

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 25th JANUARY 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Edmondson, Guest, Berry, Ogden; A. Murphy (Clerk)

1. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Resolved – Council approved the stated reasons for the absence of Councillor Karle.

2. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no declarations made.

3. TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14TH DECEMBER 2022.

Resolved – subject to a correction to item 1 (approval of reasons for absence of Councillor Guest had been omitted in error), the minutes were confirmed as accurate and signed by the Chairman.

4. TO RECEIVE INFORMATION ON ANY ONGOING ISSUES.

4.1 RESPONSE FROM SPEED CAMERA SURVEY, THEY ARE CHANGING THEIR SURVEY METHODOLOGY, SO THE COUNCIL'S REQUEST IS ON HOLD. EXISTING DATA THEY HOLD SHOWS THAT THE LEVELS OF SPEEDING ON THE A629 THAT MEET THEIR ENFORCEMENT CRITERIA IS HAPPENING DURING HOURS OF DARKNESS OR OUTSIDE CURRENT ENFORCEMENT HOURS (10PM). CLERK HAS EMAILED A MEMBER OF SY POLICE IN BARNSELY WEST TEAM, NO RESPONSE YET.

Noted.

5. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted – member of public present discussed their proposal for a community running event starting near Ingbirchworth reservoir and going via the public roads above the village. The event would be in late summer. Member of public wished to use Ingbirchworth recreation field for giving out medals, t-shirts, water etc. Councillors thought the overall idea was a good one, and would like to see more detail about how the parking will be managed to minimise disruption in the village

6. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

Noted – no applications received.

7. TO RECEIVE AND CONSIDER MATTERS RELATING TO PARKING ON WELLTHORNE LANE.

Noted - Councillor Berry stated that the meeting arranged with Yorkshire Water was postponed by them. The meeting will be re-scheduled.

8. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE PARISH COUNCIL ELECTIONS (CONCURRENT WITH LOCAL GOVERNMENT ELECTIONS) ON MAY 4TH, 2023.

Noted - Publicity materials are being provided by the YLCA to encourage residents to stand for election to their Parish Council. The application forms will be available in March via the Clerk.

Resolved – Clerk will publicise the elections on the community Facebook group and print off some posters for the noticeboard.

9. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE NEWLY PLANTED PLATINUM JUBILEE FRUIT TREE ORCHARD IN THE RECREATION FIELD AND PROPOSALS FOR A NEW BENCH TO COMMEMORATE THE CORONATION OF HM KING CHARLES III.

Resolved – Councillor Guest will get some up-to-date cost quotes for the bench plus delivery lead times to the Council. Councillor Edmondson has not had a response about the bespoke plaque yet so will follow it up.

10. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

10.1 TO NOTE THAT ALL 'END OF PROJECT' REPORTS HAVE BEEN PROVIDED TO SOUTH YORKSHIRE COMMUNITY FUND (BLACKSTONE EDGE) AND PENISTONE WARD ALLIANCE AS A CONDITION OF RECEIVING THE GRANTS TOWARDS THE CONSTRUCTION OF THE ACCESSIBLE FOOTPATH TO THE RECREATION FIELD.

Noted.

10.2 TO NOTE THAT THE NEW FOOTPATH HAS A GUARANTEE AGAINST FAULTY WORKMANSHIP FOR FIVE YEARS (FROM THE CONTRACTOR KB INDUSTRIES UK), AND THAT THE PATH IS INSURED WITH THE COUNCIL'S INSURERS FOR ACCIDENTAL DAMAGE.

Noted.

10.3 TO RECEIVE AND CONSIDER MATTERS ABOUT FINDING A HANDYPERSON FOR VILLAGE MAINTENANCE JOBS PREVIOUSLY DONE BY VOLUNTEERS.

Noted – Clerk had three responses all from experienced tradespeople who live in the village or close by. Resolved - Councillor Edmondson will create a task list of repair and maintenance work prior to engaging a tradesperson. Council agreed an hourly rate of £15 per hour for labour.

10.4 TO RECEIVE AND CONSIDER MATTERS ABOUT FINDING A GARDENER FOR VILLAGE STRIMMING/WEEDING/PLANTING JOBS PREVIOUSLY DONE BY VOLUNTEERS.

Noted – there is a resident who works as a gardener who can take on this work. Resolved - Councillor Edmondson will create a gardening task list, to include looking after the fruit tree orchard.

11. TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted – Councillor Berry noted that re-surfacing of Wellthorne Lane is planned for Saturday 4th March.

12. TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Resolved – Clerk to purchase two more litter pickers for use in the village.

13. TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – no matters raised.

14. FINANCIAL MATTERS

14.1 TO RECEIVE AND CONSIDER THE PRECEPT AMOUNT FOR 2023.

Resolved – precept of £6500 for 2023/24 was agreed. Clerk to write to BMBC Finance officer with the agreed figure.

14.2 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

Accounts for payment

25.01	#706	BL Lonestar Ltd	Hire of Fountain function room 25 th January 2023	£30.00
25.01	#707	BL Lonestar Ltd	Replacement for uncashed cheque# 683 (hire of room for meeting June 2022)	£30.00

Income received

30.12	NatWest Bank	Interest	£5.27
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Debit card account payments made by Clerk

19.12	Stephenson's IT Support	Council laptop software fix	£49.00
17.01	Microsoft	MS365 software annual subscription	£59.99

14.3 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO DECEMBER 30TH.

Resolved – bank reconciliation verified and bank balance of £12,225.36 recorded.

14.4 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO 25TH JANUARY.

Noted – no comments made.

14.5 TO RECEIVE AND CONSIDER ACCOUNTS PAID BY DEBIT CARD BY THE CLERK, COUNCILLORS TO SIGN AND DATE THE PAYMENT CONFIRMATION SLIP TO CONFIRM NO DOUBLE PAYMENTS MADE.

Resolved – payments checked and approved.

15. TO NOTE CORRESPONDENCE RECEIVED.

15.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (DEC/JAN)

15.2 BMBC MONITORING OFFICER ABOUT PARISH COUNCIL ELECTIONS ON MAY 4TH, 2023

15.3 FROM A MEMBER OF PUBLIC ABOUT RUNNING A COMMUNITY PROJECT, POSSIBLY USING THE RECREATION FIELD.

15.4 FROM DEFIB STORE ABOUT COST OF POLYCARBONATE CABINETS IN CASE EXISTING ONES NEED REPLACING.

Noted – cost provided was £399 plus VAT excluding installation which must be done by BMBC. Cabinets may just need some rust spot and paint treatment for now.

15.5 FROM PENISTONE TOWN COUNCIL ABOUT CLOSED ROAD RALLY IN THE WIDER PENISTONE AREA IN DECEMBER 2023.

Noted – Parish Council was not formally consulted about this although some of the communication sent out by Penistone Town Council gives this impression.

16. MEETING DATES

16.1 TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY MARCH 8TH, 2023.

Resolved – next meeting will be held on Wednesday March 8th, 2023.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 8th MARCH 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Edmondson, Berry, Ogden; A. Murphy (Clerk)

1.TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted – Councillor Karle had informed the Chairman and Council of her resignation from the Council. The Council expressed sincere thanks for all the hard work that Councillor Karle has done for the community and wished her well for the future.

Resolved – Council approved the stated reasons for the absence of Councillor Guest.

Clerk to send a formal letter of thanks to Mrs. Karle for her service to the Parish, also to arrange for some flowers to be sent, if a suitable Council power could be identified to allow the expenditure.

2.TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no declarations made.

3.TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25TH JANUARY 2023.

Resolved – the minutes were confirmed as accurate and signed by the Chairman.

4.TO RECEIVE INFORMATION ON ANY ONGOING ISSUES.

Noted – a member of the public had raised the matter of recent road resurfacing done on Wellthorne Lane not extending sufficiently far to fully restore surface damage caused by construction traffic. Councillor Edmondson will check the planning conditions to see what was agreed.

5.TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted – no members of the public present.

6. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

Noted – no applications received.

7. TO RECEIVE AND CONSIDER MATTERS RELATING TO PARKING ON WELLTHORNE LANE.

Resolved - Councillor Berry will contact Yorkshire Water about re-arranging the postponed meeting.

8. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE PARISH COUNCIL ELECTIONS (CONCURRENT WITH LOCAL GOVERNMENT ELECTIONS) ON MAY 4TH, 2023.

Noted – Clerk has received the candidate application packs from BMBC. Councillor Edmondson has some available at home in case residents want one. Councillor Edmondson noted that due to increased population size in the parish, having two additional Councillors should be considered.
Resolved – Clerk to find out about adding extra Councillors to the Parish Council.

9. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE RECREATION FIELD

9.1 MEMORIAL PLAQUE FOR THE PLATINUM JUBILEE FRUIT TREE ORCHARD.

Noted – Councillor Edmondson received and shared a draft design.

Resolved - Councillor Edmondson to request quotes for the work.

9.2 BENCH TO COMMEMORATE THE CORONATION OF HM KING CHARLES III.

Noted – follow up at the next meeting.

10. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

10.1 TO RECEIVE AND CONSIDER THE PURCHASE OF PAVING SLABS FOR THE COUNCIL'S STORAGE CONTAINER.

Noted – Councillor Edmondson has some salvaged paving slabs stored in the container, but two more are needed, these are less than £10 each.

Resolved – slabs to be installed with help of a handyman.

10.2 TO NOTE THE CLERK HAS REQUESTED A QUOTE FOR MUGA MAINTENANCE TASKS.

Noted.

10.3 TO RECEIVE AND CONSIDER MATTERS ABOUT VILLAGE MAINTENANCE JOBS.

Noted – maintenance task list created by Councillor Edmondson. Clerk received a quote from a handyman to repair wooden benches in Summerford and spot treat the metal Defibrillator cabinet on the A629.

Resolved – task list approved by the Council. Clerk to ask handyman to proceed with the repair work. Clerk to find out if stone bus shelter on A629 near Wellthorne Lane junction is maintained by South Yorkshire Passenger Transport.

10.4 TO RECEIVE AND CONSIDER MATTERS ABOUT VILLAGE GARDENING JOBS.

Noted – gardening task list created for the village. Gardener to use own equipment not the Parish Councils.

Resolved – Councillor Edmondson will contact the gardener who is based in Ingbirchworth to get costs.

11. TO NOTE THAT A NOTARY PUBLIC WAS ENGAGED TO VALIDATE ID DOCUMENTS FOR LAND REGISTRY TO UPDATE THE SERVICE ADDRESS FOR PARISH COUNCIL LAND TITLES AT A COST OF £45.00

Noted – Clerk has sent all required documents to Land Registry. BMBC has been added as a second service address since the Parish Council has no premises of its own.

12. TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

12.1 TO NOTE THAT CLERK HAS SENT AN ONLINE ENQUIRY TO BMBC ABOUT GRASS VERGE CUTTING ON THE A629 NEAR THE STONE BLOCKS WITH THE VILLAGE NAME ON.

Noted – Clerk received the response that both verges are cut twice a year by BMBC. Councillor Edmondson noted that the Council agreed several years ago to fund additional cuts, since then costs have increased so this decision should be revisited.

Resolved – Clerk to find other groundwork companies to provide quotes for grass cutting in the village.

13. TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – Councillor Edmondson will check that the residents who do some litter picking on the recreation field are happy to continue.

15. FINANCIAL MATTERS

15.1 TO RECEIVE AND CONSIDER THE APPOINTMENT OF THE INTERNAL AUDITOR FOR 2023.

Resolved – Town Parish Council auditors to be appointed if a different auditor in the company can do the audit this year. Cost they have quoted is £100.

15.2 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

Accounts for payment

08.03	#708	BL Lonestar Ltd	Hire of Fountain function room 8 th March 2023	£30.00
08.03	#709	Clerk	Salary (Jan-Mar 2023)	£625.00
08.03	#710	D Edmondson	Chairmans Allowance (Jan-Mar 2023)	£13.00
08.03	#711	S Allott	Notary Public services - payment for validating ID documents for Land Registry service address changes	£45.00

Income received

31.01		Natwest Bank	Interest	£5.62
06.02		Northern Powergrid	Wayleave payment	£18.90
28.02		Natwest Bank	Interest	£5.54

Debit card account payments made by Clerk

02.03	Royal Mail postage	Signed for postage to send validated ID form to Land Registry service address changes.	£3.05
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15.3 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO FEBRUARY 28TH.

Resolved – bank reconciliation verified and bank balance of £12,135.43 recorded.

15.4 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO 8TH MARCH.

Noted – no comments made.

15.5 TO RECEIVE AND CONSIDER ACCOUNTS PAID BY DEBIT CARD BY THE CLERK, COUNCILLORS TO SIGN AND DATE THE PAYMENT CONFIRMATION SLIP TO CONFIRM NO DOUBLE PAYMENTS MADE.

Resolved – payments checked and approved.

16. TO NOTE CORRESPONDENCE RECEIVED.

16.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (JAN/FEB)

16.2 NALC – TO CONFIRM SECTION 137 LIMIT FOR 2023/24 AS £9.93 PER ELECTOR.

16.3 BMBC ELECTIONS OFFICER – SENT CANDIDATE PACKS TO CLERK, ALSO INFORMATION ABOUT NEW VOTER ID REQUIREMENTS FOR ELECTIONS.

16.4 PENISTONE TOWN COUNCIL – INVITATION TO A MEETING ABOUT THE CLOSED ROAD RALLY IN DECEMBER.

Noted – Councillor Edmondson will attend.

16.5 YLCA – COUNCIL'S NOMINATION OF COUNCILLOR OGDEN TO ATTEND THE ROYAL GARDEN PARTY 2023 WAS UNSUCCESSFUL UNFORTUNATELY.

17. MEETING DATES

17.1 TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY APRIL 19TH, 2023.

Resolved – next meeting will be held on Wednesday April 19th, 2023.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 19th APRIL 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Edmondson, Berry, Ogden; A. Murphy (Clerk)

1.TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted – Councillor Guest apologised for absence.

2.TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no declarations made.

3.TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8TH MARCH 2023.

Resolved – the minutes were confirmed as accurate and signed by the Chairman.

4.TO RECEIVE INFORMATION ON ANY ONGOING ISSUES.

Noted – no issues raised.

5.TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted – no members of public at the meeting but a Councillor had been approached prior to the meeting about street parties/events for the Coronation.

6.TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

6.1 2023/0180 FIRST FLOOR EXTENSION OVER EXISTING GARAGE, SUMMERFORD, INGBIRCHWORTH.

6.2 2023/0204 SINGLE STOREY SIDE EXTENSION, SUMMERFORD, INGBIRCHWORTH.

Resolved – no comments from Parish Council.

7.TO RECEIVE AND CONSIDER MATTERS RELATING TO PARKING ON WELLTHORNE LANE.

Noted – Councillor Berry has contacted Yorkshire Water again to arrange a meeting date to progress parking provision.

8.TO RECEIVE AND CONSIDER MATTERS RELATING TO THE CORONATION OF KING CHARLES III AND THE ‘BIG LUNCH’ COMMUNITY EVENTS.

Noted – Councillor Ogden pointed out the lack of suitable facilities in the village to provide this, also nowhere to hang bunting.

9. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE RECREATION FIELD

9.1 MEMORIAL PLAQUE FOR THE PLATINUM JUBILEE FRUIT TREE ORCHARD.

Noted – Councillor Edmondson had a cost provided for the plaque design presented at the last meeting, this came in at a minimum of £2,500. This amount is not in the current budget and is

more than the Council wanted to spend on this type of item. Resolved – this item will not be ordered.

9.2 BENCH TO COMMEMORATE THE CORONATION OF HM KING CHARLES III.

Noted – Councillor Berry proposed that as the memorial plaque was no longer being purchased, two commemorative benches could be purchased, including one to commemorate the reign of the late Queen Elizabeth II. Benches could be situated at opposite ends of the village.

Resolved – Councillors agreed to Councillor Berry's proposal. Clerk to email information from bench suppliers to all Councillors for consideration. Purchase cost up to a maximum of £1200 including VAT agreed in principle. Purchase made using s137 Community benefit power. Councillors to agree designs and pass these to the Clerk to order the items.

10. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

10.1 TO RECEIVE AND CONSIDER MATTERS ABOUT ESTIMATES FOR GRASS CUTTING WORK.

Noted – Clerk contacted Twiggs to get a quote for grass cutting for 2024.

Resolved – Councillor Edmondson will meet a representative of Twiggs to show them areas to be cut.

10.2 TO NOTE THE CLERK RECEIVED A RESPONSE FROM THE COMPANY WHO DO MUGA MAINTENANCE WORK BUT IS STILL WAITING FOR A QUOTE.

Noted – Clerk received a quote for £1000 (excluding VAT) for all works identified in the 2022 inspection, all were low risk items. Seeking a further quote for specific items of work, to reduce cost and spread over multiple years.

10.3 TO RECEIVE AND CONSIDER MATTERS ABOUT VILLAGE MAINTENANCE AND GARDENING JOBS.

Noted – Councillor Edmondson noted that the self-employed gardener has started weeding / trimming around the war memorial, and they will do any strimming required. Residents who up to now very kindly did the strimming can let the gardener do this from now on. The contractor who is already doing repair work has been asked to look at repairing an extra bench found to be broken.

Resolved – Clerk to put a post on Community group facebook page asking residents to report any damaged benches/litter bins/picnic tables to the Clerk via email or telephone.

Noted – Council have had no recent information from Ingbirchworth petanque club about the timetable for the terrain construction, postponed from last year.

Resolved – Clerk to write to Mr. Hazeldine to ask if he can provide an update, either in person at a Council meeting or via some other means.

11. TO RECEIVE AND CONSIDER UPDATES MADE TO EXISTING POLICIES AND ANY NEW POLICIES:

11.1 GANDIPC-FINANCIAL-REGS-2023.DOCX (UPDATED)

11.2 GANDIPC-STANDING ORDERS-2023.DOCX (UPDATED)

11.3 GANDIPC-RISK-MANAGEMENT-DOC-2023.DOCX (UPDATED)

11.4 GANDIPC-COMPLAINTS-PROCEDURE-FOR-A-SMALLER-COUNCIL-2023.DOCX (NEW)

Resolved – updated and new policies accepted.

12. TO RECEIVE AND CONSIDER MATTERS RELATING TO REQUESTING TWO MORE COUNCILLOR POSITIONS FOR THE PARISH COUNCIL.

Noted – Clerk noted that a six-month Community governance review needs to be requested by the Chairman to proceed with this.

Resolved – matter to be revisited at a later meeting once the new Chairman has been elected at the May meeting.

13. TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted – matter of potholes/damage to road on Wellthorne Lane/ Annat Royd junction, possibly because of construction vehicles accessing a works storage area and raised at the previous meeting, has been raised with BMBC highways. This is unlikely to go further as Councillor Edmondson identified that the planning conditions with Highways were met. Clerk responded to a member of public raising issues of poor parking on Annat Royd Lane and opposite the Summerford junction. Councillor Ogden noted that the same parking issues keep coming up and the Council needs to communicate better to residents what it has done and what it cannot do.

Resolved – Councillor Berry proposed holding a public meeting to address these recurring issues once some progress has been made with Yorkshire Water about provision of lay-by parking.

14. TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – the volunteer litter pickers of the recreation field and the MUGA are having to give up, having very kindly done this for many years. Councillor Edmondson is asking for new volunteers to take this on.

15. TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – flyer from Rural Watch (from South Yorkshire Police and Crime Commissioner) had been received by some residents, with dates for meetings in South Yorkshire.

Resolved – Councillor Berry will follow this up.

16. FINANCIAL MATTERS

16.1 TO NOTE THAT INTERNAL AUDIT STARTED ON APRIL 17TH.

Noted.

16.2 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

19.04	#712	BL Lonestar Ltd	Hire of Fountain function room 19 th April 2023	£30.00
19.04	#713	Yorkshire Local Councils Associations	Membership subscription	£313.00
19.04	#714	Zurich Municipal	Annual insurance premium	£543.22
Income received				
31.03		NatWest Bank	Interest	£6.82

Debit card account payments made by Clerk

09.03	Aspli Safety Ltd	Two litter pickers plus, delivery fee.	£21.00
14.03	Post Office Ltd.	Postage stamps (8x 2 nd class) Plus, postage of election forms to a Cllr.	£6.49
21.03	Flowers by Jude	Flowers to recognise the service given by a former Cllr.	£30.00

16.3 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO MARCH 30TH.

Resolved – bank reconciliation to March 31st verified and bank balance of £12,038.71 recorded.

16.4 TO RECEIVE AND CONSIDER THE FINAL (PREVIOUS YEAR) BUDGET MONITOR REPORT TO 30TH MARCH.

Noted – no comments made.

16.5 TO RECEIVE AND CONSIDER ACCOUNTS PAID BY DEBIT CARD BY THE CLERK, COUNCILLORS TO SIGN AND DATE THE PAYMENT CONFIRMATION SLIP TO CONFIRM NO DOUBLE PAYMENTS MADE.

Resolved – payments checked and approved.

16.6 TO RECEIVE AND CONSIDER THE BANK ACCOUNT MANDATE CHANGE FORM TO REMOVE A SIGNATORY.

Resolved – former Councillor Karle to be removed as signatory.

17. TO NOTE CORRESPONDENCE RECEIVED.

17.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (MAR/APR)

17.2 LAND REGISTRY – UPDATED TITLE DEEDS RECEIVED BY CLERK.

17.3 BMBC ELECTIONS OFFICER – NOTICE OF UNCONTESTED PARISH COUNCIL ELECTION SENT TO THE CLERK AFTER THE NOMINATION WINDOW CLOSED.

17.4 CLERK OF SOUTH YORKSHIRE RALLY COMPANY – LETTER ABOUT THE CLOSED ROAD RALLY IN DECEMBER.

Noted – Councillor Edmondson went to the meeting and raised the issue of spectator parking and how this would be managed in Ingbirchworth to avoid disruption. More meetings are planned by the organisers to discuss concerns.

17.5 TRAVEL SOUTH YORKSHIRE – CONFIRMATION THAT THE BUS SHELTER NEAR WELLTHORNE LANE BELONGS TO THE PARISH COUNCIL.

18. MEETING DATES

18.1 TO CONFIRM THAT THE ANNUAL PARISH COUNCIL MEETING DATE WILL BE 7.30PM ON WEDNESDAY MAY 17TH, 2023. THE ANNUAL PARISH MEETING WILL START BEFOREHAND AT 7.00PM.

Resolved – next meeting will be held on Wednesday May 17th, 2023.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON WEDNESDAY, 17th MAY 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Edmondson, Berry, Ogden, White; two members of the public; A. Murphy (Clerk)

1. TO ELECT A CHAIRMAN OF THE PARISH COUNCIL.

Resolved – Councillor Edmondson elected as Chairman.

2. TO ACCEPT A DECLARATION OF ACCEPTANCE OF OFFICE FROM THE CHAIRMAN OF THE PARISH COUNCIL.

Noted – Councillor Edmondson completed and signed the declaration of acceptance of office.

3. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted – Councillor Guest sent apologies for this meeting, and the previous meeting in April.

Resolved – Council approved reasons for absence provided, also for the meeting on April 19th.

4. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no declarations of interest received.

5. TO ELECT A VICE CHAIRMAN OF THE PARISH COUNCIL.

Resolved – Councillor Berry was elected as Vice-Chairman of the Council.

6. TO NOTE THAT ANY COUNCILLOR WITH CHANGES TO THEIR PREVIOUSLY COMPLETED REGISTER OF INTEREST FORMS SHOULD SEND A NEW FORM TO THE CLERK WITHIN 28 DAYS OF THE MEETING.

Noted – Clerk will send a form to Councillor White.

7. TO CONFIRM THE APPOINTMENT OF COUNCILLORS TO OUTSIDE BODIES.

Noted – Councillor Edmondson remains on the Blackstone Edge windfarm committee; Councillor Ogden remains on the Penistone Ward Alliance.

8. TO CERTIFY GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL AS EXEMPT FROM EXTERNAL AUDIT FOR FISCAL YEAR 2022/2023 AND COMPLETE THE CERTIFICATE OF EXEMPTION.

Resolved – Council is exempt from external audit, exemption certificate signed and dated by Chairman and Clerk.

9. TO RECEIVE AND APPROVE THE BANK RECONCILIATION AND TO RECEIVE EXPLANATION OF VARIANCES.

Resolved – bank reconciliation, variance analysis report, and the explanation of the variances provided by the Clerk were received and accepted.

10. TO NOTE THE ANNUAL INTERNAL AUDIT REPORT FOR 2022/23 INCLUDED AT PAGE 4 OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2022/23.

Noted – annual internal audit report showed that internal control objectives had been met and issues from last year successfully addressed.

11. TO APPROVE SECTION 1 - ANNUAL GOVERNANCE STATEMENT 2022/23 AND SECTION 2 – ACCOUNTING STATEMENTS 2022/23 FOR GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL ON PAGES 5 AND 6 OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2022/23.

Resolved – Section 1 - Annual Governance Statement 2022/23 - was approved and Section 2 - Accounting Statements 2022/23 - was approved.

12. TO APPROVE THE PUBLICATION OF DOCUMENTS REQUIRED BY ACCOUNTS AND AUDIT REGULATIONS 2015, THE LOCAL AUDIT (SMALLER AUTHORITIES) REGULATIONS 2015 AND THE TRANSPARENCY CODE FOR SMALLER AUTHORITIES.

Resolved – publication approved, and public inspection period will be from Monday 5th June to Friday 14th July inclusive.

13. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 19TH APRIL 2023.

Resolved – minutes confirmed as a true record and signed by the Chairman.

14. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted - members of the public present contributed to agenda item 18.3.

15. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING

15.1 2023/0314 SINGLE STOREY REAR EXTENSION, HUDDERSFIELD ROAD, INGBIRCHWORTH

15.2 2023/0378 EXTENSION OF EXISTING OUTBUILDING TO PROVIDE TOILETS AND DISABLED ACCESS, SPICER HOUSE LANE, INGBIRCHWORTH.

Resolved – Councillor Edmondson asked Clerk to send response for 2023/0378 stating the Council is very pleased with the proposals made.

16. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE PROVISION OF TWO COMMEMORATIVE BENCHES.

Noted – benches have been purchased by the Clerk. Councillor Berry noted that the Queen Elizabeth II bench will be placed near the fruit tree orchard on the recreation field. Councillor Edmondson suggested the King Charles III bench could be placed on the grassed area on the 'old village green' off High Lane and replace an existing bench. Need to discuss this with residents who use the space with the aim of preserving and enhancing its historic interest.

Resolved – Councillors Edmondson and White will meet to review the location and Councillor White will start to canvas opinion amongst the residents.

17. TO RECEIVE AND CONSIDER PROGRESS AROUND PARKING ISSUES AT INGBIRCHWORTH RESERVOIR AND WELLTHORNE LANE.

Noted – Councillor Berry noted that a new person at Yorkshire Water has taken over responsibility for this and a meeting date has not been confirmed yet.

18. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

18.1 TO RECEIVE AND CONSIDER MATTERS RELATED TO ITEMS INCLUDED WITHIN THE COUNCIL'S GRASS-CUTTING CONTRACT (VERGES ON A629 AND BRIDLEWAYS NUMBER 3 AND 18).

Noted – the Parish Council is paying for extra grass cutting of verges on the A629 that are the responsibility of Barnsley and Kirklees Councils, as both borough councils have reduced their own maintenance activity over time. Two bridleways (nos.3 and 18) are trimmed/mowed at the Parish council's expense although it was confirmed that Barnsley council do some clearance of these as part of looking after public rights of way.

Resolved – Clerk to contact the ground maintenance company to cancel the verge cutting on the A629 near Melvin Carr's (Kirklees council responsibility), also the trimming of bridleways 3 and 18 (responsibility of Barnsley council or the landowner).

18.2 TO RECEIVE AND CONSIDER MATTERS ABOUT IN-PROGRESS VILLAGE MAINTENANCE AND GARDENING WORKS.

Noted – gardener has completed some strimming and weeding around the war memorial. The handyman has started work on the damaged benches.

Resolved – Clerk has details of which plants /compost are needed for planters round the village and will order them using the Council's debit card. Estimated cost of £83.00.

18.3 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE INGBIRCHWORTH PETANQUE SOCIAL CLUB.

Noted – representatives of the club kindly provided an update about the progress towards building the terrains. This has been delayed this year by wet weather in March, the ground needs to be dry due to the weight of material to be brought up to the site using tracked plant. Provisional date for construction is mid-July 2023. Contractor will board the bottom of the new path as plant will pass over this to access the field. Original quote has increased by a very small amount (approx. £80) and no monies have been paid out yet.

Resolved – Councillors thanked both for their time and for giving a thorough update on the status of the project. Councillor Berry will attend the pre-build site meeting later in the year.

19. TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted – Councillor Berry and Ogden noted that there are lots of weeds growing on the pavement edges (near walls and kerbs) along the A629, over time this does damage the road surface.

Resolved – Clerk to contact adjacent Parish Councils as this may be something common to all and best addressed by all and raise a work request with BMBC Highways.

20. TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – new volunteer is litter picking on the recreation field, Clerk will order more bin bags.

21. TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – a member of public attends public safety meetings with the police and reports back to Councillor Berry.

22. FINANCIAL MATTERS

22.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

Accounts for payment

17.05	#715	Town Parish Audit	Internal audit 2023	£100.00
17.05	#716	Liz Charlesworth	Gardening work	£45.00
17.05	#717	BL Lonestar Ltd	Hire of Fountain function Room 17th May 2023	£30.00
17.05	#718	BL Lonestar Ltd	Hire of Fountain function Room Dec 2022	£30.00
			Replacement for cheque #704 (uncashed)	

Income received

05.04	BMBC	Precept	£6500
28.04	NatWest Bank	Interest	£6.27

Debit card account payments made by Clerk

02.05	Digital River Ltd	Avast One software License (one year).	£41.88
10.05	Cyan Ltd.	Two commemorative benches (s137 Local Government Act 1972)	£1077.99

22.2 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO APRIL 28TH.

Noted – checked and signed by a Councillor.

22.3 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO MAY 17TH.

Resolved – budget report accepted.

22.4 TO RECEIVE AND CONSIDER ACCOUNTS PAID BY DEBIT CARD BY THE CLERK, COUNCILLORS TO SIGN AND DATE THE PAYMENT CONFIRMATION SLIP TO CONFIRM NO DOUBLE PAYMENTS MADE.

Resolved – payments checked and signed off by Councillors.

23. TO NOTE CORRESPONDENCE RECEIVED.

23.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (APR/MAY)

23.2. CORRESPONDENCE ABOUT BADLY PARKED CARS ON WELLTHORNE LANE OPPOSITE SUMMERFORD.

23.3 CORRESPONDENCE ABOUT TRACTION ENGINE SIGN ON AREA KNOWN AS 'OLD VILLAGE GREEN'.

23.4 LETTER FROM BMBC CONFIRMING ROAD CLOSURES IN INGBIRCHWORTH FOR ONE HOUR ON 24TH MAY FOR RUNNER'S ROAD RACE.

24. TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY JUNE 28TH, 2023.
Resolved – next meeting date is Wednesday June 28th, 2023.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 28th JUNE 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Edmondson, Berry, Guest, White; A. Murphy (Clerk)

25. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted - Councillor Ogden sent apologies and provided a reason for absence.

Resolved – Council approved reasons for absence of Councillor Ogden.

26. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no declarations of interest were received.

27. TO CONFIRM AND SIGN THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON 17TH MAY 2023.

Resolved – minutes confirmed as a true record and signed by the Chairman.

28. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted – no members of public were present.

29. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING:

29.1 2023/0242 ERECTION OF COVERED SLURRY STORE, GUNTHWAITE LANE

29.2 2023/0433 SINGLE STOREY FRONT EXTENSION, INGBIRCHWORTH

29.3 2023/0520 REFURBISHMENT WORKS, HUDDERSFIELD ROAD

Resolved – no comments on applications.

30. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE PROVISION OF THE TWO NEW COMMEMORATIVE BENCHES.

Noted – benches to be delivered in July. Queen Elizabeth II memorial bench will go on the recreation field near the footpath, proposal for King Charles III bench (with some planters) is on the 'old village green'. Councillor White organised a consultation with the nearest residents to the old village green, responses mostly positive or neutral, some requested a meeting to discuss it further. Councillor Guest asked if the Council could also provide a bench for Gunthwaite. Councillor Edmondson suggested renewing and using the existing bench on the 'old village green' with a plaque or notice, the issue would be where to put the bench.

Councillor Edmondson noted that paving slabs were needed to put the new benches in place. Six slabs are needed, will ask the handyman to collect them.

Resolved – Councillor White will arrange a meeting to discuss the new bench on the 'old village green' with the nearest residents, Councillor Guest will discuss with the landowner in Gunthwaite about putting a bench near their gateway where there is an area of greenspace. Council agreed the purchase of paving slabs/fixings for bench seats - estimated cost £40.00.

Noted – Councillor Edmondson noted that a resident had proposed a scarecrow event as a fundraiser for planters.

Resolved – Council can lend two gazebos for the event and will provide a grant of up to £20 for some soft drinks and biscuits for children.

31. TO RECEIVE AND CONSIDER MATTERS RELATING TO PARKING ISSUES AT INGBIRCHWORTH RESERVOIR AND WELLTHORNE LANE.

Noted – meeting held on 6th June with Councillors Berry and Guest and Yorkshire Water and BMBC Highways representatives. Lay-by parking was not looking promising; an area of disused road ('The Triangle') may be possible and this is with BMBC Highways to investigate further as it may need a Traffic Regulation Order to progress; a resident had proposed to Councillor Berry that an area of land they owned could be offered for long term rent to the Parish Council to use as a car park.

Separately, the Chairman of the Council had been advised of a proposed development scheme that would affect the same land.

Resolved – Council will make no comment until the developer and landowner have discussed the matter.

32. TO RECEIVE AND CONSIDER MATTERS RELATING TO DEFIBRILLATOR PROVISION.

Noted – Councillor Edmondson found that a new battery was required for one of defibrillator machines, however the Clerk's emergency purchase limit in the Financial Regulations 4.5 (£300) was not sufficient to cover this cost outside of a Council meeting.

Clerk received an email about training for use of defibrillator, Councillor White noted that CPR training would be of more use, as the time between a cardiac emergency and getting hold of a defib machine is critical to any chance of survival.

Resolved - Clerk to purchase battery at a cost of £289.00 plus VAT. Limit for emergency spend in Financial Regulations 4.5 will be increased to £400 with effect from this meeting date. Councillor White to investigate and arrange CPR training for local people who wish to volunteer.

33. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

33.1 TO RECEIVE AND CONSIDER MATTERS ABOUT REQUEST TO USE RECREATION FIELD FOR UNDER 10S FOOTBALL TRAINING FOR ONE HOUR PER WEEK.

Noted – Council happy for the recreation field to be used for community sports and suggested that Monday evening sessions would help reduce any parking impacts. Councillor Guest asked if local children could join the training sessions, and that the Club could provide a safeguarding policy and insurance cover.

Resolved – Clerk to ask about local children joining in the sessions, plus safeguarding and insurance.

33.2 TO RECEIVE AND CONSIDER MATTERS ABOUT 'REDS IN THE COMMUNITY' FREE SPORTING PROVISION FOR CHILDREN, PROPOSED FOR AUGUST.

Resolved – Council agreed that the recreation field could be used, Clerk to advise Tanya from the Penistone Area Team.

33.3 TO RECEIVE AND CONSIDER MATTERS ABOUT IN-PROGRESS VILLAGE MAINTENANCE AND GARDENING WORKS.

Noted – handyman has repainted the defibrillator box on Huddersfield Road; repaired one bench on Summerford and repainted this plus one of the other benches. One broken bench

has been removed. Councillor Guest noted that some work was needed in Gunthwaite (noticeboard, interpretive board at base of pack horse trail, annual Spa clean up) as well.
Resolved – Councillor Edmondson will ask gardener to trim around the MUGA edges.

33.4 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE INGBIRCHWORTH PETANQUE SOCIAL CLUB.

Noted – no further update received, assume this will still happen in July as previously advised by the petanque social club officers.

34.TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted – no matters received.

35.TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Resolved – Clerk to order bin liners for litter picking.

36.TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – Councillor Berry receives the South Yorkshire PCC blog. Clerk received an email from a Social Prescribing Link worker at Barnsley Healthcare federation about services available for anyone needing help with their health and wellbeing, they are happy to attend meetings to discuss the service.

Resolved – Clerk to contact Social Prescribing link worker to invite them to a Council meeting, but to advise that few members of the public attend.

37.FINANCIAL MATTERS

37.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

28.06	#719	Clerk	Salary (Apr – Jun)	£625.00
28.06	#720	D Edmondson	Chairmans allowance (Apr – Jun)	£13.00
28.06	#721	BL Lonestar Ltd	Hire of Fountain function Room 28 th June	£30.00
28.06	#722	Liz Charlesworth	Village gardening tasks - May	£105.00

Income received

09.05	HMRC	VAT Reclaim payment	£1735.97
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Debit card account payments made by Clerk

29.04	Digital River Ltd	Avast One software License (second year).	£41.88
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26.05	Windmill Nursery	Plants / compost for village	£85.81
15.06	Post Office Ltd	Eight second class stamps	£6.00

37.2 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO MAY 30TH.

Noted – checked and signed by a Councillor.

37.3 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO JUNE 28TH.

Resolved – budget report accepted.

37.4 TO RECEIVE AND CONSIDER ACCOUNTS PAID BY DEBIT CARD BY THE CLERK, COUNCILLORS TO SIGN AND DATE THE PAYMENT CONFIRMATION SLIP TO CONFIRM NO DOUBLE PAYMENTS MADE.

Resolved – payments checked and signed off by Councillors.

38.TO NOTE CORRESPONDENCE RECEIVED.

38.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (MAY/JUNE).

38.2 INVITATION FOR COUNCILLORS TO ATTEND THE MAYOR'S CIVIC SERVICE.

38.3 CORRESPONDENCE ABOUT TEMPORARY CLOSURE OF GUNTHWAITE LANE FROM JULY 10TH.

38.4 GUIDE FOR THE 'D-DAY 80' ANNIVERSARY ON 6TH JUNE 2024.

38.5 LOCAL WOODLAND CREATION FROM SOUTH YORKSHIRE WOODLAND PARTNERSHIP.

39.TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY AUGUST 9TH, 2023.

Resolved – Clerk to find out if Wednesday August 16th available and re-arrange and re-advertise meeting date and time.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 16th AUGUST 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Edmondson, Berry, Guest, White, Ogden; five members of the public.

40. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted – all Councillors were present.

41. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no declarations of interest were received.

42. TO CONFIRM AND SIGN THE MINUTES OF THE PARISH MEETING HELD ON 28TH JUNE 2023.

Resolved – minutes confirmed as a true record and signed by the Chairman.

43. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted – members of the public attended in order to raise and discuss with Councillors points for and against the planning application 2023/0310 (item 44.1).

44. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING:

44.1 2023/310 ERECTION OF ONE DWELLING, NEW ROW LANE, INGBIRCHWORTH.

Resolved – the Parish Council response was submitted to the planning department raising no objection on conservation and listed building grounds.

44.2 2023/0618 CHANGE OF USE OF BUILDING, SPICER HOUSE LANE, INGBIRCHWORTH.

Resolved - Parish Council supports the proposal.

44.3 2023/0644 CHANGE OF USE OF LAND, OFF HORN/ANNAT ROYD LANE,
INGBIRCHWORTH.

Resolved – no comment.

45. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE PROVISION OF THE TWO NEW
COMMEMORATIVE BENCHES.

Noted - the two benches have been received and are presently securely stored. The chairman has arranged with the handyman to install the Queen Elizabeth II commemorative bench on the recreation ground after the petanque terrain construction work is completed.

Following discussion and a meeting with nearby residents, a community project for enhancement of the 'old village green' at New Row Lane, including installation of the King Charles III Coronation bench, is in preparation.

Formal registration of the area as village green or common land to be considered under a future agenda item.

Resolved - the Parish Council is willing to apply for and manage grant applications on behalf of the community team.

46. TO RECEIVE AND CONSIDER MATTERS RELATING TO PARKING ISSUES AT INGBIRCHWORTH
RESERVOIR AND WELLTHORNE LANE.

Noted - Parish Councillors have met with representatives of Yorkshire Water and another potential interested party to discuss a proposal including, in part, the provision of public parking.
Resolved - proposal to be discussed at the next Parish Council meeting.

47.TO RECEIVE AND CONSIDER MATTERS RELATING TO DEFIBRILLATOR PROVISION.

Noted - the defibrillator battery at Wellthorne Lane has been replaced. Councillor White has arranged a defibrillator and CPR training event in November, for which ten residents have so far registered.

48. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE REMEMBRANCE DAY VILLAGE EVENT.

Noted - a request that a second 'Tommy Statue' be acquired for the Remembrance service was not agreed. A request that Shepley Band be asked to play at another part of the village prior to the main Christmas event was not agreed.

Resolved - Chairman to again request the Rev. David Stocker to lead the Remembrance Sunday service and confirm with Denby Dale Lions and Shepley Band the arrangements for the Christmas tree switch-on planned for Saturday, 2nd December.

Resolved - Clerk to order a British Legion wreath and five crosses as in previous years and obtain quotes for and order a Christmas tree. Parish Council to provide mulled wine, mince pies and sweets/chocolates as in previous years.

49.TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

49.1 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE INGBIRCHWORTH PETANQUE SOCIAL CLUB.

Noted - construction began 16th August, expected completion within two weeks. Councillor Guest suggested that an official opening would be worthwhile. Councillor Berry to discuss this with the club, suggesting late September.

49.2 TO RECEIVE AND CONSIDER MATTERS ABOUT IN-PROGRESS VILLAGE MAINTENANCE AND GARDENING WORKS.

Noted - Chairman reported a comment by a member of the public that the work done looks good.

49.3 TO RECEIVE AND CONSIDER MATTERS ABOUT REQUEST TO USE RECREATION FIELD FOR UNDER 10S FOOTBALL TRAINING FOR ONE HOUR PER WEEK.

Noted – awaiting further information.

49.4 TO NOTE THAT THE ANNUAL INSPECTION OF THE MUGA HAS BEEN ARRANGED AT A COST OF £75.00 PLUS VAT.

Noted.

50.TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted – nothing raised.

51.TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – nothing raised.

52.TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – nothing raised.

53.FINANCIAL MATTERS

53.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

Accounts for payment

16.08	#723	BL Lonestar Ltd	Hire of Fountain function Room 16 th August	£30.00
16.08	#724	T&D Contractors	Grass cutting 2022 season	£2016.00
16.08	#725	Liz Charlesworth	Village gardening tasks June	£105.00
16.08	#726	Liz Charlesworth	Village gardening tasks July	£97.50
16.08	#727	Allen Wood	Village bench/defib cabinet Repair& materials	£214.00

Income received

31.05	Nat West bank	Interest	£7.81
30.06	Nat West bank	Interest	£7.61

Debit card account payments made by Clerk

30.06	Ebay	Black bin bags	£12.94
30.06	Defib warehouse	New defib battery	£346.80

53.2 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO JULY 28TH.

Noted – checked and signed by a Councillor.

53.3 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO AUGUST 16TH.

Resolved – budget report accepted.

53.4 TO RECEIVE AND CONSIDER ACCOUNTS PAID BY DEBIT CARD BY THE CLERK, COUNCILLORS TO SIGN AND DATE THE PAYMENT CONFIRMATION SLIP TO CONFIRM NO DOUBLE PAYMENTS MADE.

Resolved – payments checked and signed off by Councillors.

54.TO NOTE CORRESPONDENCE RECEIVED.

54.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (JULY/AUG).

54.2 FROM PENISTONE AREA TEAM NOTING THAT THE 'CLEAN, GREEN AND TIDY' CONTRACT WITH TWIGGS ENDS ON SEPTEMBER 30TH, THEY ARE WORKING ON THE REPLACEMENT SERVICE.

54.3 FROM THE SOUTH YORKSHIRE MAYOR WRITING TO THE TRANSPORT SECRETARY ABOUT THE POOR LEVEL OF FUNDING FOR BUSES IN THE COUNTY.

Noted - the two South Yorkshire bus services in Ingbirchworth, 24 and 350, have not been affected by recent cutbacks. Both are now operated by South Pennine Community Transport.

54.4 LETTER FROM THE DEPARTMENT OF HEALTH AND SOCIAL CARE (VIA YLCA) ABOUT DEFIBRILLATOR REGISTRATION.

54.5. EMAIL FROM THE PENISTONE AREA TEAM ADVERTISING A 'SOPPA' EVENT (SUPPORTING OLDER PEOPLE IN THE PENISTONE AREA) AT ST. JOHN'S COMMUNITY CENTRE.

54.6 BMBC ELECTION MONITORING OFFICER REQUESTING REGISTER OF INTEREST FORMS FROM ALL COUNCILLORS.

55.TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY SEPTEMBER 20TH, 2023.

Resolved – the next Council meeting will be held on Wednesday September 20th, 2023.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 20th SEPTEMBER 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Edmondson, Berry, Guest, White, Ogden; Clerk; three members of the public.

56. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted – no absences.

57. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – in respect of item 60.1 the chairman raised the matter of residence close to the application site. It was agreed that as nearby councillors had not received neighbour notification from BMBC Planning, a declaration of interest was not required.

Resolved - no declarations of interest were made.

58. TO CONFIRM AND SIGN THE MINUTES OF THE PARISH MEETING HELD ON 16TH AUGUST 2023.

Resolved – minutes agreed and signed subject to an amendment to item 54.4, the comment there should instead be noted under item 54.3.

59. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted – members of the public present raised concerns about the current planning application 2023/0790. Comment was made about the distance of the proposed pig unit from nearby dwellings, loss of custom for local businesses due to smell and noise especially in warmer months, impacts on water quality and unsuitability of road access for large lorries to the site.

60. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING:

60.1 2023/0790 ERECTION AGRICULTURAL BUILDING, HIGH LANE, INGBIRCHWORTH.

Noted – Parish Council noted the many comments made by members of the public present, Councillors further noted that the new application needed more detail about the existing unit which has already generated complaints about smell and noise to the environmental health team at BMBC.

Resolved – the Parish Council will send its comments to the planning department. All comments will be publicly available on the BMBC planning portal.

60.2 2023/0805 FRONT PORCH AND REAR EXTENSION, SUMMERFORD, INGBIRCHWORTH.

Noted – no comment.

61. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE PROVISION OF THE TWO NEW COMMEMORATIVE BENCHES.

Noted – some money raised by the organiser of the Scarecrow Trail has been very kindly donated to the Parish Council for community use. The cash donation (£221) was passed to Councillor Edmondson who has written a cheque for the amount and passed this to the Clerk to bank.

Councillor Edmondson is getting quotes for an interpretation board for the old village green, a grant will be applied for to pay for this.

Councillors discussed the best location for the new Queen Elizabeth memorial bench, Councillors Edmondson and Berry suggested placing the Queen Elizabeth memorial bench just above the top of the path and near to the petanque terrains.

Resolved – Councillor Edmondson and the Clerk to contact Mr. Wood about costs and to arrange a date to place the bench on the recreation field, including any paving slabs and fixings. This will be just after the end of the path and looking up the field.

62.TO RECEIVE AND CONSIDER MATTERS RELATING TO PARKING ISSUES AT INGBIRCHWORTH RESERVOIR AND WELLTHORNE LANE.

Noted – Councillor Guest asked about the lane stub known as Gypsy Lane as people already park on this and block access to field, Councillor Berry noted that Yorkshire Water and BMBC Highways are aware of this lane and ownership is not known. Councillor Berry noted that discussions between third parties are ongoing about a different parcel of land with potential for some parking provision, and the outcome of that would be discussed at future meetings with Yorkshire Water

Resolved - Councillor Berry will follow up with Yorkshire Water.

63.TO RECEIVE AND CONSIDER MATTERS RELATING TO CPR TRAINING AND DEFIBRILLATOR PROVISION.

Noted – Councillor White noted that twelve people have signed up for the training being run by the Yorkshire Ambulance service, and another session may be needed to facilitate the numbers.

64. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE REMEMBRANCE DAY AND CHRISTMAS LIGHT SWITCH-ON VILLAGE EVENTS.

Noted – Councillor Edmondson confirmed that the Revd Stocker has agreed to lead the Remembrance Day service and Miss E Stocker will provide music. Clerk had provided costs for supply and delivery of a Christmas tree from two suppliers – Fothergill's at £140 and Billingsley at £280. Councillor Edmondson has asked Shepley brass band and Denby Dale Lions (with Santa sleigh) to attend the Christmas tree light switch-on event. Clerk will order mulled wine, mince pies and children's fruit drinks nearer the date.

Resolved – during the Remembrance Day service the names of the fallen would be read out, instead of a list of all who served. A citation highlighting the story of the fallen could be provided, would need someone to write it.

Clerk to purchase Christmas tree from Fothergill's at £140 to be delivered on the weekend of November 25th/26th. Shepley brass band and Denby Dale Lions each to get a £35 donation from the Council. Purchases and donations made using s137 Local Government Act 1972 power.

65.TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

65.1 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE INGBIRCHWORTH PETANQUE SOCIAL CLUB.

Noted – Councillor Berry noted that the club is holding social events only (no matches) for an initial period. There is a £10 annual membership fee, the formal launch event is planned for 12th October. Training provided so far was well organised and equipment was provided.

Councillor Guest asked how non club members could find out when the terrains are available for use, as the facility is for anyone in the BMBC area to use. This is part of the grant funding terms.

65.2 TO RECEIVE AND CONSIDER MATTERS ABOUT IN-PROGRESS VILLAGE MAINTENANCE AND GARDENING WORKS.

Noted – Councillor Edmondson noted that two picnic tables at Sandbeds need repair and will ask the handyman to assess the work. Councillor Edmondson noted that watering of the planters near the war memorial during dry spells this year had incurred extra costs as this used to be done by volunteers. Removing some planters from the area near the war memorial could be considered. Councillor Guest suggested that sponsored hanging baskets around the village could be an alternative if the ongoing watering costs were covered as part of the package.

Resolved – Clerk to find out from other Councils about provision and maintenance of sponsored hanging baskets.

66.To consider matters for referral to BMBC Highways authority.

Noted – nothing raised.

67.To consider matters for referral to Neighbourhood services.

Noted – nothing raised

68.To receive and consider crime and safety matters.

Noted – nothing raised.

69.Financial matters

69.1 to receive accounts for payment and note income received.

Accounts for payment

20.09	#728	BL Lonestar Ltd	Hire of Fountain function Room 20 th September	£30.00
20.09	#729	Clerk	Salary (Jul-Sept)	£625.00
20.09	#730	D Edmondson	Chairman's allowance (Jul-Sept)	£13.00
20.09	#731	Liz Charlesworth	Village gardening tasks Aug	£52.50
20.09	#732	A.Stancliffe	Grant for children's treats at Scarecrow trail community event (payment made under s137 Local Government Act 1972)	£22.28
20.09	#733	Liz Charlesworth	Village gardening tasks Sept	£51.75

Income received

30.00	Nat West bank	Interest	£9.06
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Debit card account payments made by Clerk

29.08	Royal British legion	Poppy wreath/wooden crosses For Remembrance Day	£33.74
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(payment made under s137 Local Government Act 1972)

69.2 to receive and note bank reconciliation report to August 30th.

Noted – bank balance of £13,626.67 reported.

Resolved – bank reconciliation report checked and signed by a Councillor.

69.3 to receive and consider the budget monitor report to September 20th.

Resolved – budget report accepted.

69.4 to receive and consider accounts paid by Debit card by the Clerk, Councillors to sign and date the payment confirmation slip to confirm no double payments made.

Resolved – payments checked and signed off by Councillors.

69.5 to receive and consider disposal of the Council's lawnmower as it is no longer used.

Noted – a petrol lawnmower (acquired in 2016 for £204) was no longer used and needed servicing. It was originally used and maintained by village gardening volunteers, however that work is now done by a paid gardener with their own equipment.

Resolved – the Council agreed to dispose of the lawnmower for no cost to one of the original volunteers, in recognition of the work they had done in the village over many years. They use it to maintain a small area of amenity grass on their street.

69.6 to note an amendment to the Council's bank account mandate.

Noted – updated bank mandate form signed, and Clerk to post to the bank.

70.To note Correspondence received.

70.1 YLCA White Rose Updates/Law and Governance Bulletins (Aug/Sept).

70.2 From Penistone Area Council about the new Family Hub / Food Hub proposals in the Penistone area.

70.3 Blog post from the South Yorkshire Police and Crime Commissioner.

70.4 From Penistone Area Council invitation to a ten-year celebration event for Area Councils, Area Teams, and Ward Alliances.

70.5. From the BMBC election monitoring officer requesting Register of Interest forms from all Councillors.

71.To receive and consider council meeting dates.

71.1 to confirm the next council meeting date as Wednesday November 1st, 2023.

71.2 to agree the Council meeting dates for 2024 and Clerk to book the Fountain function room - January 24th, March 6th, April 17th, May 22nd (Annual Council Meeting and Annual Parish meeting), June 26th, July 31st, September 11th, November 6th, December 11th.

Resolved – next meeting date 1st November confirmed. Clerk to ask the Fountain pub to book the function room for the dates in 2024.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 1ST NOVEMBER 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Edmondson, Berry, Ogden; Clerk; two members of the public.

72. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted – Councillor Guest gave notice that she could not attend the meeting.

73. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – Councillor Edmondson noted that shortly after the last Parish Council meeting, he reconsidered his position on the matter of the planning application 2023/0790 (Item 60.1) and decided to absent himself from further discussions and any resulting communications on the matter. This was communicated to the Clerk and other Councillors at the time. Councillor Edmondson did not contribute to the response sent to the planning department on behalf of the Parish Council. Resolved – Councillor Edmondson declared an interest in item 77.1, no other interests were declared.

74. TO NOTE THAT COUNCILLOR WHITE RESIGNED FROM THE COUNCIL ON 28TH SEPTEMBER.

Noted – Councillor Edmondson received the resignation letter. The Clerk has started the process for ten electors to claim a by-election by placing a notice in the Parish noticeboard and on the Parish Council webpage and advising the Electoral Officer at BMBC.

Resolved – Clerk to write to Mr. White thanking him for his service on the Parish Council and in the wider community.

75. TO CONFIRM AND SIGN THE MINUTES OF THE PARISH MEETING HELD ON 20TH SEPTEMBER 2023.

Resolved – minutes confirmed and signed as accurate, subject to amending the agenda item referring to the minutes to remove the word ‘annual’.

76. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted – members of the public present raised further concerns about the planning application 2023/0790, this was the impact on the bridleway from large vehicles and the impact on the two bridges, one of which is classed as uncategorised. They also noted that the consultation period for the application has been extended to late November.

Councillor Berry read out the section of the Parish Council’s response to the application that covers highways matters to confirm that it already incorporated the concerns raised.

77. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING:

77.1 2023/0790 ERECTION AGRICULTURAL BUILDING, HIGH LANE, INGBIRCHWORTH

Noted – there is no change to the previous comment sent by the Council.

78. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE TWO NEW COMMEMORATIVE BENCHES.

Noted – Councillor Edmondson noted that the Queen Elizabeth II bench is now in place on the recreation field. The King Charles III bench is intended to go on the ‘old village green’, along with an interpretation board, for which a grant will be sought. A working party of residents is organising this. Councillor Ogden noted that a new heritage fund (Pride of Place) is available instead of the Ward Alliance and this could be used for funds for the board.

79. TO RECEIVE AND CONSIDER MATTERS RELATING TO PROVISION OF PARKING AND A COMMUNITY VENUE ON A SITE IN INGBIRCHWORTH VILLAGE.

Noted - Councillor Berry has had communications from Yorkshire Water and a potential developer covering different options (car park only under a leasing arrangement, or a small number of houses with a community venue/car parking spaces also provided). Councillor Ogden noted that due to parking in the Fountain car park by non-patrons Brooke Leisure would have an interest in the proposal.

Resolved - the Parish Council has £8000 reserve earmarked to contribute to the combined community venue/car parking spaces option if this happens. A trust or community group would be required to run any community venue. If a car park only is provided under a leasing arrangement, then the Council would help with the running of it, but not provide any money.

80. TO RECEIVE AND CONSIDER MATTERS RELATING TO CPR TRAINING AND DEFIBRILLATOR PROVISION.

Noted – this is still being organised by Cmdr. White and is for any resident to attend.

81. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE REMEMBRANCE DAY AND CHRISTMAS LIGHT SWITCH-ON VILLAGE EVENTS.

Noted – Councillor Berry noted that at the last meeting Councillor Guest agreed to read the names of the fallen along with some background information at the Remembrance Day service. Councillor Ogden noted that the Rev’d Stocker needed to be told about the change to existing arrangements.

Resolved - Councillor Edmondson will send the information for the Remembrance Day service to Councillor Guest. Councillor Edmondson will ask the volunteers to put the tree up the weekend before the light switch-on event and ask if they can help with the gazebos on the day of the event. Councillor Berry will help with handing out the mulled wine.

82. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

82.1 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE INGBIRCHWORTH PETANQUE SOCIAL CLUB.

Noted – Councillor Berry noted that the club sessions are going very well and are very popular. Councillor Edmondson noted that Mr. Karle has a key to the metal container as the petanque equipment is stored in there.

82.2 TO RECEIVE AND CONSIDER MATTERS ABOUT IN-PROGRESS VILLAGE MAINTENANCE AND GARDENING WORKS.

Noted - Councillor Edmondson noted that gardening has finished for the year. The planters at the memorial area are starting to break part and need to be removed, probably next year. Clerk is still getting information about sponsored hanging baskets. There is an up-front cost for the Council to cover (for the attachment brackets/signs) but these items are re-usable. Also need BMBC to confirm which lampposts can be used.

82.3 TO RECEIVE AND CONSIDER MUGA INSPECTION REPORT AND MAINTENANCE ITEMS.

Noted – Councillors Edmondson and Ogden checked the MUGA with respect to the points raised by the annual inspection.

Resolved – Councillor Edmondson will arrange for the ground worn way at the entrance to be backfilled and the moss on the tarmac surface to be removed with a stiff brush and some cleaning material.

83.TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted – Councillor Ogden noted that the wooden fence opposite Rosemead that fences off the pavement from an embankment is collapsing and needs replacing.

Resolved – Clerk will report the matter on the BMBC website.

84.TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – Councillor Berry noted the growth of moss on the pavement on Ings Way.

85.TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – no matters raised.

86.FINANCIAL MATTERS

86.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

01.11	#734	Fothergill's Trees Limited	Christmas Tree	£140.00
		(payment made under s137 Local Government Act 1972)		
01.11	#735	BL Lonestar Ltd	Hire of Fountain function Room 1st November	£30.00
01.11	#736	Denby Dale Lions	Donation for Santa Sleigh Christmas light switch-on	£35.00
		(payment made under s137 Local Government Act 1972)		
01.11	#737	Shepley Band	Donation for playing at Christmas light switch-on	£35.00
		(payment made under s137 Local Government Act 1972)		
01.11	#739	Liz Charlesworth	Garden tasks (end September To October)	£60.00
01.11	#740	Playsafety Limited	MUGA inspection	£90.00

Income received

31.08	Nat West bank	Interest	£9.60
22.09	L Edmondson	Donation from organiser of Village Scarecrow trail	£221.00
29.09	Nat West bank	Interest	£9.30

Debit card account payments made by Clerk

None

86.2 TO RECEIVE AND NOTE THE BANK RECONCILIATION REPORT TO SEPTEMBER 30TH.

Noted – bank balance of £13,801.29 reported.

Resolved – report checked and signed by a Councillor.

86.3 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO NOVEMBER 1ST.

Resolved – budget report accepted.

86.4 TO NOTE AN AMENDMENT TO THE COUNCIL'S BANK ACCOUNT MANDATE.

Noted – authorised signatory removal form signed at meeting. Clerk to post it to the bank to action.

87.TO NOTE CORRESPONDENCE RECEIVED.

87.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (SEPT/OCT).

87.2 FROM BARNSLEY COUNCIL ABOUT HOUSEHOLD SUPPORT GRANTS.

87.3 LETTER/REFERRAL LEAFLET FROM UPPER DON COMMUNITY ENERGY RE THEIR COMMUNITY WARMING PROJECT AVAILABLE TO RESIDENTS IN S36 WHO ARE STRUGGLING WITH ENERGY BILLS.

87.4 FROM SOUTH YORKSHIRE MAYORAL COMBINED AUTHORITY – RAISING AWARENESS OF ANTI-SOCIAL BEHAVIOUR (INCLUDING UNWANTED SEXUAL BEHAVIOUR) ON PUBLIC TRANSPORT; CHANGES TO BUS AND TRAM ROUTES AND FARES.

87.5 'SLOW WAYS' NATIONAL WALKING NETWORK – CHARITY SEEKING HELP TO REGISTER NATIONAL NETWORK OF WALKING ROUTES ACROSS THE UK.

Noted – Clerk had sent round an email from BMBC relating to road closures planned during the closed road rally on Sunday December 10th that will pass through parts of Ingbirchworth and Gunthwaite. This said that roads will be closed from 07.00 to 18.00, not just rolling closures as was stated by the event organisers originally.

Resolved – Clerk to respond asking why the road closures are now all day as this is a change to what was originally agreed, and if affected residents and businesses have been informed, as the impacts are likely to be greater than expected.

88.TO RECEIVE AND CONSIDER COUNCIL MEETING DATES.

88.1 TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY DECEMBER 13TH, 2023.

Resolved – next meeting date of 13th December confirmed.

88.2 TO NOTE THE CLERK HAS BOOKED THE FOUNTAIN FUNCTION ROOM FOR MEETINGS IN 2024 - JANUARY 24TH, MARCH 6TH, APRIL 17TH, MAY 22ND (ANNUAL COUNCIL MEETING PLUS ANNUAL PARISH MEETING), JUNE 26TH, JULY 31ST, SEPTEMBER 11TH, NOVEMBER 6TH, DECEMBER 11TH.

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 13TH DECEMBER 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Edmondson, Berry, Guest, Ogden; Clerk.

89. TO NOTE THAT COUNCILLOR EDMONDSON HAS STOOD DOWN AS CHAIRMAN OF THE PARISH COUNCIL WITH IMMEDIATE EFFECT.

Noted – Councillor Edmondson is no longer the Chairman of the Council.

90. TO ELECT A CHAIRMAN OF THE PARISH COUNCIL.

Noted - Councillor Berry has offered to serve as Chairman of the Council, at least until April 2024.

Councillor Guest, along with the other Councillors, thanked Councillor Edmondson for the hard work he has done and the contribution he has made while serving as Chairman of the Council for seven years, recognising the difficulty of the role.

Resolved – Councillor Berry is the Chairman of the Council.

91. TO ACCEPT A DECLARATION OF ACCEPTANCE OF OFFICE FROM THE CHAIRMAN OF THE PARISH COUNCIL

Resolved – Councillor Berry accepted the office of Chairman, and both Chairman and Clerk signed the form.

92. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Resolved – Council approved the reasons for absence of Councillor Guest at the last meeting.

93. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no Declarations of interest were received.

94. TO ELECT A VICE CHAIRMAN OF THE PARISH COUNCIL.

Noted – a vice Chairman is not required so the role has been left vacant.

95. TO CONFIRM AND SIGN THE MINUTES OF THE PARISH MEETING HELD ON 1ST NOVEMBER 2023.

Resolved - minutes confirmed as a true record and signed by the Chairman.

96. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted – no members of the public were present.

97. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE CO-OPTION OF A NEW PARISH COUNCILLOR.

Noted – the Clerk had received one application by the due date, and the individual confirmed that they met the criteria to become a Parish councillor. The Clerk passed the details to the Councillors for consideration before the meeting.

Resolved – Mr. David Hazeldine has been co-opted as a Councillor to the Parish Council. Clerk will contact him to let him know.

98. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

Noted – no planning matters received.

99. TO RECEIVE AND CONSIDER MATTERS RELATING TO GUNTHWAITE.

Noted – Councillor Guest noted that for various reasons including the lack of a village centre, dispersed nature of the housing, and relatively low population compared to Ingbirchworth, the Gunthwaite area of the parish is harder to reach out to, and residents there are probably not aware of events such as the Remembrance Day service or the Christmas light switch on. Councillor Guest suggested that the Parish Council could do more, for example arrange an annual clean-up of Gunthwaite Spa, have a presence at the Spa Sunday event, improve the existing interpretation board, place a bench in the area.

Resolved – Councillor Guest will contact the organiser of the Spa Sunday event to see if the Parish Council could help in any way, Councillor Berry will put an information leaflet together for households in Gunthwaite, Councillor Edmondson will include the Gunthwaite Spa interpretation board in the grant request being written for the old village green project.

100. TO RECEIVE AND CONSIDER MATTERS RELATING TO A NEW SOCIAL MEDIA POLICY.

Noted – the Council has been looking into options for limited use of a social media account to publicise information about Parish Council events, and link to the Parish Council's webpage on the BMBC website. The Clerk now has a 'Parish Clerk' Facebook account that can post information in both Ingbirchworth Facebook groups, and consultation with the YLCA suggested having a social media policy in place alongside this.

Resolved – the social media policy was adopted.

101. TO RECEIVE AND CONSIDER MATTERS RELATING TO PROVISION OF PARKING/COMMUNITY VENUE ON A SITE IN INGBIRCHWORTH.

Noted – no further update about this.

102. TO RECEIVE AND CONSIDER DONATING TO THE YORKSHIRE AMBULANCE SERVICE CHARITY FOR PROVIDING CPR TRAINING TO MEMBERS OF THE COMMUNITY AT AN EVENT ORGANISED BY CDR. WHITE.

Resolved – the Council is grateful to Cdr. White for organising this event for the community, and will donate £35.00 to the charity, under s137 Local Government Act 1972.

103. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE REMEMBRANCE DAY AND CHRISTMAS LIGHT SWITCH-ON EVENTS IN INGBIRCHWORTH VILLAGE.

Noted – both events were successful and well attended. The amplifier did not work at the Remembrance Day service and Councillor Edmondson is investigating. Councillor Edmondson noted that in very cold weather, the storage container has moisture dropping from the inside of the roof which could damage the contents, will investigate insulation for the roof to try to mitigate this.

104. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

104.1 TO RECEIVE AND CONSIDER MATTERS ABOUT IN-PROGRESS VILLAGE MAINTENANCE.

Resolved – Clerk received a quote from the handyman to repaint/mend the picnic benches on Summerford and Sandbeds, this was £130-£150.

104.2 TO RECEIVE AND CONSIDER MATTERS ABOUT MUGA MAINTENANCE.

Noted – recent weather has been unsuitable to do anything.

104.3 TO RECEIVE AND CONSIDER THE REQUEST TO SURVEY LAND OWNED BY THE COUNCIL AS PART OF THE NATURAL CAPITAL AND ECOSYSTEM ASSESSMENT PROGRAMME, OPERATED BY NATURAL ENGLAND ON BEHALF OF THE UK GOVERNMENT.

Noted – Natural England have identified survey sites across England. One of these includes the Ingbirchworth recreation field, which they identified as being owned by the Council, but not Summerford, so the Clerk will let them know about this as well. The survey is non-invasive and is being done to track progress in improving biodiversity in England.

Resolved – Clerk to respond to say the Council has agreed to the survey on their land.

105.TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Resolved – Clerk to report to BMBC Highways the very poor road conditions at the junction of New Row Lane and Mill Lane in Ingbirchworth, and similar where Broad Oak Lane and Carr Lane meet in Gunthwaite. Both are affected by standing water.

106.TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Resolved – Clerk to report excessive moss growth on Ings way pavement to BMBC.

107.TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – nothing raised.

108.FINANCIAL MATTERS

108.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

Accounts for payment

13.12	#741	BL Lonestar Ltd	Hire of Fountain function Room 13th December	£30.00
13.12	#742	Clerk	Salary (Oct-Dec)	£775.00
13.12	#743	Joy Power (me2udiabetescare)	Purchase of 30 hot chocolate mixes from me2udiabetescare to give away at Christmas light switch-on (s137 Local Government Act 1972)	£45.00
13.12	#744	D Berry	Re-imburement for refreshments purchased for Christmas light switch-on (s137 Local Government Act 1972)	£79.93
13.12	#745	Allen Wood	AWC – installation of Memorial bench on recreation ground	£97.64

Income received

31.10	Nat West	Bank Interest	£10.28
30.11	Nat West	Bank Interest	£9.65

Debit card account payments made by Clerk

21.11	Post Office Ltd.	8 second class stamps	£6.00
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108.2 TO RECEIVE AND NOTE THE BANK RECONCILIATION REPORT TO NOVEMBER 30TH.

Noted – bank balance of £12,765.97 reported.

Resolved – bank reconciliation report figures and the November bank statements were checked, and the report signed by a Councillor.

108.3 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO DECEMBER 13TH.

Resolved – budget report accepted.

108.4 RECEIVE AND CONSIDER THE BUDGET PROPOSAL FOR 2024-2025 AND THE PRECEPT AMOUNT REQUIRED.

Noted – Clerk prepared the budget proposal spreadsheet for 2024-2025, with 2023-24 costs for comparison. Added items of expenditure (hanging basket fixings, tree health survey on Brownsedge quarry woodland) have been included.

Resolved – budget proposal accepted, resulting in a precept amount of £8,300 for 2024.

109.TO NOTE CORRESPONDENCE RECEIVED.

109.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (NOV/DEC).

109.2 INVITATION FROM BARNSELY MAYOR'S OFFICE TO THE CIVIC CHRISTMAS CAROL SERVICE.

109.3 CONFIRMATION THAT THE PENISTONE CLOSED ROAD RALLY PLANNED FOR DECEMBER HAS BEEN POSTPONED.

109.4 CORRESPONDENCE FROM A MEMBER OF THE PUBLIC ABOUT THE COUNCIL'S USE OF FACEBOOK TO PUBLICISE PARISH COUNCIL INFORMATION.

110.TO RECEIVE AND CONSIDER COUNCIL MEETING DATES.

110.1 TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY JANUARY 24TH, 2024.

Resolved – next meeting date is January 24th 2024.