

Gunthwaite and Ingbirchworth Parish Council

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28th August 2025

OPEN TO ALL MEMBERS OF THE PUBLIC AND PRESS

The meeting of Gunthwaite and Ingbirchworth Parish Council will be held in the first-floor function room at the Fountain Village Pub, Wellthorne Lane, Ingbirchworth S36 7GJ on Wednesday 10th September 2025 at 7.30pm.

Alcoholic beverages cannot be brought in to or consumed at the meeting. This room can only be reached via stairs. If you want to attend a meeting but due to mobility issues cannot use stairs, please contact the Clerk in advance.

Ms. A. Murphy
Clerk to the Council

AGENDA

2025/062. To receive apologies and approve reasons for absence.

2025/063. To receive Declarations of Interest in items on the agenda.

2025/064. To confirm and sign the minutes of the annual meeting held on 30th July 2025.

2025/065. To report any matters arising from the minutes not on the agenda – for information only.

2025/066. **To adjourn the business of the meeting to receive comment and questions from members of the public on agenda items.**

2025/067. To receive and consider any planning applications since the last meeting.

2025/068. To receive and consider matters relating to the Remembrance Day and Christmas tree light switch-on events.

2025/069. To receive and consider the Document Scanning quote to digitise meeting minutes from 2014 to 2018 (currently in hardcopy form) following on from a matter raised during Internal Audit.

2025/070. Street furniture and equipment managed by the Council.

2025/070.1 to note that the annual MUGA inspection will be done in September.

2025/070.2 To receive and consider matters relating to the new picnic table and new bench for Sandbeds.

2025/070.3 To receive and consider matters relating to a litter bin donated to the Council by a local resident.

2025/071. Land the Council owns or manages.

2025/071.1 to receive and consider matters relating to management of Brownsedge woodland.

2025/071.2 to receive and consider matters relating to volunteer litter picking.

2025/071.3 to note that the Himalayan Balsam growing at Sandbeds now has seedpods and it is better to clear it before they form, or after the pods have burst.

2025/072. To note that the Clerk has written to HMRC to register the Council as an Employer following on from a matter raised during Internal Audit.

2025/073. To consider matters for referral to BMBC Highways authority.

2025/074. To consider matters for referral to Neighbourhood services.

2025/075. To receive and consider crime and safety matters.

2025/075.1 to receive and consider matters relating to the two defibrillators maintained by the Council.

2025/075.2 to receive and consider other crime and safety matters.

2025/076. Financial and Internal Control matters

2025/076.1 to receive and note accounts for payment and income received.

2025/076.2 to receive and note the bank reconciliation report to July 30th, report to be checked with bank statements and signed by a Councillor.

2025/076.3 to receive and consider the Budget monitor report to September 10th including explanation of significant variances from previous Budget monitor report.

2025/076.4 to receive and consider accounts paid by Debit card by the Clerk, Councillors to sign and date the payment confirmation slip to confirm no double payments made by cheque.

2025/076.5 to note that an hourly pay increase has been agreed for local government employees, backdated to April 1st.

2025/077. To note Correspondence received.

2025/077.1 YLCA White Rose Updates/Law and Governance Bulletins (July/Aug).

2025/077.1 YLCA requesting photos of the Parish for the YLCA Annual Review.

2025/077.2 Email from Slow Ways with invitation to online meetings to discuss creating accessible routes for walking, cycling to link communities.

2025/077.3 Email from local resident about a damaged stile on a PRow and damage to a wall near a reservoir, both passed on by Clerk.

2025/078. Council meeting dates.

2025/078.1 To confirm the next council meeting date as Wednesday October 29th, 2025.

2025/078.2 To confirm the 2026 Parish Council meeting dates, all on Wednesdays. January 21st, March 11th, April 15th, May 20th (Annual Parish Council Meeting after the Annual Parish Meeting), June 24th, July 29th, September 16th, October 28th, December 2nd