13,429.79 was reported on 31st March.

Resolved – the bank reconciliation report for 31st March was checked and signed by a Councillor.

2025/172.3 TO RECEIVE AND CONSIDER THE FINAL YEAR END BUDGET MONITOR REPORT TO MARCH 31ST INCLUDING AN EXPLANATION OF SIGNIFICANT VARIANCES FROM THE BUDGET LINE AMOUNTS.

Resolved – year end budget monitor reviewed and accepted.

2025/172.4 TO RECEIVE AND CONSIDER ACCOUNTS PAID BY DEBIT CARD BY THE CLERK, COUNCILLORS TO SIGN AND DATE THE PAYMENT CONFIRMATION SLIP TO CONFIRM NO DOUBLE PAYMENTS MADE BY CHEQUE.

Resolved – debit card payments were checked, and the confirmation slip was signed by three Councillors.

2025/173.To note Correspondence received.

2025/173.1 YLCA White Rose Updates/Law and Governance/Training Bulletins (Mar/Apr).

2025/173.2 From SYMCA about a survey covering proposals to improve South Yorkshire's buses, and a new tram train station at Magna Rotherham.

2025/173.3 From a member of the public about the Parish election notice.

2025/173.4 From Penistone Area Balsam Bashers and Don Valley Rivers Trust about Himalayan balsam management in the catchment.

2025/174. COUNCIL MEETING DATE.

2025/174.1 TO CONFIRM THE NEXT MEETING DATE IS WEDNESDAY MAY 20TH, 2026. THIS IS THE ANNUAL PARISH COUNCIL MEETING THAT STARTS AT 7.30PM, AND IT WILL BE PRECEDED BY THE ANNUAL PARISH MEETING STARTING AT 7.00PM.

Resolved – the annual Parish meeting and annual Parish Council meeting will be held on May 20th, starting at 7.00pm and 7.30pm, respectively.